



# TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

## TRANSMITTAL MEMO

**Town of Jackson**

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

**Joint Town/County**

- Parks and Recreation
- Pathways
- Housing Department

**Teton County**

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

**State of Wyoming**

- Teton Conservation
- WYDOT
- TC School District #1
- Game and Fish
- DEQ

**Federal Agencies**

- Army Corp of Engineers

**Utility Providers**

- Qwest
- Lower Valley Energy
- Bresnan Communications

**Special Districts**

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: August 3, 2021

Item #: P21-210

Planner: Tyler Valentine

Phone: 733-0440 ext. 1305

Email: [tvalentine@jacksonwy.gov](mailto:tvalentine@jacksonwy.gov)

**Owner:**

DW 580 LLC  
PO 910  
Jackson, WY 83001

**Applicant:**

Bulley & Andrews, LLC  
1755 W Armitage Ave.  
Chicago, IL 60622

**REQUESTS:**

The applicant is submitting a request for an Encroachment Agreement for the property located at 580 S Willow St., Legally known as LOTS 9,10, BLK 4, MEADOWLAND, PIDN: 22-41-16-34-2-36-011

For questions, please call Brian Lenz at 733-3097, x1410 or email to the address shown below. Thank you.

**Please respond by: August 24, 2021 (with Comments)**

**RESPONSE:** For Departments not using Trak-it, please send responses via email to:  
[alangley@jacksonwy.gov](mailto:alangley@jacksonwy.gov)



## ENCROACHMENT AGREEMENT APPLICATION

Planning & Building Department

Planning Division

150 E Pearl Ave. | ph: (307) 733-0440  
P.O. Box 1687 | fax: (307) 734-3563  
Jackson, WY 83001 | [www.townofjackson.com](http://www.townofjackson.com)

### OWNER OF PROPERTY:

Name: DW580 LLC Phone: 307-200-4881

Mailing Address: PO Box 910, Jackson WY ZIP: 83001

E-mail: [klaus@wrjdesign.com](mailto:klaus@wrjdesign.com)

### APPLICANT/AGENT:

Name: Bulley & Andrews, LLC Phone: 312-502-8931

Mailing Address: 1755 W Armitage Ave, Chicago IL ZIP: 60622

E-mail: [aheineman@bulley.com](mailto:aheineman@bulley.com)

### DESIGNATED PRIMARY CONTACT:

Owner        Applicant/Agent X

### PROPERTY:

Physical Address of Property: 580 South Willow Street, Jackson, WY 83001

Lot, Subdivision: Meadowland Addition

PIDN: Located within the SW1/4 NW1/4 Section 34 T41N, R116W 6th P.M. Teton County, Wyoming

Description of Public Right-of Way: Temporary shoring installed during excavation; all shoring caps and piles have been removed to a minimum depth of 5'-0" subgrade, with remaining length of micropiles to remain.

**SUBMITTAL REQUIREMENTS.** Three (3) hard copies and one (1) digital copy of the application package (this form, plus all applicable attachments) should be submitted to the Planning Department. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant.

Have you attached the following?

N/A **Application Fee.** Fees are cumulative. Applications for multiple types of permits, or for multiple permits of the same type, require multiple fees. See the currently adopted Fee Schedule in the Administrative Manual for more information.

Notarized Letter of Authorization. A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. If the owner is a partnership or corporation, proof that the owner can sign on behalf of the partnership or corporation is also required. Please see the Letter of Authorization template in the Administrative Manual for a sample.

Narrative Description of the Request. Provide a detailed narrative description explaining the use of the noted public right-of-way.

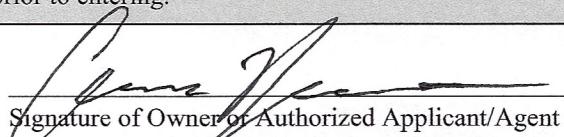
Exhibit. Provide an exhibit (picture, drawings, maps, plans) of the use of the noted public right-of-way including dimensions of requested encroachment.

**FORMAT:**

The main component of any application is demonstration of compliance with all applicable Land Development Regulations (LDRs) and Resolutions.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the abovementioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.



Signature of Owner or Authorized Applicant/Agent

Aaron Heineman

Name Printed

7/26/21

Date

PX

Title

## LETTER OF AUTHORIZATION

DW580, LLC \_\_\_\_\_, "Owner" whose address is: P.O. Box 910,  
580 South Willow Street, Jackson, WY 83001

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

DW580, LLC \_\_\_\_\_, as the owner of property  
more specifically legally described as: Lots 9 and 10 Block 4, Meadowland, Teton County,  
Jackson, WY

(If too lengthy, attach description)

HEREBY AUTHORIZES Bulley and Andrews, LLC \_\_\_\_\_ as  
agent to represent and act for Owner in making application for and receiving and accepting  
on Owners behalf, any permits or other action by the Town of Jackson, or the Town of  
Jackson Planning, Building, Engineering and/or Environmental Health Departments  
relating to the modification, development, planning or replatting, improvement, use or  
occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed  
conclusively to be fully aware of and to have authorized and/or made any and all  
representations or promises contained in said application or any Owner information in  
support thereof, and shall be deemed to be aware of and to have authorized any subsequent  
revisions, corrections or modifications to such materials. Owner acknowledges and agrees  
that Owner shall be bound and shall abide by the written terms or conditions of issuance of  
any such named representative, whether actually delivered to Owner or not. Owner agrees  
that no modification, development, platting or replatting, improvement, occupancy or use of  
any structure or land involved in the application shall take place until approved by the  
appropriate official of the Town of Jackson, in accordance with applicable codes and  
regulations. Owner agrees to pay any fines and be liable for any other penalties arising out  
of the failure to comply with the terms of any permit or arising out of any violation of the  
applicable laws, codes or regulations applicable to the action sought to be permitted by the  
application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing  
on behalf of a corporation, partnership, limited liability company or other entity, the  
undersigned swears that this authorization is given with the appropriate approval of such  
entity, if required.

OWNER:



(SIGNATURE) (SIGNATURE OF CO-OWNER)

Title: Manager

(if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or  
other non-individual Owner)

STATE OF Wyoming \_\_\_\_\_ )

)

COUNTY OF Teton \_\_\_\_\_ )

)

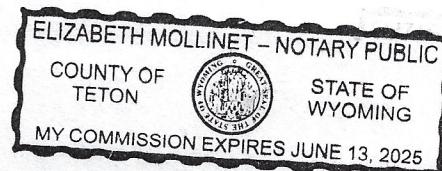
The foregoing instrument was acknowledged before me by Klaus Baer this 22 day of  
July, 2021.

WITNESS my hand and official seal.

Elizabeth Mollinet  
(Notary Public)

My commission expires: 6/13/25

(Seal)



# TEMPORARY SHORING PLANS

# *DW580 TEMPORARY SHORING*

*JACKSON, WY*  
*FC EXCAVATION*



# VICINITY MAP

(NOT TO SCALE)

## *SHEET REVISIONS*

DATE	DESCRIPTION
03/11/21	ISSUED FOR REVIEW
03/12/21	ISSUED FOR CONSTRUCTION
03/15/21	FIELD UPDATES TO SHORING LOCATION
03/24/21	AS-BUILT (PHASE I)
04/08/21	ADDITIONAL SHORING QUANTITIES
07/13/21	AS-BUILT (PHASE II)

PROJECT NAME:

## *DW580 TEMPORARY SHORING*

SHEET TITLE

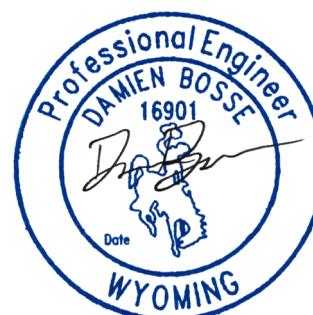
## COVER SHEET

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PROJECT AND THE PROPRIETARY INFORMATION SHOWN HEREON IS NOT TO BE  
TRANSMITTED TO ANY OTHER ORGANIZATION WITHOUT SPECIFIC AUTHORIZATION BY  
GEOSTABILIZATION INTERNATIONAL (GSI). THE DESIGN IS ONLY VALID IF  
CONSTRUCTED AND SUPERVISED BY GSI OR ITS AUTHORIZED SUBCONTRACTOR.

S Y	DRAWN BY: NED	CHECKED BY: DEF	DATE: 07/13/21	PROJECT NUMBER: 210066WY01	SHEET C
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Phone: 855.579.0536 | Fax: 970.245.7737  
[www.geostabilization.com](http://www.geostabilization.com)

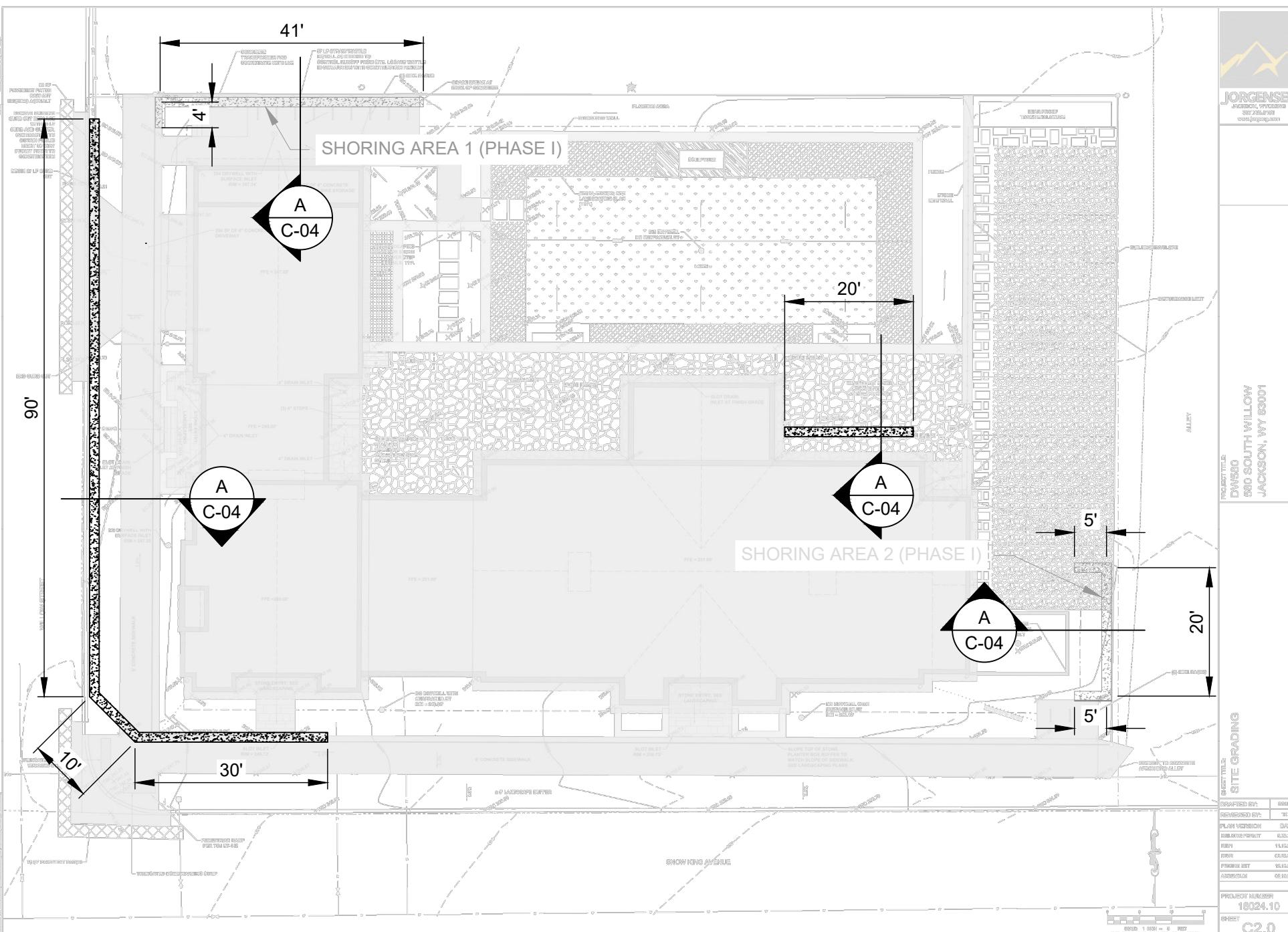


AB

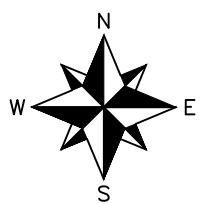


NOTES:

1. BACKGROUND IMAGE OBTAINED FROM NORTHWORKS ARCHITECTS & PLANNERS DW580 IFC DRAWING SET, DATED 2/19/21.
2. SHORING AREAS SHOWN ARE APPROXIMATE.
3. PROPOSED MICROPILE CAP ALONG WESTERN SIDE OF EXCAVATION TO BE CONSTRUCTED BEHIND THE EXISTING CAP AT THE NW CORNER OF THE EXCAVATION. OVERLAP EXISTING CAP AND PROPOSED CAP 2' MINIMUM AS SHOWN.



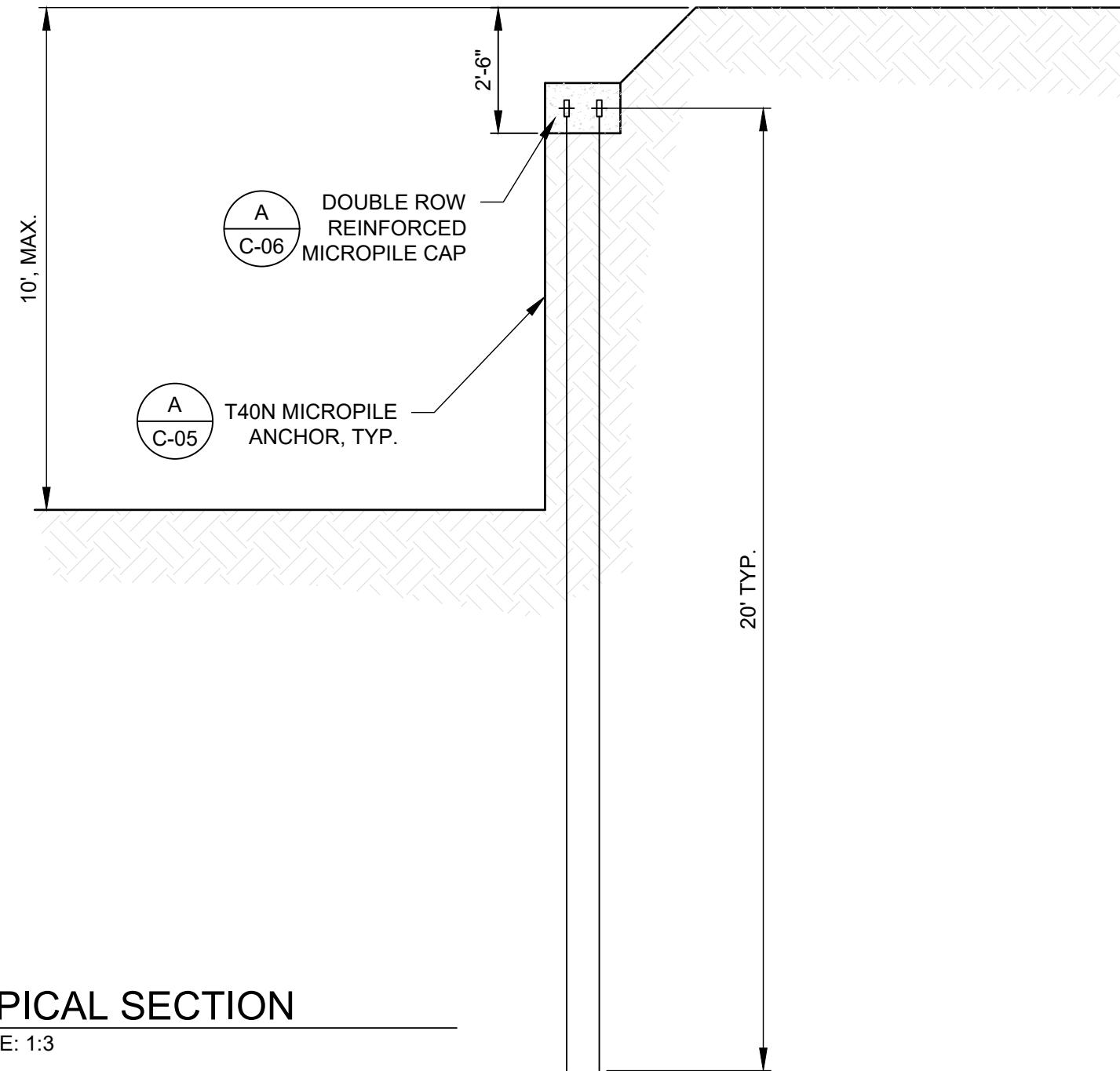
ESTIMATED QUANTITIES			
PAY ITEM	QTY	QTY (AB)	UNIT
TEMPORARY MICROPILE SHORING - PHASE I	75	75	LF
TEMPORARY MICROPILE SHORING - PHASE II	180	150	LF



0 10' 20' 40'

AB

SHEET REVISIONS		PROJECT NAME:		SHEET TITLE:		GSI		Professional Engineer	
DATE	DESCRIPTION	DW580 TEMPORARY SHORING		SITE PLAN		GeoStabilization International®		DAMIEN BOSSE	
03/11/21	ISSUED FOR REVIEW	REV1		16901		Date		WYOMING	
03/12/21	ISSUED FOR CONSTRUCTION	IFC							
03/15/21	FIELD UPDATES TO SHORING LOCATIONS	REV1							
03/24/21	AS-BUILT (PHASE I)	AB							
04/08/21	ADDITIONAL SHORING QUANTITIES	REV2							
07/13/21	AS-BUILT (PHASE II)	AB							



**A** TYPICAL SECTION  
SCALE: 1:3

SHEET REVISIONS	
DATE	DESCRIPTION
03/11/21	ISSUED FOR REVIEW
03/12/21	ISSUED FOR CONSTRUCTION
03/15/21	FIELD UPDATES TO SHORING LOCATIONS
03/24/21	AS-BUILT (PHASE I)
04/08/21	ADDITIONAL SHORING QUANTITIES
07/13/21	AS-BUILT (PHASE II)

**PROJECT NAME**

## *DW580 TEMPORARY SHORING*

SHEET TITLE

## SECTION VIEW

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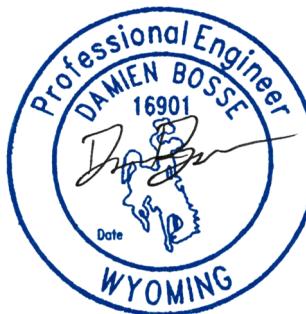
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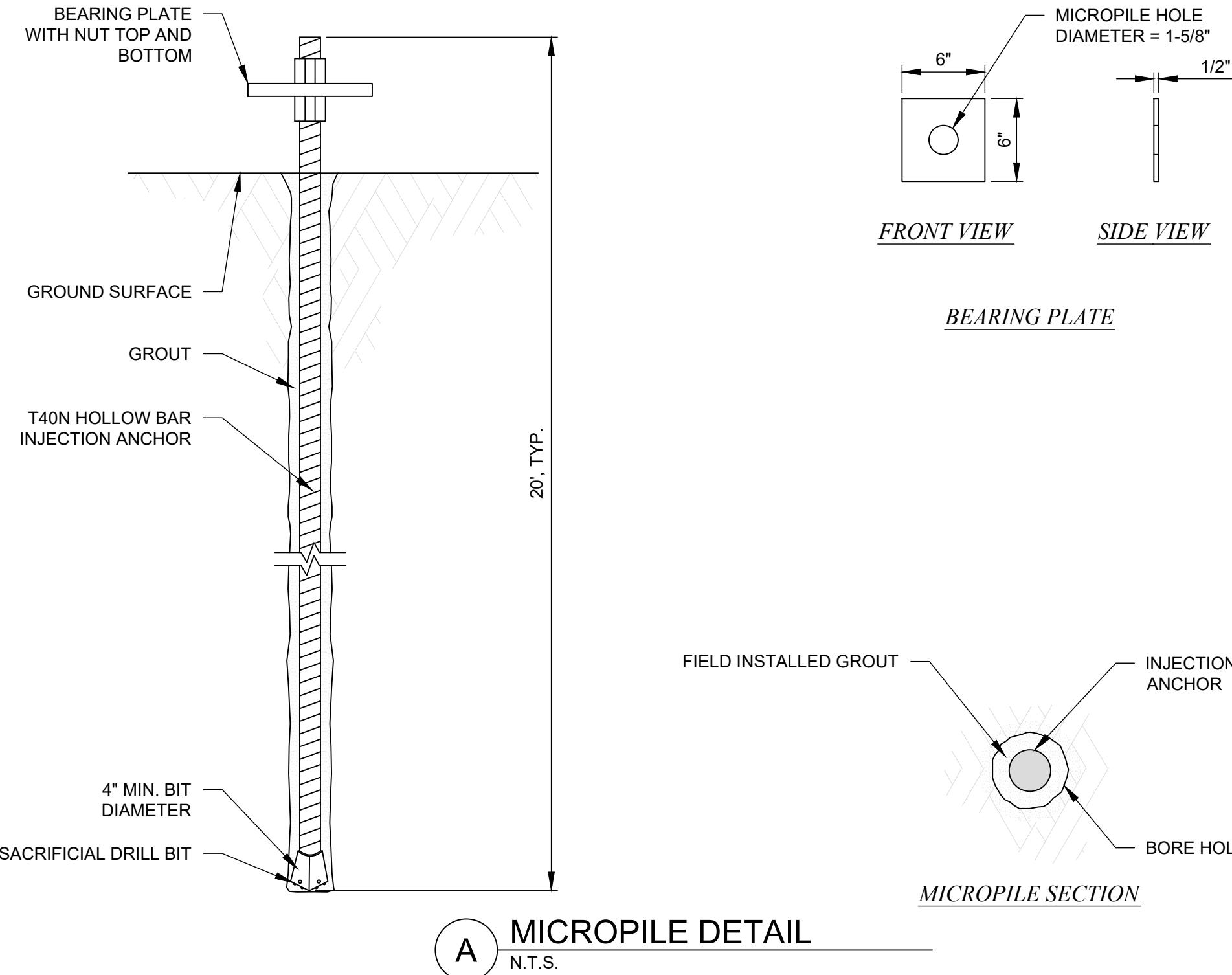
PROJECT NUMBER: 210066WY01

SHEET



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[www.qeostabilization.com](http://www.qeostabilization.com)





**A** **MICROPILE DETAIL**  
N.T.S.

PROJECT NAME

## *DW580 TEMPORARY SHORING*

SHEET TITLE

## *MICROPILE DETAILS*

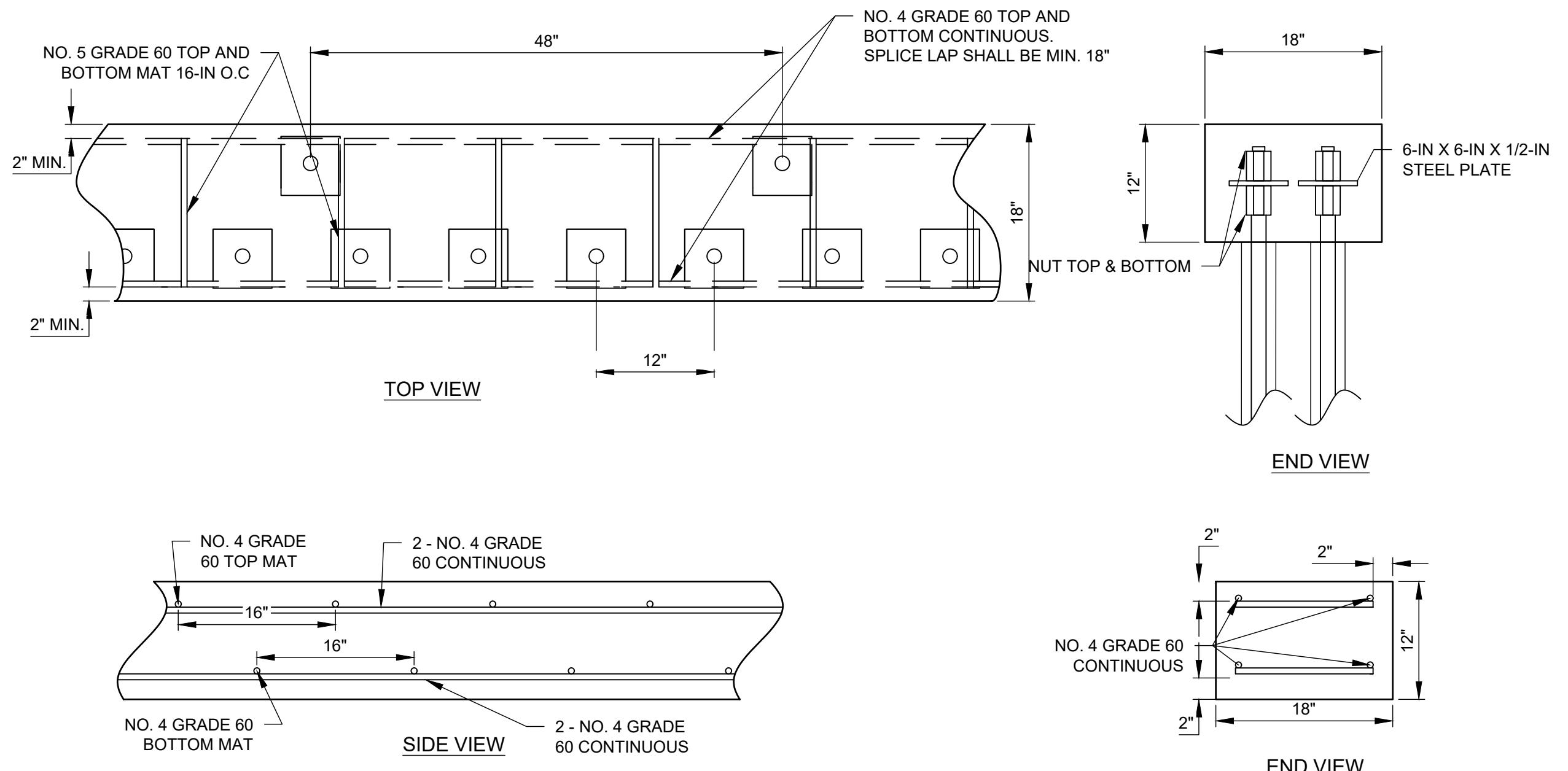
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	NED	DEB	07/13/21	210066WY01	



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**A** MICROPILE CAP DETAIL  
N.T.S.

AB

PROJECT NAME

## *DW580 TEMPORARY SHORING*

SHEET TITLE

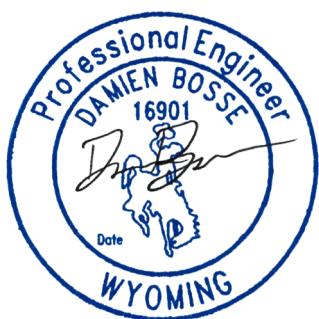
## *MICROPILE CAP DETAILS*

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DRAWN BY: CHECKED BY: DATE: PROJECT NUMBER: SHEET  
BY NED DEB 07/13/21 210066WY01



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NAIL ID	DATE		EMBEDMENT LENGTH (ft)		NAIL ID	DATE		EMBEDMENT LENGTH (ft)		NAIL ID	DATE		EMBEDMENT LENGTH (ft)	
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## SHEET REVISIONS

PROJECT NAME:

## DW580 TEMPORARY SHORING

SHEET TITLE:

## MICROPILE SCHEDULE - PHASE 1

DATE DESCRIPTION NO  
03/11/21 ISSUED FOR REVIEW IFR  
03/12/21 ISSUED FOR CONSTRUCTION IFC  
03/15/21 FIELD UPDATES TO SHORING LOCATIONS REV1  
03/24/21 AS-BUILT (PHASE I) AB  
04/08/21 ADDITIONAL SHORING QUANTITIES REV2  
07/13/21 AS-BUILT (PHASE II) AB

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DRAWN BY:

NFD

CHECKED BY:

DEB

DATE:

07/13/21

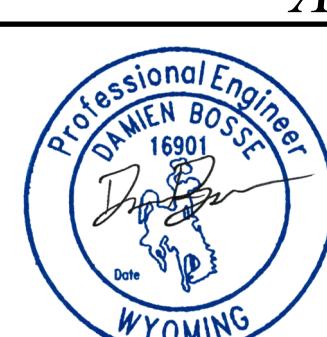
PROJECT NUMBER:

210066WY01

SHEET

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Phone: 855.579.0536 | Fax: 970.245.7737  
www.geostabilization.com



AB

NAIL ID	DATE		EMBEDMENT LENGTH (ft)		NAIL ID	DATE		EMBEDMENT LENGTH (ft)		NAIL ID	DATE		EMBEDMENT LENGTH (ft)	
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17	04/13/21	04/13/21	18	-	64	04/14/21	04/14/21	18	-	111	04/15/21	04/15/21	18	-
18	04/13/21	04/13/21	18	-	65	04/14/21	04/14/21	18	-	112	04/15/21	04/15/21	18	-
19	04/13/21	04/13/21	18	-	66	04/14/21	04/14/21	18	-	113	04/15/21	04/15/21	18	-
20	04/13/21	04/13/21	18	-	67	04/14/21	04/14/21	18	-	114	04/15/21	04/15/21	18	-
21	04/13/21	04/13/21	18	-	68	04/14/21	04/14/21	18	-	115	04/15/21	04/15/21	18	-
22	04/13/21	04/13/21	18	-	69	04/14/21	04/14/21	18	-	116	04/15/21	04/15/21	18	-
23	04/13/21	04/13/21	18	-	70	04/14/21	04/14/21	18	-	117	04/15/21	04/15/21	18	-
24	04/13/21	04/13/21	18	-	71	04/14/21	04/14/21	18	-	118	04/15/21	04/15/21	18	-
25	04/13/21	04/13/21	18	-	72	04/14/21	04/14/21	18	-	119	04/15/21	04/15/21	18	-
26	04/13/21	04/13/21	18	-	73	04/14/21	04/14/21	18	-	120	04/15/21	04/15/21	18	-
27	04/13/21	04/13/21	18	-	74	04/14/21	04/14/21	18	-	121	04/15/21	04/15/21	18	-
28	04/13/21	04/13/21	18	-	75	04/14/21	04/14/21	18	-	122	04/15/21	04/15/21	18	-
29	04/13/21	04/13/21	18	-	76	04/14/21	04/14/21	18	-	123	04/15/21	04/15/21	18	-
30	04/13/21	04/13/21	18	-	77	04/14/21	04/14/21	18	-	124	04/15/21	04/15/21	18	-
31	04/13/21	04/13/21	18	-	78	04/14/21	04/14/21	18	-	125	04/15/21	04/15/21	18	-
32	04/13/21	04/13/21	18	-	79	04/14/21	04/14/21	18	-	126	04/15/21	04/15/21	18	-
33	04/13/21	04/13/21	18	-	80	04/14/21	04/14/21	18	-	127	04/15/21	04/15/21	18	-
34	04/13/21	04/13/21	18	-	81	04/14/21	04/14/21	18	-	128	04/15/21	04/15/21	18	-
35	04/13/21	04/13/21	18	-	82	04/14/21	04/14/21	18	-	129	04/15/21	04/15/21	18	-
36	04/13/21	04/13/21	18	-	83	04/14/21	04/14/21	18	-	130	04/15/21	04/15/21	18	-
37	04/13/21	04/13/21	18	-	84	04/14/21	04/14/21	18	-	131	04/15/21	04/15/21	18	-
38	04/14/21	04/14/21	18	-	85	04/14/21	04/14/21	18	-	132	04/15/21	04/15/21	18	-
39	04/14/21	04/14/21	18	-	86	04/14/21	04/14/21	18	-	133	04/15/21	04/15/21	18	-
40	04/14/21	04/14/21	18	-	87	04/14/21	04/14/21	18	-	134	04/15/21	04/15/21	18	-
41	04/14/21	04/14/21	18	-	88	04/14/21	04/14/21	18	-	135	04/15/21	04/15/21	18	-
42	04/14/21	04/14/21	18	-	89	04/14/21	04/14/21	18	-	136	04/15/21	04/15/21	18	-
43	04/14/21	04/14/21	18	-	90	04/14/21	04/14/21	18	-	137	04/15/21	04/15/21	18	-
44	04/14/21	04/14/21	18	-	91	04/15/21	04/15/21	18	-	138	04/16/21	04/16/21	18	-
45	04/14/21	04/14/21	18	-	92	04/15/21	04/15/21	18	-					
46	04/14/21	04/14/21	18	-	93	04/15/21	04/15/21	18	-					
47	04/14/21	04/14/21	18	-	94	04/15/21	04/15/21	18	-					

#### SHEET REVISIONS

DATE	DESCRIPTION	NO
03/11/21	ISSUED FOR REVIEW	IFR
03/12/21	ISSUED FOR CONSTRUCTION	IFC
03/15/21	FIELD UPDATES TO SHORING LOCATIONS	REV1
03/24/21	AS-BUILT (PHASE I)	AB
04/08/21	ADDITIONAL SHORING QUANTITIES	REV2
07/13/21	AS-B	

NAIL ID	DATE		EMBEDMENT LENGTH (	
	DRILLED	GROUTED	SOIL	ROCK
139	04/16/21	04/16/21	18	-
140	04/16/21	04/16/21	18	-
141	04/16/21	04/16/21	18	-
142	04/16/21	04/16/21	18	-
143	04/16/21	04/16/21	18	-
144	04/16/21	04/16/21	18	-
145	04/16/21	04/16/21	18	-
146	04/16/21	04/16/21	18	-
147	04/16/21	04/16/21	18	-
148	04/16/21	04/16/21	18	-
149	04/16/21	04/16/21	18	-
150	04/16/21	04/16/21	18	-
151	04/16/21	04/16/21	18	-
152	04/16/21	04/16/21	18	-
153	04/16/21	04/16/21	18	-
154	04/16/21	04/16/21	18	-
155	04/16/21	04/16/21	18	-
156	04/16/21	04/16/21	18	-
157	04/16/21	04/16/21	18	-
158	04/16/21	04/16/21	18	-
159	04/16/21	04/16/21	18	-
160	04/16/21	04/16/21	18	-
161	04/16/21	04/16/21	18	-
162	04/16/21	04/16/21	18	-
163	04/16/21	04/16/21	18	-
164	04/16/21	04/16/21	18	-
165	04/16/21	04/16/21	18	-
166	04/17/21	04/17/21	18	-
167	04/17/21	04/17/21	18	-
168	04/17/21	04/17/21	18	-
169	04/17/21	04/17/21	18	-
170	04/17/21	04/17/21	18	-
171	04/17/21	04/17/21	18	-
172	04/17/21	04/17/21	18	-
173	04/17/21	04/17/21	18	-
174	04/17/21	04/17/21	18	-
175	04/17/21	04/17/21	18	-
176	04/17/21	04/17/21	18	-
177	04/17/21	04/17/21	18	-
178	04/17/21	04/17/21	18	-
179	04/17/21	04/17/21	18	-
180	04/17/21	04/17/21	18	-
181	04/17/21	04/17/21	18	-
182	04/17/21	04/17/21	18	-
183	04/17/21	04/17/21	18	-
184	04/17/21	04/17/21	18	-
185	04/17/21	04/17/21	18	-

NAIL ID	DATE		EMBEDMENT LENGTH (ft)	
	DRILLED	GROUTED	SOIL	ROCK
186	04/17/21	04/17/21	18	-
187	04/17/21	04/17/21	18	-
188	04/17/21	04/17/21	18	-
189	04/17/21	04/17/21	18	-
190	04/17/21	04/17/21	18	-

## **SHEET REVISIONS**

DATE	DESCRIPTION
03/11/21	ISSUED FOR REVIEW
03/12/21	ISSUED FOR CONSTRUCTION
03/15/21	FIELD UPDATES TO SHORING LOCATIONS
03/24/21	AS-BUILT (PHASE I)
04/08/21	ADDITIONAL SHORING QUANTITIES
07/13/21	AS-BUILT (PHASE II)

PROJECT NAME

## *DW580 TEMPORARY SHORING*

SHEET TITLE

## *MICROPILE SCHEDULE - PHASE II (SHEET 2)*

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S Y	DRAWN BY: NED	CHECKED BY: DEB	DATE: 07/13/21	PROJECT NUMBER: 210066WY01	SHEET
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Phone: 855.579.0536 | Fax: 970.245.7737  
[www.geostabilization.com](http://www.geostabilization.com)



All temp shoring has been removed  
to minimum 5' below grade

PROJECT TITLE:  
DW580  
580 SOUTH WILLOW  
JACKSON, WY 83001

SHEET TITLE:  
CONSTRUCTION SHORING  
OVERVIEW

DRAFTED BY:	BS
REVIEWED BY:	TK
PLAN VERSION	DATE
BUILDING PERMIT	06.29.2018
PERMIT REV 10	06.03.2021
PERMIT REV 11	06.30.2021
PROJECT NUMBER	18024.10
SHEET	C2.3

10  
15  
5  
1  
0  
SCALE: 1 INCH = 5 FEET  
THIS SCALE VALID ONLY FOR 30x42 PRINTS

