



# TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

## TRANSMITTAL MEMO

### Town of Jackson

- ☐ Public Works/Engineering
- ☐ Building
- ☐ Title Company
- ☒ Town Attorney
- ☐ Police

### Joint Town/County

- ☐ Parks and Recreation
- ☐ Pathways
- ☐ Housing Department

### Teton County

- ☐ Planning Division

- ☐ Engineer
- ☐ Surveyor- *Nelson*
- ☐ Assessor
- ☐ Clerk and Recorder
- ☐ Road and Levee

### State of Wyoming

- ☐ Teton Conservation
- ☐ WYDOT
- ☐ TC School District #1
- ☐ Game and Fish
- ☐ DEQ

### Federal Agencies

- ☐ Army Corp of Engineers

### Utility Providers

- ☐ Qwest
- ☐ Lower Valley Energy
- ☐ Bresnan Communications

### Special Districts

- ☐ START
- ☐ Jackson Hole Fire/EMS
- ☐ Irrigation Company

<p>Date: November 24, 2021</p> <p>Item #: P21-303</p> <p>Planner: Paul Anthony</p> <p>Phone: 733-0440 ext. 1303</p> <p>Email: panthony@jacksonwy.gov</p> <p><b>Owner:</b> 107, LLC &amp; Stage Stop, Inc. PO BOX 1905 &amp; 1677 Jackson, WY 83001</p> <p><b>Applicant:</b> HH Land Strategies, LLC PO Box 1902 Wilson, WY 83014 307-699-0265</p>	<p><b>REQUESTS:</b></p> <p>The applicant is submitting a request for a Zoning Compliance Verification for a Transfer of Development Rights from 155 W Pearl Ave., legally known as LOTS 9-10, BLK. 2, WORT-1 PIDN: 22-41-16-33-1-02-006 to 120 N Glenwood St. legally known as N 35' LOT 12, LOT 13, BLK. 7, JACKSON (MOS T-28M) PIDN: 22-41-16-28-4-09-002</p> <p>For questions, please call Paul Anthony at 307-733-0440, x1303 or email to the address shown to the left. Thank you.</p>
<p><b>Please respond by: December 15, 2021 (with Comments)</b></p>	

**RESPONSE:** For Departments not using Trak-it, please send responses via email to [alangley@jacksonwy.gov](mailto:alangley@jacksonwy.gov)



PLANNING PERMIT APPLICATION  
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440  
P.O. Box 1687 | www.townofjackson.com  
Jackson, WY 83001

For Office Use Only

Fees Paid \_\_\_\_\_ Date & Time Received \_\_\_\_\_  
Application #s \_\_\_\_\_

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: Wort House and Hotel Jackson, Floor Area Transfer  
Physical Address: 155 W Pearl Ave and 120 N Glenwood Street 22-41-16-33-1-02-006  
Lot, Subdivision: Lots 9 & 10, Blk 2, Wort 1 & Lot 12 & 13, Blk 7 PIDN: 22-41-16-28-4-09-002

PROPERTY OWNER.

Name: 107, LLC & Stage Stop, Inc. Phone: \_\_\_\_\_  
Mailing Address: PO Box 1905 & PO Box 1677, Jackson, WY ZIP: 83011  
E-mail: \_\_\_\_\_

APPLICANT/AGENT.

Name: HH Land Strategies, LLC, Hal Hutchinson Phone: 307-699-0265  
Mailing Address: PO Box 1902, Wilson, WY ZIP: 83014  
E-mail: hal@hhlandstrategies.com

DESIGNATED PRIMARY CONTACT.

\_\_\_\_\_ Property Owner ☒ Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at [www.townofjackson/200/Planning](http://www.townofjackson/200/Planning)

<b>Use Permit</b>	<b>Physical Development</b>	<b>Interpretations</b>
<input type="checkbox"/> Basic Use	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> Formal Interpretation
<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Development Plan	<input checked="" type="checkbox"/> Zoning Compliance Verification
<input type="checkbox"/> Special Use	<input type="checkbox"/> Design Review	<b>Amendments to the LDRs</b>
<b>Relief from the LDRs</b>	<b>Subdivision/Development Option</b>	<input type="checkbox"/> LDR Text Amendment
<input type="checkbox"/> Administrative Adjustment	<input type="checkbox"/> Subdivision Plat	<input type="checkbox"/> Map Amendment
<input type="checkbox"/> Variance	<input type="checkbox"/> Boundary Adjustment (replat)	<b>Miscellaneous</b>
<input type="checkbox"/> Beneficial Use Determination	<input type="checkbox"/> Boundary Adjustment (no plat)	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Appeal of an Admin. Decision	<input type="checkbox"/> Development Option Plan	<input type="checkbox"/> Environmental Analysis

**PRE-SUBMITTAL STEPS.** To see if pre-submittal steps apply to you, go to [www.townofjackson.com/200/Planning](http://www.townofjackson.com/200/Planning) and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: n/a Environmental Analysis #: n/a  
Original Permit #: n/a Date of Neighborhood Meeting: n/a

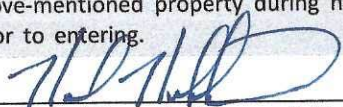
**SUBMITTAL REQUIREMENTS.** Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to [www.townofjackson.com/200/Planning](http://www.townofjackson.com/200/Planning) and select the relevant application type for submittal requirements.

Have you attached the following?

- ☒ **Application Fee.** Fees are cumulative. Go to [www.townofjackson.com/200/Planning](http://www.townofjackson.com/200/Planning) and select the relevant application type for the fees.
- ☒ **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at <http://www.townofjackson.com/DocumentCenter/View/845/LetterOfAuthorization-PDF>.
- ☒ **Response to Submittal Requirements.** The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at [www.townofjackson.com/200/Planning](http://www.townofjackson.com/200/Planning) under the relevant application type.

**Note:** Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

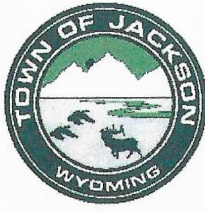
  
\_\_\_\_\_  
Signature of Property Owner or Authorized Applicant/Agent

HAL HUTCHINSON  
\_\_\_\_\_  
Name Printed

11/18/2021  
\_\_\_\_\_  
Date

AGENT  
\_\_\_\_\_  
Title





Town of Jackson  
150 E Pearl Avenue  
PO Box 1687, Jackson, WY 83001  
P: (307)733-3932 F: (307)739-0919  
www.jacksonwy.gov

Date:

# LETTER OF AUTHORIZATION

## NAMING APPLICANT AS OWNER'S AGENT

**PRINT** full name of property owner as listed on the deed when it is an individual OR print full name and title of President or Principal Officer when the owner listed on the deed is a corporation or an entity other than an individual

SADEK DARWICHE, STAGE STOP, INC

Being duly sworn, deposes and says that STAGE STOP INC is the owner in fee of the premises located at:

Name of property owner as listed on deed

Address of Premises: 120 N. GLENWOOD ST

Legal Description: N 35', LOT 12, & LOT 13 BLK 7, TOWN OF JACKSON

Please attach additional sheet for additional addresses and legal descriptions

And, that the person named as follows: Name of Applicant/agent: HH LAND STRATEGIES, LLC

Mailing address of Applicant/agent: PO BOX 1902, WILSON, WY 83014

Email address of Applicant/agent: HAL@HHLANDSTRATEGIES.COM

Phone Number of Applicant/agent: (307) 699-0265

Is authorized to act as property owner's agent and be the applicant for the application(s) checked below for a permit to perform the work specified is this(these) application(s) at the premises listed above:

☐ Development/Subdivision Plat Permit Application ☐ Building Permit Application

☐ Public Right of Way Permit ☐ Grading and Erosion Control Permit ☐ Business License Application

☐ Demolition Permit

☒ Other (describe) ZONING COMPLIANCE VERIFICATION

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

Property Owner Signature

Title if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner

STATE OF WY )

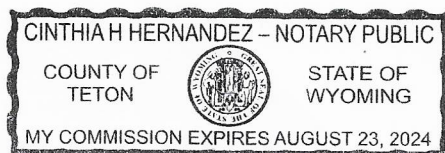
) SS.

COUNTY OF Teton )

The foregoing instrument was acknowledged before me by Sadek Darwiche this 1<sup>st</sup> day of November. WITNESS my hand and official seal.

Cynthia Hernandez  
Notary Public

My commission expires: August 23rd 2024



LETTER OF AUTHORIZATION

One Hundred Seven, LLC, "Owner" whose address is:

155 W Pearl Avenue

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

, as the owner of property more specifically legally described as: Lots 9-10, BLK 2, Wort 1

(If too lengthy, attach description)

HEREBY AUTHORIZES HH Land Strategies, LLC, Hal Hutchinson

as

agent to represent and act for Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Town of Jackson, or the Town of Jackson Planning, Building, Engineering and/or Environmental Health Departments relating to the modification, development, planning or replatting, improvement, use or occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application or any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platting or replatting, improvement, occupancy or use of any structure or land involved in the application shall take place until approved by the appropriate official of the Town of Jackson, in accordance with applicable codes and regulations. Owner agrees to pay any fines and be liable for any other penalties arising out of the failure to comply with the terms of any permit or arising out of any violation of the applicable laws, codes or regulations applicable to the action sought to be permitted by the application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

OWNER:



(SIGNATURE) (SIGNATURE OF CO-OWNER)

Title: Manager

(if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner)

STATE OF Wyoming )  
COUNTY OF Teton )SS.

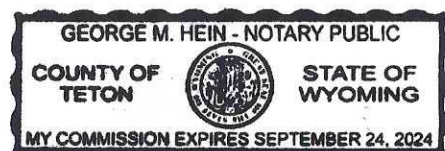
The foregoing instrument was acknowledged before me by George M Hein this 5 day of March, 2021.

WITNESS my hand and official seal.

(Seal)

  
(Notary Public)

My commission expires: 9/24/2024



# HH LAND STRATEGIES, LLC

*PO Box 1902, Wilson, WY 83014*

*307-699-0265 – HAL@HHLANDSTRATEGIES.COM*

**November 18, 2021**

**To:** Town of Jackson Planning Department

**From:** Hal Hutchinson, HH Land Strategies,

**RE:** Zoning Compliance Verification for Gladys and John Wort House Transfer of Development Rights to Hotel Jackson

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On behalf of One Hundred Seven, LLC, owner of the property located at 155 West Pearl Avenue (Lots 9 & 10, Block 2, Wort Addition to the Town of Jackson, PIDN 22-41-16-33-1-02-006) and Stage Stop, Inc. owner of the property commonly known as Hotel Jackson, located at 120 N Glenwood Street (N 35' of Lot 12, Lot 13, Blk 7, PIDN 22-41-16-28-4-09-002) I am submitting this Zoning Compliance Verification (ZCV) application pursuant to Town LDR Section 5.9.6.C.6.c.i. to verify that the transfer of development rights from 155 West Pearl Avenue to 120 N Glenwood Street is permitted by the Town LDRs.

The property at 155 West Pearl Avenue, otherwise known as the Gladys and John Wort House property ("Sending Property") contains a building that is designated to the Jackson Historic Register pursuant to Town LDR Section 8.5.7. (See attached Designation to Jackson Historic Register letter dated 5/12/2021). Furthermore, there is a significant amount of unused floor area on the Sending Property as described below.

**Sending Property: Amount and Type of Floor Area:**

Zoning:	Downtown Core 2 (DC-2)
Property Size:	.34 Acres (14,810 s.f.)
Allowable FAR:	1.3 FAR = 19,254 s.f.
Existing Floor Area:	1,766 s.f. (House: 1082, outbld: 360, garage: 324)
Floor Area Dedicated to Historic Buildings:	1,082 s.f.
<b>Total Available Floor Area:</b>	<b>18,570</b>

Above is the total, existing, allowable floor area available on the Sending Property pursuant to the Town LDRs. However, the owner of the Sending Property currently has an ZCV Application into the Town of Jackson to transfer 550 s.f. from the Sending Property to the SRB Brewery Buildings, LLC property, located at 265 S Millward Street (Lots 11 & 12, Block 6, Second Wort Addition to the Town of Jackson, PIDN 22-41-16-33-1-11-007). This application proposed a transfer of 550 s.f. from the Sending Property to the SRB Brewery Buildings, LLC property. This application has yet to be approved and the required deed restrictions and historic preservation easements for the Sending Property have yet to be recorded.

The property located at 120 N Glenwood Street, otherwise known as Hotel Jackson ("Receiving Property"), is zoned Downtown Commercial 2 (DC-2). Pursuant to LDR Section 5.9.6.C.6.b.i. properties zoned DC-2 are eligible as "Receiving Properties" for transfer of development rights for historic properties. Furthermore, the Receiving Property has no significant environmental or developmental constraints and is adequately served by public infrastructure.

The owner of the Sending Property desires to transfer a total of 5,000 s.f. of commercial floor area to the Receiving Property. The owner of the Receiving Property desires to acquire 5,000 s.f. of commercial floor area from the Sending Property.



Once the Transfer of Development Rights amounting to 5,000 s.f. of Floor Area is complete, the Sending Property will retain a total of 13,020 s.f. of Floor Area as identified in the below summary calculation.

**Sending Property: Amount and Type of Floor Area:**

Total Available Floor Area:	18,570 s.f.
Floor Area proposed to transfer to 265 S Millward St.	550 s.f.
Floor Area proposed to transfer to 120 N Glenwood St.	<u>5,000 s.f.</u>
Total Floor Area remaining after transfer	13,020 s.f.

Furthermore, once the Transfer of Development rights specific to this ZCV and the 120 N Glenwood Street Receiving Property is complete, the Receiving Property will enjoy the right to add or otherwise construct 5,000 s.f. of Floor Area above the maximum amount of FAR that is permitted on the property under DC-2 zoning. In addition, the Receiving Property, which is eligible to receive Floor Area pursuant to LDR Section 5.9.6.C.6.b.i, is connected to, under common ownership with, and otherwise integrated with the property located at 135 N Cache Street for the purpose of determining the maximum allowable floor area for both the 120 N Glenwood property and the 135 N Cache Street Property.

Currently, the 120 N Glenwood Street Property and the 135 N Cache Street property have a “blended” Floor Area Ratio where the integration between the two properties, “blends” the allowable 1.83 FAR on the 135 N Cache Street property with the allowable 1.3 FAR, thereby averaging the two. Based on this “blended” FAR situation, where floor area has been transferred from 135 N Cache Street to 120 N Glenwood, both the 120 N Glenwood Street Property and the 135 N Cache Street property are eligible to receive the 5,000 s.f. of floor area transferred from the Sending Property because the 135 N Cache Street property has transferred floor area to the 120 N Glenwood Street property through this “blended” floor area calculation. The above notwithstanding, pursuant to the requirements for “blending” the FAR between 120 N Glenwood Street property and 135 N Cache Street property, at no time, with the 135 N Cache Street property contain a FAR greater than 1.83 as a result of the Floor Area Transfer of Development Rights described within this ZCV Application.

Based on these statements, please verify that both the Sending Property and the Receiving Property are eligible to both send and receive Transfer of Development Rights for Historic Preservation and that the amount of floor area on the Sending Property is correct and Receiving Property, along with the “blended floor area condition described above, is permitted to increase the overall FAR for the receiving property by 5,000 s.f.



## PLANNING & BUILDING DEPARTMENT

May 12, 2021

Mr. Hal Hutchinson  
HH Land Strategies LLC  
P.O. Box 1902  
Wilson, WY 83014

**RE: Designation to Jackson Historic Register**  
**Item: P21-058**  
**155 West Pearl Avenue (Gladys and John Wort House)**

Dear Mr. Hutchinson,

This letter is to confirm that on May 12, 2021, the Town of Jackson Planning Director **approved** your request to designate the Gladys and John Wort House, located at 155 West Pearl Avenue, to the Jackson Historic Register per Sec. 8.5.7 in the Town of Jackson Land Development Regulations (LDRs). This approval is based on the historical survey and other the information provided in the applicant's submittal (on file), as well as the recommendation of approval from the Teton County Historic Preservation Board provided at its Board meeting on April 13, 2021.

The referenced property is now eligible for and subject to the provisions in the Town's historic preservation program, including: Div. 5.9 (Preservation of Historic Properties); Sec. 5.8.1.B (Historic Preservation Design Guidelines); Sec. 8.5.8 (Certificate of Appropriateness - Exterior Alterations); and Sec. 8.5.9 (Certificate of Appropriateness - Repositioning and Relocation) in the LDRs.

Should you have any questions or need additional information, please contact me by email at [panthony@jacksonwy.gov](mailto:panthony@jacksonwy.gov) or by phone at 307-733-0440, ext. 1303.

Sincerely,

A handwritten signature in black ink that reads "Paul Anthony".

Paul Anthony  
Planning Director