



BUILDING PERMIT ADDENDUM APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0520
P.O. Box 1687
Jackson, WY 83001 | www.jacksonwy.gov

ALLOW UP TO FOUR WEEKS FOR REVIEW

If the following information is not provided the submittal will be deemed insufficient and returned.

1. **DATE:**
2. **CONTACT PERSON:**
3. **EMAIL ADDRESS:** **PHONE NUMBER:**
4. **ORIGINAL PERMIT #**
5. **SITE ADDRESS:**

Submit only the revised sheets. All revised sheets must be called out along with a brief description of changes on the summary page/narrative.

Summary page/narrative must include the page number of the revised sheets along with a brief description of the changes being reviewed.

Changes must be clouded on the revised sheet(s).

Revised sheets cannot be combined with corresponding documents.

Email all submittal material to townbuilding@jacksonwy.gov

NOTE: Additional plan review required by changes, additions, or revisions to approved plan will incur a minimum 1-hour charge - \$113.00 per hour. Building permit fees will be assessed for additional square footage. Inspections cannot be requested until the addendum has been approved and paid for.