



# TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

## TRANSMITTAL MEMO

### Town of Jackson

- ☒ Public Works/Engineering
- ☒ Building
- ☐ Title Company
- ☒ Town Attorney
- ☒ Police

### Joint Town/County

- ☒ Parks and Recreation
- ☒ Pathways
- ☒ Joint Housing Dept

### Teton County

- ☐ Planning Division

- ☐ Engineer
- ☐ Surveyor- *Nelson*
- ☐ Assessor
- ☐ Clerk and Recorder
- ☐ Road and Levee

### State of Wyoming

- ☐ Teton Conservation
- ☐ WYDOT
- ☐ TC School District #1
- ☐ Game and Fish
- ☐ DEQ

### Federal Agencies

- ☐ Army Corp of Engineers

### Utility Providers

- ☐ Qwest
- ☐ Lower Valley Energy
- ☐ Bresnan Communications

### Special Districts

- ☒ START
- ☒ Jackson Hole Fire/EMS
- ☐ Irrigation Company

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|---|---|
| Date: October 7, 2020   | <b>REQUESTS:</b><br><br>The applicant is submitting a request for a Sketch Plan and Basic Use Permit at the property located at 1675 Berger Lane, legally known as LOT 4, M-B SUBDIVISION LEASED BY MOUNTAIN BELL.<br><br>For questions, please call Tyler Valentine at 733-0440, x1305 or email to the address shown below. Thank you. |
| Item #: P20-185   |   |
| Planner: Tyler Valentine<br><br>Phone: 733-0440 ext. 1305<br><br>Email: tvalentine@jacksonwy.gov  |   |
| <b>Owner</b><br>Hoke & Co<br>PO Box 130<br>Wilson, WY 83014<br><br><b>Applicant:</b><br>Berlin Architects – Scott Zabriskie<br>PO Box 4119<br>Jackson, WY 83001 |   |
| <b>Please respond by:</b> <b>October 21, 2020 (Sufficiency)</b><br><b>October 28, 2020 (with Comments)</b>  |   |

**RESPONSE:** For Departments not using Trak-it, please send responses via email to:  
[tstolte@jacksonwy.gov](mailto:tstolte@jacksonwy.gov)