



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

Joint Town/County

- Parks and Recreation
- Pathways
- Joint Housing Dept

Teton County

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

State of Wyoming

- Teton Conservation
- WYDOT
- TC School District #1
- Game and Fish
- DEQ

Federal Agencies

- Army Corp of Engineers

Utility Providers

- Qwest
- Lower Valley Energy
- Bresnan Communications

Special Districts

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: February 12, 2021	REQUESTS:
Item #: P21-031	The applicant is submitting a request for a Fee Waiver at the property located at 440 W Kelly legally known as LOT 4, BLK. 6, KARNS 4TH ADDITION
Planner: Paul Anthony	For questions, please call Paul Anthony at 733-0440, x1303 or email to the address shown below. Thank you.
Phone: 733-0440 ext. 1303	
Email: panthony@jacksonwy.gov	
Owner Town of Jackson PO Box 1687 Jackson, WY 83001	
Applicant/Agent: 440 Kelly Partners - Jacob Roller	
Please respond by: March 5, 2021 (with Comments)	

Owner

Town of Jackson
PO Box 1687
Jackson, WY 83001

Applicant/Agent:

440 Kelly Partners - Jacob Roller

The applicant is submitting a request for a Fee Waiver at the property located at 440 W Kelly legally known as LOT 4, BLK. 6, KARNS 4TH ADDITION

For questions, please call Paul Anthony at 733-0440, x1303 or email to the address shown below. Thank you.

RESPONSE: For Departments not using Trak-it, please send responses via email to:
panthony@jacksonwy.gov

P21-031: 440 W Kelly - Request for building permit fee waiver

KP

Katelyn Page

To Kelly Sluder; Stacy Stoker; Lea Colasuonno
Cc Paul Anthony

 Reply  Reply All  Forward 

Fri 2/12/2021 4:45 PM

Good afternoon,

We have entered the below information in Trakit as [P21-031 Fee Waiver](#) for 440 W Kelly Ave. There is no Trans Memo, however, please let this email serve as notice of the following Chronology:

Staff Review: 3/5/2021

Initial TC Report Due: 3/3/2021

Complete Report Due: 3/22/2021

Final Report to TC: 3/30/2021

Town Council: 4/5/2021

Paul is listed as Planner for the project.

Thanks,

KATELYN S. PAGE, LEED AP BD+C
PLANNING & BUILDING DEPT – ASSOCIATE PLANNER
TOWN OF JACKSON
P.O. Box 1687
JACKSON, WY 83001
(307) 733-0440 x1302
kpage@jacksonwy.gov
www.townofjackson.com

Thank you for your email. The Town's Planning and Building Department office has reopened to a limited amount of people to protect against the spread of the Coronavirus. We are continuing to have all Planning and Building applications accepted and processed digitally. We will return all phone calls and emails as soon as possible. Please see the Planning and Building Department's website for more details on how to submit your application and for other important information. Also, please check the website frequently for updates. Have a nice day.

From: Jacob Roller <jacob@jrollerdevelopment.com>
Sent: Wednesday, February 10, 2021 2:45 PM
To: Kelly Sluder <KSluder@jacksonwy.gov>; Paul Anthony <panthony@jacksonwy.gov>
Cc: Ruben Caldwell <ruben@postcompany.co>; April Norton <aprilnorton@jacksonwy.gov>; Tyler Sinclair <tsinclair@jacksonwy.gov>
Subject: 440 Kelly - Request for building permit fee waiver

Hi there, Kelly and Paul.

Please consider this email a formal request for Building Permit fee to be waived for the deed restricted workforce housing project at 440 E Kelly Avenue, per **Ord. 770 § 4, 2004**.

As I understand it, our building permit is ready for final approval and issuance, but has yet to be issued. Please let me know any questions or concerns.

Thank you,

Jacob Roller
440 Kelly Partners LLC

Building

WAIVER OF FEES The Town Council may reduce, defer, or waive application fees upon request if the proposed project advances significant community goals, which include but are not limited to, the following: 1. A project that is sponsored by a governmental entity, or a project that receives public funding. 2. A project that provides extraordinary charitable, civic, educational, or similar benefits to the community. Such requests shall be submitted, for action by the Town Council, to the Building Official within 30 days of receipt and prior to the submittal of an application. Action on all requests shall be made prior to the issuance of a building permit. (Ord. 770 § 4, 2004)