



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

Joint Town/County

- Parks and Recreation
- Pathways
- Housing Department

Teton County

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

State of Wyoming

- Teton Conservation
- WYDOT
- TC School District #1
- Game and Fish
- DEQ

Federal Agencies

- Army Corp of Engineers

Utility Providers

- Qwest
- Lower Valley Energy
- Bresnan Communications

Special Districts

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: January 11, 2021

Item #: P21-007

Planner: Tyler Valentine

Phone: 733-0440 ext. 1305

Email: tvalentine@jacksonwy.gov

Owner:

Nick Zazzara
PO Box 10812
Jackson, WY 83002

Applicant:

Nelson Engineering – Suzanne
Lagerman
PO Box 1599
Jackson, WY 83001

REQUESTS:

The applicant is submitting a request for a Sewer Connect located at 2165 Fish Creek Rd.

For questions, please call Brian Lenz 733-0440 x1410 or email to the address shown below. Thank you.

Please respond by:

February 1, 2021 (with Comments)

RESPONSE: For Departments not using Trak-it, please send responses via email to:
tstolte@jacksonwy.gov



6 January 2021

Town of Jackson Planning Department
Attn: Brian Lenz, Town Engineer
PO Box 1687
Jackson, WY 83001
via Digital Delivery

Dear Planning Department,

Jorgensen, Inc (Jorgensen) is working with Flat Creek Inn and Elk Refuge Inn, both located roughly 1.25 miles north of Town, to explore wastewater disposal options. This letter is submitted accompanying a Planning Permit Application for the purpose of seeking permission for Flat Creek Inn and Elk Refuge Inn to connect to the Town of Jackson Sewer Collection and Treatment system.

Both Inns currently dispose of wastewater using disposal fields that they wish to abandon, in favor of connecting to the Town of Jackson system. This would require the construction of a lift station and roughly 1.25 miles of pressure sewer. The line would discharge into the Town of Jackson manhole located between Highway 89 and Flat Creek, in the vicinity of Dairy Queen. The design, procurement of easements and agreements with landowners and construction of the lift station and sewer line would be undertaken by a partnership between the two Inns.

Neighboring property owners have been contacted to determine if there are interested in discharging wastewater to the town and the two Inns are the only interested parties at this time. The expected quantity of wastewater expected to be discharged to the Town of Jackson system is approximately 16,000 GPD and is summarized below.

- Flat Creek Inn
 - Current generation (peak season) = 7500 GPD₁
 - Additional generation of future expansion 120GPD/apartment₂*5 apartments = 600 GPD
 - Additional generation of laundry 450GPD/machine₂*2 machines = 900 GPD
- Elk Refuge Inn
 - Current generation 140GPD/room₂*25 rooms = 3500 GPD
 - Additional generation of future expansion 450GPD/machine₂*1 machine = 450 GPD
 - 140GPD/room₂*10 rooms = 1400 GPD
 - 4*(280GPD/2 bd emp housing)₂ = 1120 GPD
 - 450GPD/machine₂*1 machine = 450 GPD

₁ measured flows ₂ Wyoming Department of Environmental Quality Chapter 25 (2018)

The wastewater generated at Flat Creek Inn has been analyzed and sewage strength information is available upon request.

We look forward to working with the Town of Jackson and if any questions should arise, please contact me.

Regards,
Jorgensen Associates

Joseph Lovett, PE
Project Manager



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____

Date & Time Received _____

Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: North Highway 89 Inns sewer connection

Physical Address: Flat Creek Inn Elk Refuge Inn
1935 North Highway 89 1755 North Highway 89

Lot, Subdivision: 22-41-16-22-2-00-015 22-41-16-22-2-00-007

PROPERTY OWNER.

Name:	Brunson, Patricia Bagley & Bagley Living Trust	Elk Refuge Inn, LLC ET AL
Mailing Address:	1409 North 400 West	PO Box 10518
	American Fork, UT 84003	Jackson, WY 83002-0518
E-mail:	801-492-1658	307-699-4707
	korinnebn@gmail.com	monay@theshinegroup.net

APPLICANT/AGENT.

Name:	Jorgensen Associates; attn Joe Lovett	Phone: 307.733.5150
Mailing Address:	PO Box 9550	ZIP: 83002
E-mail:	JLOVETT@JORGENG.COM	

DESIGNATED PRIMARY CONTACT.

Property Owner Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson.com/200/Planning

Use Permit	Physical Development	Interpretations
<input type="checkbox"/> Basic Use	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> Formal Interpretation
<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Development Plan	<input type="checkbox"/> Zoning Compliance Verification
<input type="checkbox"/> Special Use	<input type="checkbox"/> Design Review	<input type="checkbox"/> Amendments to the LDRs
Relief from the LDRs	Subdivision/Development Option	<input type="checkbox"/> LDR Text Amendment
<input type="checkbox"/> Administrative Adjustment	<input type="checkbox"/> Subdivision Plat	<input type="checkbox"/> Map Amendment
<input type="checkbox"/> Variance	<input type="checkbox"/> Boundary Adjustment (replat)	<input type="checkbox"/> Miscellaneous
<input type="checkbox"/> Beneficial Use Determination	<input type="checkbox"/> Boundary Adjustment (no plat)	<input checked="" type="checkbox"/> Other: <u>TOJ sewer</u>
<input type="checkbox"/> Appeal of an Admin. Decision	<input type="checkbox"/> Development Option Plan	<input type="checkbox"/> Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #:	n/a	Environmental Analysis #:	n/a
Original Permit #:	n/a	Date of Neighborhood Meeting:	

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

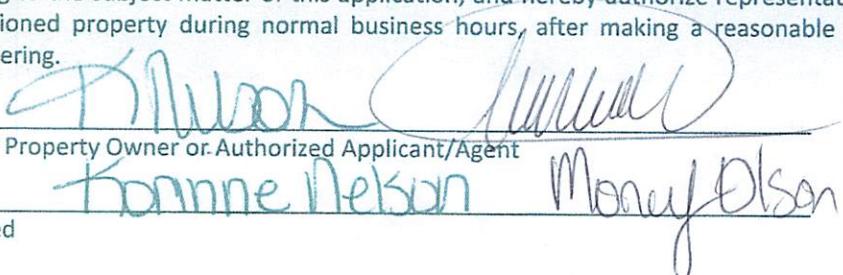
- Application Fee.** Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.
- Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at www.townofjackson.com/DocumentCenter/View/102/Town-Fee-Schedule-PDF.
- Response to Submittal Requirements.** The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Property Owner or Authorized Applicant/Agent

Name Printed



1/4/21
Date

managing owner
Title