

## TOWN COUNCIL PROCEEDINGS - UNAPPROVED

OCTOBER 1, 2018

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.

COUNCIL: Jim Stanford, Don Frank and Bob Lenz. Hailey Morton Levinson was absent.

STAFF: Larry Pardee, Roxanne Robinson, Roger Schultz, Audrey Cohen-Davis, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Brendan Conboy, Floren Poliseo, Johnny Ziem, Brian Lenz, Steve Ashworth, and Sandy Birdyshaw.

**Public Comment:** Henry Sollitt made comment on wildlife crossings.

**Consent Calendar.** A motion was made by Don Frank and seconded by Jim Stanford to approve the consent calendar including items A-G as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes for the September 17, 2018 workshop and the special and regular meeting as presented.
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$1710.00, Carquest \$22.78, Cash \$158.67, Advanced Industrial Supply \$170.52, Ace Hardware \$338.06, Jackson Hole Historical \$1875.00, Evans Construction \$1281.50, Airgas Intermountain \$100.92, High Country Linen \$1361.91, Jackson Lumber \$74.71, Jim & Greg Locksmiths \$15.00, Jackson Hole News & Guide \$637.53, The Children's Learning Center \$25350.00, LVPL \$16244.58, Teton County Fund 19 \$9384.51, Nelson Engineering \$450.00, Smith Power Products \$30.54, St John's Hospital \$390.00, Napa \$768.01, Teton Motors \$59.00, Teton Rental Center \$190.00, Ace Equipment \$266.10, Electrical Wholesale \$53.26, Yellowstone-Teton Clean \$3000.00, Freedom Mailing \$1829.62, Heiner \$418.86, Galls \$345.17, Jack's Tire \$1910.40, Energy Laboratories \$106.00, Grafix Shoppe \$846.00, Teton County Clerk \$171.00, Core & Main LP \$9824.00, Verizon Wireless \$82.45, Division of Victim Services \$450.00, LGLP \$1000.00, Safety-Kleen \$486.98, Westwood Curtis \$32055.44, Yellow Iron Excavation \$150.00, Creative Energies \$805602.04, Meridian Engineering \$134.09, Idaho Traffic Safety \$857.50, Intermountain Sweeper \$84.48, ER Office \$247.80, Visa \$25160.14, Bison Lumber \$1743.89, UPS \$64.09, Josh Wilson \$49.83, Advanced Glass \$320.00, Audrey Cohen-Davis \$912.46, Advanced Sign \$375.00, Todd Fitzgerald \$5454.00, Evident \$225.90, Thomson West \$1093.41, Idaho Falls Peterbilt \$15.28, CM Owen Construction \$13027.11, Gillig \$1057.12, Jackson Hole Court Reporting \$260.75, Sherwin Williams \$102.81, Michael Palazzolo \$1255.32, Jason Wright \$598.41, Porter's \$131.96, C&A Professional Cleaning \$8231.93, MSC Industrial Supply \$129.70, Schow's Truck Center \$754.34, Snake River Roasting \$306.70, Fleetpride \$732.14, Big R 74.99, Spradley Barr Motors \$113606.00, Control System Technology \$7453.50, HD Fowler \$671.65, Sean Scarlett \$1500.00, Nataly Espinoza \$50.60, Cornforth Consultants \$7299.80, Jackson Animal Hospital \$544.76, Horizon landscape \$436.50, Chargepoint \$2240.00, All American Publishing \$299.50, Kellerstrass \$35431.94, Wrench It Plumbing \$3120.86, Lincoln County Sheriff \$12320.00, John Tighe \$355.20, Karl Meyer \$130.00, Teton Tools \$549.01, Teton Mountain Ranch \$475.00, Traffic Safety Store \$1009.95, Setcom Corp \$96.75, Sandy Birdyshaw \$737.94, Hole Food Rescue \$1250.00, Jacob Anderson \$100.00, Energy 1 \$200.00, Buckrail \$375.00, Intellichoice \$22620.00, Stephen Brafford \$525.85, West Coast Code Consultants \$4847.20, Beth Ann Peterson \$100.00, Mike Delange \$5000.00, Jackson Hole Twin Cinema \$100.00, Certified Laboratories \$731.15, Forest Davidson \$214.20, Kathleen Gutierrez \$179.54, Floren Poliseo \$5000.00, Doug Vanhouten \$130.00, Brett McPeak \$500.00, Jim's Trophy Room \$272.37, Paymac Inc \$19591.00.
- C. **Temporary Sign Permit: Jackson Hole Classical Academy (P18-272).** To approve the temporary banners in conjunction with Jackson Hole Classical Academy, subject to three (3) conditions of approval.
- D. **Temporary Sign Permit: Laff Staff Improv Shows (P18-277).** To approve the temporary banners in conjunction with Laff Staff Improv Shows, subject to three (3) conditions of approval.
- E. **Jackson Police Department Towing Contracts.** To approve the Jackson Police Department Towing and Impound Services Agreements with Ron's Towing, Eagle Auto Services, and Big Bear/Flat Creek Towing, and further authorize the Mayor to execute the agreements subject to any minor changes by the Chief of Police or City Attorney.
- F. **Electrical Distribution and Utility Easements in Karns Meadow serving Sagebrush Apartments.** To approve the attached Electric Distribution Easement from the Town of Jackson to Lower Valley Energy, including any minor revisions and the Jackson Hole Land Trust acknowledgement finalization, and authorize the Mayor to execute the Easement

**G. Karns Meadow Environmental Assessment Proposal.** To approve the Contract Agreement between the Town of Jackson and EcoConnect Consulting for the Karns Meadow Park Environmental Assessment, in the amount not to exceed \$29,155.

Mayor Muldoon called for the vote on the motion to approve the consent calendar. The vote showed all in favor and the motion carried.

**East Jackson Pedestrian Bridge.** Johnny Ziem made staff comment.

A motion was made by Don Frank and seconded by Bob Lenz to approve the East Jackson pedestrian bridge design and direct staff to proceed with administering construction of the East Jackson pedestrian bridge and to prepare a contract for the Mayor's signature. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Snow King Forest Service Scoping Council Comments.** Tyler Sinclair made staff comment.

Public comment was given by: Amelia Howe of the Jackson Hole Conservation Alliance, Rob Newcomb, Kevin Cochary, Julia Smith, Lucas Nugent, Shane Rothman, Gwen Carpenter, Edward Brusman, Julia Andrackie, and Noah Osnos.

A motion was made by Jim Stanford and seconded by Don Frank to authorize the Mayor to sign a letter to the United States Forest Service dated October 1, 2018, outlining the Town's scoping comments on the Snow King Mountain Resort On-Mountain Improvements Project Proposal, as amended by Council this evening. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-046: Fee Waiver Request for Central Wyoming College for 235 & 255 Veronica Lane. Item P18-047, 48, 49: Sketch Plan, Zoning Map Amendment, and Conditional Use Permit for Central Wyoming College at 235 & 255 Veronica Lane.** Brendan Conboy made staff comment. The Council discussed postponing this item until a full Council was present. The applicant was invited to present tonight since many had traveled to attend the meeting. Brendan Schulte representing the applicant made a presentation. Susan Durfee and Dr. Bran Tindall of Central Wyoming College made comment. Public comment was given by John Wiley representing the HOA, Liza Hoke a neighbor, Jim Waldrop, and Amy Madera. Katherine Wells and Colleen Dubbe of Central Wyoming College made comment.

A motion was made by Don Frank and seconded by Bob Lenz to continue items P18-047, -048, and -049 to the next Council meeting that the full Council is in attendance. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Jim Stanford and seconded by Don Frank to continue item P18-046 to the next Council meeting that the full Council is in attendance. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-248: Encroachment Agreement with Overdyke Revocable Trust at 2128 Hidden Ranch Lane.** Brendan Conboy and Brian Lenz made staff comment.

A motion was made by Bob Lenz and seconded by Don Frank to authorize staff to prepare an Encroachment Agreement between the Town of Jackson and property owner Overdyke Revocable Trust to allow a driveway with snow melt system which encroaches 25' and a retaining wall which encroaches 6' into a Town right-of-way subject to final review and approval by the Town Attorney and the following condition:

1. The applicant is solely responsible for the cost of replacing, repairing, or maintaining the snow melt system throughout the course of the Town's municipal business, and the total distance for the driveway.
  2. No more additional heating shall be permitted in the Town right-of-way.
- Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor with Stanford opposed and Morton-Levinson absent. The motion carried.

**Item P18-221: Conditional Use Permit for Teton County Hospital District Parking at 30 Redmond Street.** Brendan Conboy and Tyler Sinclair made staff comment. Brett Bennett with CTA Architects and representing the Hospital District made comment. Paul Beaupre of St. John's Medical Center made comment.

Based upon the findings as presented in the staff report and as made by the applicant for item P18-221, a motion was made by Jim Stanford and seconded by Don Frank to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals to approve a Conditional Use Permit for a surface parking lot for the property addressed at 30 Redmond Avenue subject to the departmental reviews attached hereto and the following conditions:

1. Prior to issuance of a Grading Permit, the applicant shall provide a bond in the amount of 125% of the cost of all landscaping.
2. The proposed screening concrete log wall shall be reduced in height from 6 to no more than 4 feet in height. The applicant shall submit an addendum to the GEC permit showing revised elevations for the screening wall.
3. The applicant shall replace the existing and now abandoned curb cut to Town standards to match the grade of existing sidewalk.
4. Prior to issuance of a Grading Permit, the applicant shall provide a revised photometric map demonstrating that no light is trespassing beyond the property line.
5. The applicant shall be required to utilize motion activated lighting or otherwise extinguish lighting on site from the hours of 12:00 AM to 5:00 AM and take appropriate measures to reduce or dim lighting from 10:00 PM to 12:00 AM.
6. The applicant shall work with Planning staff and the Pathways Director to locate the 11 required bicycle parking spaces in an appropriate location, either on-site, off-site at the hospital, or some combination thereof.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-244: Final Plat for The Grove Phase 3 at 825 W. Snow King Ave.** Tyler Valentine made staff comment. Kendra Heimback made comment on behalf of Habitat for Humanity.

Based upon the findings as presented in the staff report and as made by the applicant for Item P18-244, a motion was made by Don Frank and seconded by Bob Lenz to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, to approve a Final Plat for the Grove Condominiums Phase Three First Filing Addition to the Town of Jackson for the property addressed at 825 W. Snow King Avenue subject to the departmental reviews attached hereto and one (1) condition of approval:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-245: Subdivision Plat at 660 W. Broadway.** Tyler Valentine made staff comment.

Based upon the findings as presented in the staff report and as made by the applicant for Item P18-245, a motion was made by Jim Stanford and seconded by Bob Lenz to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, and to approve a Final Plat for a 2-lot split for the Tibbitts Subdivision at the property addressed at 660 W. Broadway Avenue subject to the departmental reviews attached hereto and the following condition:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-208: Master Plan Amendment for Snow King at 10 Snow King Avenue.** This item was withdrawn from the agenda and will come back to Council on a date yet to be determined.

**Matters from Mayor and Council.** Mayor Muldoon commented on the Mountain and Resort Town Planners Summit taking place November 28-December 1, 2018.

A motion was made by Don Frank and seconded by Bob Lenz to approve and authorize travel for Council attending the Mountain and Resort Town Planners Summit on November 28-December 1, 2018 in Canada, the CAST Meeting in Winter Park October 25-26, and to the WAM Fall Workshop in Lander October 31 – November 2. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jim Stanford made comment on the Airport's Fly Quiet program. He also suggested a future workshop on short term and long term parking available on Redmond and East Broadway.

Pete Muldoon made comment on the Public Art Taskforce and their work on monument guidelines and encouraged visiting the GoFundMe account set up for those affected by the Roosevelt Fire.

**Town Manager's Report.** A motion was made by Don Frank and seconded by Jim Stanford to accept the Town Manager's Report. The Town Manager's Report contained an update on employee housing rental units and alley drainage issues. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Adjourn.** A motion was made by Bob Lenz and seconded by Jim Stanford to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:22 p.m.

TOWN OF JACKSON

ATTEST:

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Pete Muldoon, Mayor

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Sandra P. Birdyshaw, Town Clerk

minutes: spb  
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