

## MEMORANDUM

TO: Mayor and Town Council

FR: Larry Pardee, Town Manager

DT: October 1, 2018

RE: Town Manager's Report

### Employee Housing Rental Units

With the fires in Hoback Ranches, we have two Town employees that suffered significant losses related to their housing. We believe one employee's home was spared due to a well placed slurry deposit but remains significantly damaged as a result. Another employee's home that he shared with his brother, was completely destroyed and all was lost. Both of these employees are sworn law enforcement positions. As a result, we have been working to house both of these employees for the foreseeable future in Town owned employee housing. This, in turn, affects the housing we have available for our winter START Bus drivers and winter street operators. We are also currently recruiting to fill seven approved year round fully benefitted positions in the Police, Planning, Public Works and START Departments. With the closing of the GLS property, we will work quickly to make any necessary upgrades to the structures that can be used to house employees and serve our bunkhouse needs and we hope to have some of those upgrades completed before winter. Even with the GLS property, we have a significant need to master lease more units for this winter and for the next 12 months. With the acceptance of the Town Manager's report, staff will proceed to master lease several additional units in order to provide the housing necessary to recruit and retain employees for the next six-twelve months.

### Alley Drainage Issues

Just an update to the Town Council on the issue brought up by Les Jones regarding alley drainage due to the lack of curb and gutter at his location. The alley in question is located at 350 W. Gill Ave and is very flat as confirmed with a survey in 2017 by Pierson Landworks. Prior to any additional grading, design, or plans to install asphalt, curb and gutter, the Town owned sewer line would need to be replaced and this would also tie into a slightly larger sewer replacement project that includes two blocks on West Gill Avenue. This type of a project would need to be considered and prioritized in light of other capital projects during budget discussions. Public Works staff met with Les Jones on September 27, 2018 to discuss the drainage issues he has been experiencing and make sure we fully understand the issues prior to the next budget cycle.