



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- ☒ Public Works/Engineering
- ☒ Building
- ☐ Title Company
- ☐ Town Attorney
- ☐ Police

Joint Town/County

- ☐ Parks and Recreation
- ☐ Pathways
- ☒ Housing Department

Teton County

- ☐ Planning Division

- ☐ Engineer
- ☐ Surveyor- *Nelson*
- ☐ Assessor
- ☐ Clerk and Recorder
- ☐ Road and Levee

State of Wyoming

- ☐ Teton Conservation
- ☐ WYDOT
- ☐ TC School District #1
- ☐ Game and Fish
- ☐ DEQ

Federal Agencies

- ☐ Army Corp of Engineers

Utility Providers

- ☐ Qwest
- ☐ Lower Valley Energy
- ☐ Bresnan Communications

Special Districts

- ☐ START
- ☐ Jackson Hole Fire/EMS
- ☐ Irrigation Company

Date: December 4, 2025	REQUESTS: The Applicant is submitting a request for a ZCV for the property located at 110 S. Willow Street, legally known as Lot 1, Blk 1, Plat No. 102. PIDN: 22-41-16-34-2-08-005 Specific Questions per Department: Public Works/Engineering: 24 and 25 Housing: 21, 22, 23 Note Planning will draft responses to all questions posed above as well. For questions, please call Andrew Bowen at 307-733-0440 x1306, or email abowen@jacksonwy.gov . Thank you.
Item #: P25-223	
Planner: Andrew Bowen	
Phone: 733-0440 ext. 1306	
Email: abowen@jacksonwy.gov	
Owner: Wind River Partners, LLC PO Box 6754 Jackson, WY 83002 Applicant: George Putnam Cirque Consulting, LLC PO Box 7775 Jackson, WY 83002	

RESPONSE: by December 24, 2025 with Comments.

For Departments not using SmartGov, please send responses via email to planning@jacksonwy.gov