



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- Public Works/Engineering
- Building
- Title Company
- Town Attorney
- Police

Joint Town/County

- Parks and Recreation
- Pathways
- Housing Department

Teton County

- Planning Division

- Engineer
- Surveyor- *Nelson*
- Assessor
- Clerk and Recorder
- Road and Levee

State of Wyoming

- Teton Conservation
- WYDOT
- Teton County School District #1
- Game and Fish
- DEQ

Federal Agencies

- Army Corp of Engineers

Utility Providers

- Qwest
- Lower Valley Energy
- Bresnan Communications

Special Districts

- START
- Jackson Hole Fire/EMS
- Irrigation Company

Date: July 19, 2019

Item #: P19-182

Planner: Tyler Valentine

Phone: 733-0440 ext. 1305

Fax: 734-3563

Email: tvalentine@jacksonwy.gov

Owner:

Lynette Friess
PO Box 9590
Jackson, WY 83002

Applicant:

Derek Collins
dcollins@friess.com

REQUESTS:

The applicant is submitting a request for a Tree Removal at 115 e Snow king Ave legally known as LOT 17, BLK. 5 MEADOWLAND.

For questions, please call Tyler Valentine at 733-0440, x1305 or email to the address shown below. Thank you.

Please respond by:

July 26, 2019 (with Comments)

RESPONSE: For Departments not using Trak-it, please send responses via email to:
tstolte@jacksonwy.gov



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____

Date & Time Received _____

Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: Friess office building

Physical Address: 115 EAST SNOWKING AVENUE

Lot, Subdivision: _____

PIDN: _____

PROPERTY OWNER.

Name: Lynnette Friess Phone: 413-3220

Mailing Address: Box 9590 Jackson, WY 83002 ZIP: 83002

E-mail: DCOLLINS@FRIESS.COM

APPLICANT/AGENT.

Name: Derek Collins Phone: 413-3220

Mailing Address: DCOLLINS@FRIESS.COM ZIP: 83002

E-mail: DCOLLINS@FRIESS.COM

DESIGNATED PRIMARY CONTACT.

Property Owner Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson.com/200/Planning

Use Permit	Physical Development	Interpretations
<input type="checkbox"/> Basic Use	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> Formal Interpretation
<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Development Plan	<input checked="" type="checkbox"/> Zoning Compliance Verification
<input type="checkbox"/> Special Use	<input type="checkbox"/> Design Review	<input type="checkbox"/> Amendments to the LDRs <i>minor deviation</i>
Relief from the LDRs	Subdivision/Development Option	<input type="checkbox"/> LDR Text Amendment
<input type="checkbox"/> Administrative Adjustment	<input type="checkbox"/> Subdivision Plat	<input type="checkbox"/> Map Amendment
<input type="checkbox"/> Variance	<input type="checkbox"/> Boundary Adjustment (replat)	<input type="checkbox"/> Miscellaneous
<input type="checkbox"/> Beneficial Use Determination	<input type="checkbox"/> Boundary Adjustment (no plat)	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Appeal of an Admin. Decision	<input type="checkbox"/> Development Option Plan	<input type="checkbox"/> Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #:

Environmental Analysis #:

Original Permit #:

Date of Neighborhood Meeting:

SUBMITTAL REQUIREMENTS Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

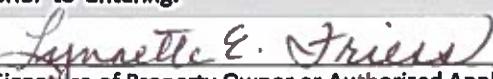
Application Fee. Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.

Notarized Letter of Authorization. A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at www.townofjackson.com/DocumentCenter/View/102/Town-Fee-Schedule-PDF.

Response to Submittal Requirements. The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.


Signature of Property Owner or Authorized Applicant/Agent

LYNNETTE E. FRIESS
Name Printed

7/18/19
Date

OWNER
Title

- **Town of Jackson Application**
- **Narrative of work to be performed**
- **Reference images of property and trees**
- **Copy of blueprints**
- **Scan of Blueprints**
- **Cashier's check for 150% of estimated cost of materials (standard is 125%)**

Proposal for tree removal at 115 East Snowking Avenue

We are submitting a minor deviation to the original application plan. Please see the provided images and blueprint diagrams for reference.

We propose to remove eight (8) Cottonwood trees from the property (marked 1-8 on diagram1) at 115 East Snowking Avenue.

The trees are being removed because they are causing infrastructure damage to both the property owner and the town sidewalks. The town sidewalks are buckling and have 4 inch vertical uplifts. The curbs are being cracked and displaced. The irrigation system has had to be completely replaced and the new system is now beginning to be damaged. In the parking lot itself, there is buckling and spalling of the asphalt surface from root growth. In addition, a few of the trees have begun to lean. Given the extreme size of the trees, there is concern for safety as well. Please see attached photos for reference.

In place of the trees being removed, we intend to replace all of them. All trees will be planted ON TOP of the existing stump structure so as to allow the new tree to utilize the decaying stump of the old tree. The one exception to this is the cottonwood tree on the Southwest corner of the property (corner of King and Snowking). It is well within the required town setback of 15 feet from the intersection. The new tree will be set back to a distance that meets the town requirements.

The replacement trees will be Maple. They will be of 3 inches or greater in caliper size. A standard maple tree at 3 inch caliper diameter costs \$550. Assuming there are 8 trees to be replaced, the total estimate for material costs would be \$4400. We are presenting a cashier's check for bonding in the amount of \$6600. This will exceed the required 125% and will ensure ample bonding.

Photo reference of trees scheduled for removal

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 2:52 PM
To: Derek Collins



Sent from my iPhone

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From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 2:52 PM
To: Derek Collins



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To: Derek Collins



Sent from my iPhone

Photo reference of damage and safety issues occurring due to trees in question

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 11:38 AM
To: Derek Collins

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Sent from my iPhone

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 11:38 AM
To: Derek Collins

Leaning tree 2



Sent from my iPhone

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 9:52 AM
To: Derek Collins



Sent from my iPhone

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 9:52 AM
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Sent from my iPhone

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 9:51 AM
To: Derek Collins



Sent from my iPhone

Derek Collins

From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 9:53 AM
To: Derek Collins



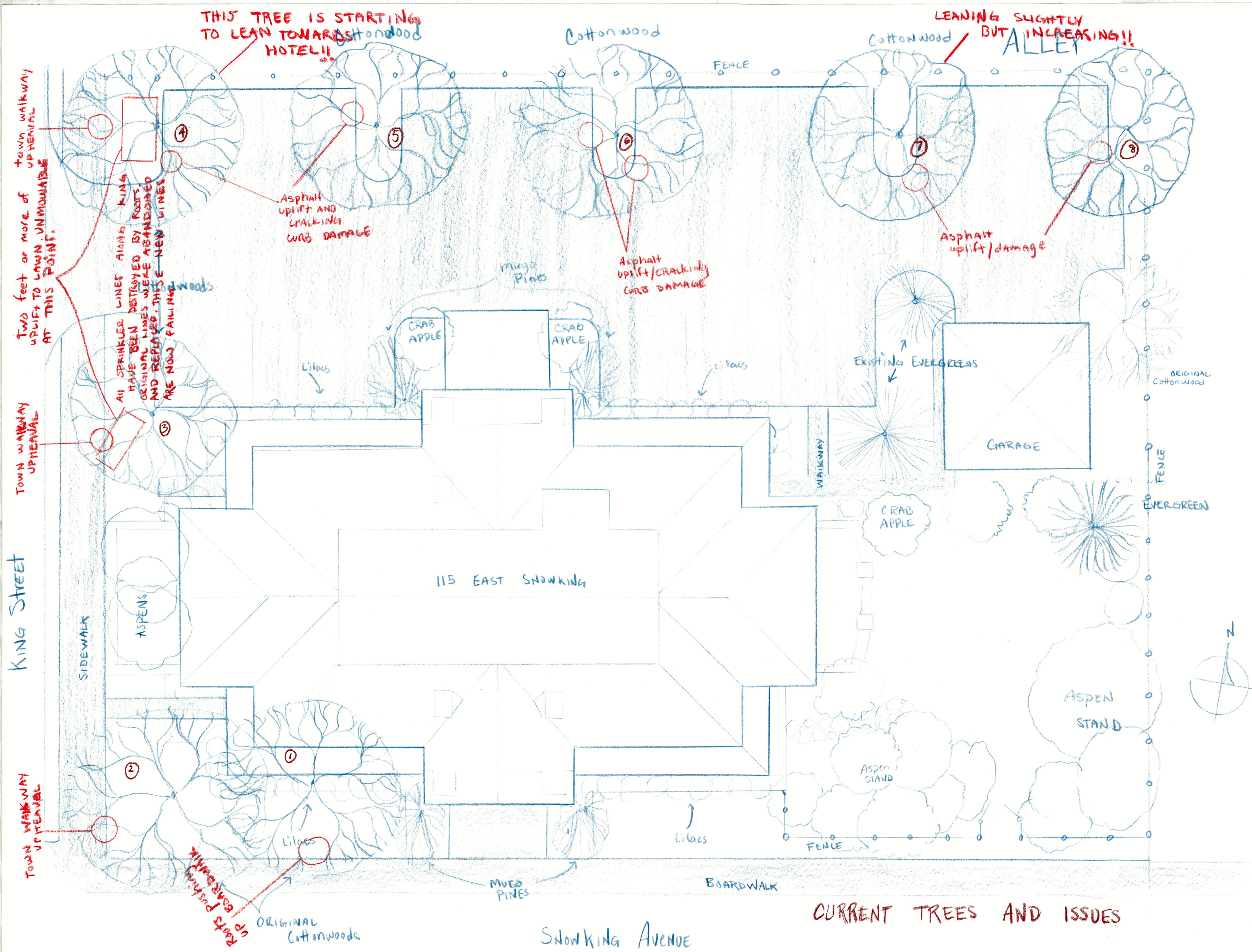
Sent from my iPhone

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From: Derek Collins <dcxster@gmail.com>
Sent: Thursday, July 18, 2019 9:53 AM
To: Derek Collins



Sent from my iPhone



PROPOSED NEW TREE REPLACEMENT

May 2018

ALLEY

