



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

Joint Town/County

- Parks and Recreation
- Pathways
- Housing Department

Teton County

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

State of Wyoming

- Teton Conservation
- WYDOT
- TC School District #1
- Game and Fish
- DEQ

Federal Agencies

- Army Corp of Engineers

Utility Providers

- Qwest
- Lower Valley Energy
- Bresnan Communications

Special Districts

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: January 21, 2022	REQUESTS:
Item #: P22-011	The applicant is submitting a request for a Development Option Plan for expansion of the skateboard park at the property located at 1855 High School Rd., legally known as PT. S1/2NE1/4 SEC. 6, TWP. 40, RNG. 116, PIDN: 22-40-16-06-2-00-103
Planner: Tyler Valentine	For questions, please call Tyler Valentine at 307-733-0440 x11305, or email to the address shown to the left. Thank you.
Phone: 733-0440 ext. 1305	
Email: tvalentine@jacksonwy.gov	
Owner: State of Wyoming - TCSD PO Box 568 Jackson, WY 83001	
Applicant: Teton County Parks & Recreation PO Box 811 Jackson, WY 83001	
Please respond by: February 11, 2022 (with Comments)	

RESPONSE:

For Departments not using Trak-it, please send responses via email to:
alangley@jacksonwy.gov



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____

Date & Time Received _____

Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: _____

Physical Address: _____

Lot, Subdivision: _____ PIDN: _____

PROPERTY OWNER.

Name: _____ Phone: _____

Mailing Address: _____ ZIP: _____

E-mail: _____

APPLICANT/AGENT.

Name: _____ Phone: _____

Mailing Address: _____ ZIP: _____

E-mail: _____

DESIGNATED PRIMARY CONTACT.

_____ Property Owner _____ Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson.com/200/Planning

Use Permit

Basic Use

Conditional Use

Special Use

Relief from the LDRs

Administrative Adjustment

Variance

Beneficial Use Determination

Appeal of an Admin. Decision

Physical Development

Sketch Plan

Development Plan

Design Review

Subdivision/Development Option

Subdivision Plat

Boundary Adjustment (replat)

Boundary Adjustment (no plat)

Development Option Plan

Interpretations

Formal Interpretation

Zoning Compliance Verification

Amendments to the LDRs

LDR Text Amendment

Map Amendment

Miscellaneous

Other: _____

Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: N/A Environmental Analysis #: N/A
Original Permit #: _____ Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

N/A Application Fee. Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.

Notarized Letter of Authorization. A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at <http://www.townofjackson.com/DocumentCenter/View/845/LetterOfAuthorization-PDF>.

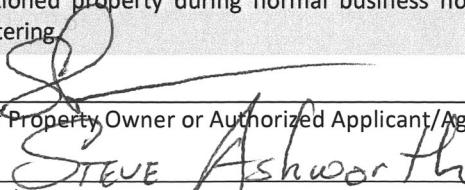
X Response to Submittal Requirements. The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Property Owner or Authorized Applicant/Agent

Name Printed



1/21/22

Date

DIRECTOR

Title



Town of Jackson
150 E Pearl Avenue
PO Box 1687, Jackson, WY 83001
P: (307)733-3932 F: (307)739-0919
www.jacksonwy.gov

Date: 01/19/2022

LETTER OF AUTHORIZATION

NAMING APPLICANT AS OWNER'S AGENT

PRINT full name of property owner as listed on the deed when it is an individual OR print full name and title of President or Principal Officer when the owner listed on the deed is a corporation or an entity other than an individual

Being duly sworn, deposes and says that Teton County School District is the owner in fee of the premises located at:

Name of property owner as listed on deed

Address of Premises: 1855 High School Rd.

Legal Description: PT S1/2NE1/4, Sec. 6, Twp. 40N, Rg. 116W

Please attach additional sheet for additional addresses and legal descriptions

And, that the person named as follows: Name of Applicant/agent: Jackson/Teton County Parks & Recreation

Mailing address of Applicant/agent: P.O. Box 811, Jackson, WY 83001-1727

Email address of Applicant/agent: rrudd@tetoncountywv.gov

Phone Number of Applicant/agent: 307-733-5056

Is authorized to act as property owner's agent and be the applicant for the application(s) checked below for a permit to perform the work specified in this(these) application(s) at the premises listed above:

Development/Subdivision Plat Permit Application Building Permit Application

Public Right of Way Permit Grading and Erosion Control Permit Business License Application

Demolition Permit Other (describe) Development Option Plan

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

Julie Chapone
Property Owner Signature

Title if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-

STATE OF Wyoming)
COUNTY OF Teton)
) SS.
)

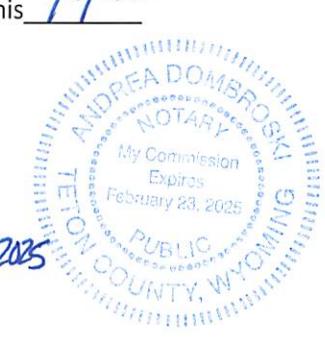
The foregoing instrument was acknowledged before me by Gillian C.
day of January, 2022. WITNESS my hand and official seal.

Paddington Station

Notary Public

My commission expires:

February 23, 2025



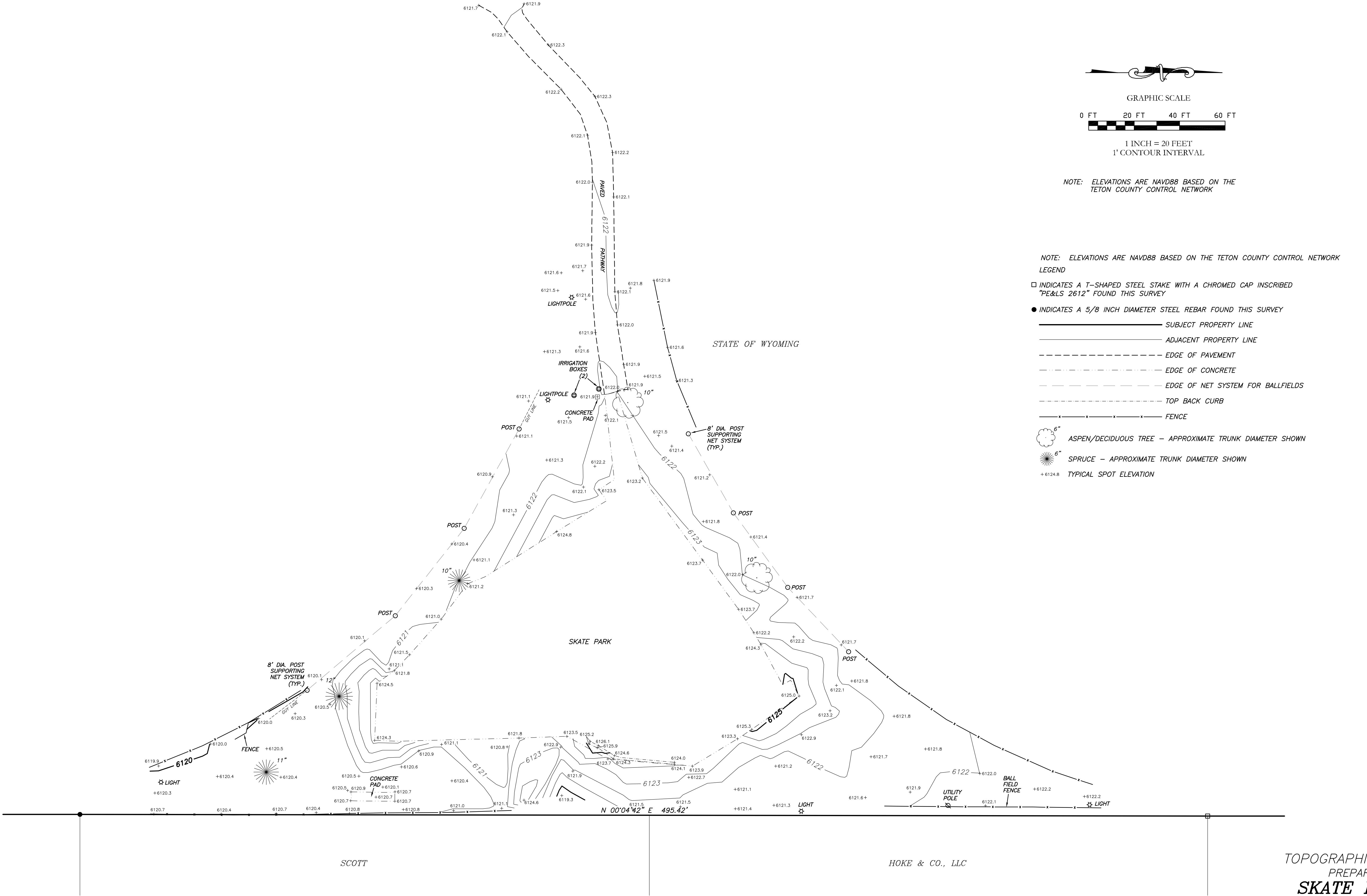
Skate Park Phase 3 Narrative

1/21/2022

The Jackson Hole Skate Park is located between two softball fields at 1374 Gregory Ln, Jackson, WY 83001. The park is very popular with beginner through advanced skateboarders. Due to the park's popularity, there is a need for an expansion to provide more room and obstacles for skaters. This narrative will discuss the existing conditions of the park, and the intended development option, including character and magnitude of the physical development.

The existing Skateboard Park was built in two phases, the first in 2001, and the second in 2006. The first phase provided a lot of terrain for intermediate to expert skaters but was lacking in beginner skating options. The phase two expansion addressed this problem by adding flatter sections and "street" obstacles. The total area of the park is now 14,075 square feet. It is very popular, with there being over 40 skaters in the park at peak times, according to the Jackson Hole Skateboard Coalition. This makes the park very crowded at times, leading to safety concerns.

The intended Development Option will include a skating area expansion of 13,500 square feet around the outside of the existing skate park. The total area will be 27,575 square feet, with the new sections including more flat skate surface, a miniramp, rails, stairs, and boxes. The outer edge of the skate park will be landscaped and there will be new seating options for spectators. There will be modifications to existing irrigation system surrounding the site to accommodate new landscaping and address turf coverage impacted by the finished project. There will be a total of five trees removed for the project: two non-mature deciduous trees, one mature deciduous tree and two non-mature conifer trees. Replacement of these trees will occur with the most site appropriate species and an additional two trees will be planted. The character and use of the skate park will not change with this expansion. The rules and hours of operation of the park will also be unchanged. There currently is no stated limit on capacity, but the expansion will allow more skateboarders to safely use the park at peak times.





PROJECT TITLE: SKATE PARK EXPANSION
1855 HIGH SCHOOL ROAD
S1/2NE1/4 S6, T40N, R116W, 6TH PM
TETON COUNTY, WYOMING

SHEET TITLE: SITE PLAN

DRAFTED BY: AJ
REVIEWED BY: AJ
PLAN VERSION DATE
PRELIM SITE 05/05/2021

PROJECT NUMBER 21.10.14
SHEET C1.0

