



TOWN OF JACKSON

PLANNING & BUILDING

DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

Joint Town/County

- Parks and Recreation
- Pathways
- Housing Department

Teton County

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

State of Wyoming

- Teton Conservation
- WYDOT
- TC School District #1
- Game and Fish
- DEQ

Federal Agencies

- Army Corp of Engineers

Utility Providers

- Qwest
- Lower Valley Energy
- Bresnan Communications

Special Districts

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: May 4, 2022

Item #: P22-104

Planner: Katelyn Page

Phone: 733-0440 ext. 1302

Email: kpage@jacksonwy.gov

Owner:

Wyoming Inn Holdings LLC
1250 E Oxford Ln.
Cherry Hills Vlg, CO 80113

Applicant:

Nova Group – Kasey Little
121198 S 4159 Rd.
Eufaula, OK 74432

REQUESTS:

The applicant is submitting a request for a Zoning Compliance for the property located at 930 W Broadway., legally known as LOT 4, WESTERN INN ADDITION AMENDED
PIDN 22-41-16-32-1-12-002

For questions, please call Katelyn Page at 733-0440, x1302 or email to the address shown below. Thank you.

Please respond by: **May 18, 2022 (Sufficiency)**
May 25, 2022 (with Comments)

RESPONSE: For Departments not using Trak-it, please send responses via email to:
alangley@jacksonwy.gov



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____

Date & Time Received _____

Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: Wyoming Inn
Physical Address: 930 W Broadway, Jackson WY 83001
Lot, Subdivision: Lot 4, Western Inn Addition Amended PIDN: 22-41-16-32-1-12-002

PROPERTY OWNER.

Name: Wyoming Inn Holdings LLC Phone: _____
Mailing Address: 1250 E Oxford LN ZIP: 80113-4824
E-mail: _____

APPLICANT/AGENT.

Name: Kasey Little Phone: (405)308-1411
Mailing Address: 121198 S 4159 Rd, Eufaula OK ZIP: 74432
E-mail: kasey.little@novagroupgbc.com

DESIGNATED PRIMARY CONTACT.

Property Owner Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson.com/200/Planning

Use Permit	Physical Development	Interpretations
<input type="checkbox"/> Basic Use	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> Formal Interpretation
<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Development Plan	<input checked="" type="checkbox"/> Zoning Compliance Verification
<input type="checkbox"/> Special Use	<input type="checkbox"/> Design Review	Amendments to the LDRs
Relief from the LDRs	Subdivision/Development Option	<input type="checkbox"/> LDR Text Amendment
<input type="checkbox"/> Administrative Adjustment	<input type="checkbox"/> Subdivision Plat	<input type="checkbox"/> Map Amendment
<input type="checkbox"/> Variance	<input type="checkbox"/> Boundary Adjustment (replat)	Miscellaneous
<input type="checkbox"/> Beneficial Use Determination	<input type="checkbox"/> Boundary Adjustment (no plat)	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Appeal of an Admin. Decision	<input type="checkbox"/> Development Option Plan	<input type="checkbox"/> Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: _____ Environmental Analysis #: _____
Original Permit #: _____ Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

Application Fee. Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.

Notarized Letter of Authorization. A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at <http://www.townofjackson.com/DocumentCenter/View/845/LetterOfAuthorization-PDF>.

Response to Submittal Requirements. The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Kasey Little

Signature of Property Owner or Authorized Applicant/Agent

4/22/22

Date

Kasey Little

Name Printed

Zoning Analyst

Title



Town of Jackson
150 E Pearl Avenue
PO Box 1687, Jackson, WY 83001
P: (307)733-3932 F: (307)739-0919
www.jacksonwy.gov

Date: 4/18/22

LETTER OF AUTHORIZATION

NAMING APPLICANT AS OWNER'S AGENT

PRINT full name of property owner as listed on the deed when it is an individual OR print full name and title of President or Principal Officer when the owner listed on the deed is a corporation or an entity other than an individual: Kelly Allen Krause Manager/Owner

Being duly sworn, deposes and says that Wyoming Inn Holdings Inc the owner in fee of the premises located at:
Name of property owner as listed on deed

Address of Premises: 930 W Broadway Ave, Jackson WY 83001

Legal Description: Lot 4, Western Inn Addition Amended

Please attach additional sheet for additional addresses and legal descriptions

And, that the person named as follows: Name of Applicant/agent: **Kasey Little/ Nova Group GBC**

Mailing address of Applicant/agent: 121198 S 4159 Rd, Eufaula OK 74432

Email address of Applicant/agent: kasey.little@novagroupgbc.com

Phone Number of Applicant/agent: (405)308-1411

Is authorized to act as property owner's agent and be the applicant for the application(s) checked below for a permit to perform the work specified in this(these) application(s) at the premises listed above:

Development/Subdivision Plat Permit Application Building Permit Application

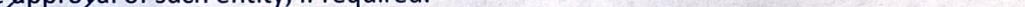
Public Right of Way Permit Grading and Erosion Control Permit Business License Application

Demolition Permit Other (describe) Zoning Compliance Verification Letter

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of

partnership, limited liability company or other entity, the undersigned swears that this authorization is

appropriate approval of such entity, if required.



Property Owner Signature

Title if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner

STATE OF Colorado)

COUNTY OF Jefferson)

The foregoing instrument was acknowledged before me by
day of May, 2022. WITNESS my hand and

Kelly Krause this 4th
cial seal. **MIRANDA AHR**
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20104054383
MY COMMISSION EXPIRES 12/02/2023

My commission expires: 12/02/2023



Date: 4/27/22

Project # DK22-4161

Property Location: 930 W Broadway, Jackson WY 83001

APN: 22-41-16-32-1-12-002

I would like to request information for the above-mentioned property. If possible, please provide answers to the below questions on your letterhead and return via email to zoning@novagroupgbc.com:

- What is the **zoning designation** of the above-mentioned property?
- What is the zoning designation(s) of the abutting properties?
- Is the use(s) of this property a permitted use(s) within this zoning designation?

Sincerely,

Kasey Little
121198 S 4159 Road
Eufaula, OK 74432
(405) 308-1411
Kasey.little@novagroupgbc.com