



**Certificate of Qualification Application**  
Town Of Jackson  
PO Box 1687  
Jackson, Wyoming 83001

Phone: (307) 733-0520

**RENEWAL/REPLACEMENT FORM**

[www.townofjackson.com](http://www.townofjackson.com)

Instructions: All information on this form must be fully completed. Failure to complete any item will delay the processing of your application. *Specify the trade for which you are renewing:* General, Building, Residential, Plumbing, HVAC, Wood Stove/Gas Stove Installer, Lawn Sprinkler Installer, Water Conditioning Installer, Refrigeration, or Fire Sprinkler Installer. *Specify the Type of Certification:* Master, Journeyman, or Apprentice. Application and approved proof of 8 hours of continuing education can be emailed to [townbuilding@jacksonwy.gov](mailto:townbuilding@jacksonwy.gov). Once received payment can be made via phone using a credit or debit card. All payments shall be made at the time of application and shall be non-refundable. Renewal fee: Masters and Journeymen \$80.00 and Apprentices \$53.00 Replacement fee: \$27.00

Renewal\_\_ Replacement\_\_ Certificate of Qualification#\_\_\_\_\_

Specify Contracting Trade : \_\_\_\_\_ (General, Building, Residential, Plumbing, HVAC, etc.)

Type of Certification \_\_\_\_\_ (Master, Journeyman, Apprentice)

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

The undersigned hereby certifies that the foregoing information is accurate and agrees to comply with all laws and ordinances of the Town of Jackson applicable to the subject matter thereof.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

Application Approved

Application Denied

reason: \_\_\_\_\_

\_\_\_\_\_