

## TOWN COUNCIL PROCEEDINGS

**SEPTEMBER 4, 2018**

**JACKSON, WYOMING**

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

**MAYOR:** Pete Muldoon.  
**COUNCIL:** Jim Stanford, Hailey Morton Levinson, Don Frank and Bob Lenz.  
**STAFF:** Larry Pardee, Roxanne Robinson, Todd Smith, Roger Schultz, Lea Colasuonno, Tyler Sinclair, Brendan Conboy, Kelly Thompson, Johnny Ziem, Brady Hansen, Darren Brugmann, Brian Lenz, April Norton, Carl Pelletier, and Sandy Birdyshaw.

**Public Comment:** Les Jones a resident at 350 West Gill made comment on storm water, the curb and gutter on his street.

**Consent Calendar.** A motion was made by Hailey Morton Levinson and seconded by Bob Lenz to approve the consent calendar including items A-F as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes for the August 20, 2018 workshop and regular meeting as presented.
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$2645.00, Carquest \$512.37, Safety Supply \$200.10, Advanced Industrial Supply \$538.74, Ace Hardware \$654.12, Delcon \$180.00, Evans Construction \$24145.00, High Country Linen \$5988.76, Interstate Battery \$1155.55, Jackson Lumber \$309.00, Jackson Hole News & Guide \$4767.19, Jorgensen Associates \$14896.29, Dell \$2762.10, LVPL \$10239.96, Red's Auto Glass \$212.50, Smith Power Products \$5400.00, JH20 Water \$314.00, Napa \$2686.45, Prazma \$2702.37, Teton Motors \$709.83, Teton Rental Center \$190.00, Alan Jensen \$1200.00, Post Register \$563.60, Ace Equipment \$2536.00, Animal Care Clinic \$40.00, White Glove Cleaning \$1333.13, Electrical Wholesale \$463.48, Centurylink \$4079.82, Rendezvous Engineering \$97.50, Cummins Rocky Mountain \$2122.39, Macy's Service \$1264.30, RST Sand & Gravel \$162.98, Kmart \$123.28, Galls \$352.77, Sunrise Environmental \$452.53, Jack's Tire & Oil \$4615.92, Energy Laboratories \$611.00, Teton County Transfer Station \$390.00, Wyoming.com \$5.00, AT&T \$1996.80, Verizon Wireless \$12409.33, Liquid Engineering \$5300.00, Xerox Corporation \$1446.17, Kenworth \$4055.36, DPC Industries \$3115.91, Yellow Iron Excavation \$160.00, DLT Solutions \$2169.48, MCI Fleet Support \$311.08, James Bristol \$220.0, Barnhill Landscaping \$2564.10, Intermountain Sweeper \$123.00, ER Office Express \$220.21, Visa \$32227.93, Clark Wireless \$28688.85, Bison Lumber \$59.86, UPS \$40.57, Advanced Glass & Trim \$320.00, Tracey Trefren \$112.70, Joshua Rae \$16700.00, Fish Creek Vet \$15.00, Salt River Auto Body \$2963.50, Todd Fitzgerald \$1062.50, Miller Sanitation \$8190.00, Thomson West \$1093.41, Charter \$3289.28, Timberline Concrete \$176.25, Aquashield \$465.00, Respond First Aid \$969.68, Gillig \$9513.45, Commercial Tire \$3448.76, Warner Truck Center \$133.34, Sherwin Williams \$729.25, Long Building Technology \$220.00, Apple \$100.00, Totalfunds by Hasler \$1000.00, Bliss Cargo \$25.75, Team Laboratory Chemical \$7589.58, C&A Cleaning \$7589.58, MSC Industrial Supply \$505.71, Snake River Roasting \$295.55, Silverstar \$2308.72, Eriks North America \$240.24, Global equipment \$363.27, Big R \$52.37, Control System Technology \$1574.00, Snow King Hotel \$1475.00, HD Fowler \$15.00, Swagit \$3550.00, Sean Scarlett \$8000.00, Carl Pelletier \$785.96, Oldcastle Precast \$1050.00, Cornforth Consultants \$10616.48, Scott Schmillen \$1187.50, Jelly Donut \$360.00, Horizon Landscape \$14495.50, ISC Inc \$12241.42, Routematch \$1875.00, Partsmaster \$426.14, Saltus \$6050.00, Kellerstrass 458606.71, Lincoln County Sheriff \$11440.00, Snake River MEP \$135.00, John Tighe \$867.90, Transit Talent \$110.00, Amazon \$1528.21, Greenway Painting \$300.00, Casper Star Tribune \$697.00, American Filtration \$2342.74, RUI Inc \$139.00, Teton Tools \$426.75, Teton Mountain Ranch \$1350.00, John Singh \$145.00, Pethealth Services \$4.85, Jim Green \$296.55, Civicplus \$5425.00, International Municipal Lawyers \$480.00, Power Engineering Co \$683.10, Buckrail \$375.00, Sam Stephens \$500.00, West Coast Consultants \$1995.00, Thomas Hedges \$4000.00, Brett Simic \$12000.00, Amy Golightly \$1000.00, Ada County Sheriff \$55.00, Wyoming Law Enforcement \$295.00, Day Wireless \$280.00, Blue360 Media \$566.91.
- C. **Special Event: Jackson Hole WILD Festival.** To approve the special event application made by the Jackson Hole WILD Wildlife Film Festival subject to the conditions and restrictions listed in the staff report.
- D. **Bid 19-03: AWD Wagon Vehicle Purchase for Administration/Fleet.** To accept and approve Bid #19-03 for the purchase of a new 2019 All-Wheel Drive Wagon and award to Teton Motors of Jackson, Wyoming, in the amount of \$31,550.00.
- E. **Request to Connect to Wilson Sewer District's System.** To approve the connection of Lot 102, John Dodge Homestead to the Wilson Sewer District as presented.

**F. Agreement with RRMC for Temporary Storage at Karns Meadow Drive Facility.** To approve the Vehicle Storage Agreement with Rolls Royce Motor Cars North America allowing for storage and access of up to 18 vehicles at 55 Karns Meadow Drive during the period of September 21 through October 1, 2018.

Mayor Muldoon called for the vote on the motion to approve the consent calendar. The vote showed all in favor and the motion carried.

**Temporary Sign Permit: Shervins Fall Tire Sale.** A motion was made by Bob Lenz and seconded by Don Frank to approve the temporary banners in conjunction with Shervins, subject to three (3) conditions of approval for a period of fourteen days of their choosing between the 4<sup>th</sup> and 22<sup>nd</sup>. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried.

**Malt Beverage Permit Request by Snake River Brewing Co.** Staff comment was made by Sandy Birdyshaw and Todd Smith. Ariel Koeler made comment on behalf of the applicant. A motion was made by Bob Lenz and seconded by Hailey Morton Levinson to approve the issuance of malt beverage permits to Snake River Brewing Co. for their events on September 25 and October 2 from 11:00 A.M. to 10:00 P.M., subject to the conditions and restrictions listed in the staff report. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Special Event: September 11th Memorial.** Brady Hansen made staff comment. A motion was made by Don Frank and seconded by Hailey Morton Levinson to approve special event application made by the Jackson Hole Fire / EMS Department to host the September 11th Memorial in the Town Square, subject to the conditions and restrictions listed in the staff report. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-205, 206: Development Plan and Master Plan Minor Amendment for Hidden Hollow at 301 Hidden Hollow Drive.** Brendan Conboy, Tyler Sinclair, and April Norton made staff comment. The applicant requested to amend their development phasing plan to combine Phase 1C, Phase 2, and Phase 3 into one final phase called "Phase 2". An amendment to the housing section was also requested to clarify that both ownership and rental would be allowed for the multifamily units. A Development Plan was presented to construct twelve townhomes and two multifamily buildings containing eighty-three total units. Twenty-seven of those units would be workforce housing units and fifty-six would be market units. Zane Powell and Brenda Wylie made comment representing Hansen & Hansen LLP. The owner, Kirk Hansen made comment.

The meeting recessed at 7:45 PM and reconvened at 8:02 PM.

Zane Powell made comment that the owner would add six more affordable units for a total of fourteen affordable units; plus volunteer an additional fourteen workforce units for a total of 28 deed-restricted units. Add those to the 45 units that were required due to the building height, for a total of 73 deed restricted units in the total 138-unit Hidden Hollow project.

A motion was made by Bob Lenz and seconded by Don Frank to continue this item to the next regular Council meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Item P18-208: Snow King Projects Process Review.** Tyler Sinclair made staff comment on a proposed process to review the upcoming Snow King Master Plans and lease agreements. Public comment was given by Patty Ewing, Samuel Singer, Skye Schell, and Jeff Golightly.

A motion was made by Jim Stanford and seconded by Bob Lenz to direct staff to send a letter to the U.S. Forest Service asking the public comment / scoping deadline be extended to October 4, as similar to action taken by the cooperating agency Teton County. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Don Frank and seconded by Hailey Morton Levinson to direct staff to schedule the first meeting of the Council hearing on the proposed Town Master Plan during the week of November 12. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to direct the Planning Commission to make its recommendation on the proposed Town Master Plan no later than October 17. Hailey Morton Levinson withdrew her motion.

**Ordinances.** A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to read ordinances by short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

#### ORDINANCE N

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 993, 937 AND 868, SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 754 AND 746, SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 685, SECTION 2 (PART) OF TOWN OF JACKSON ORDINANCE NO. 374 AND SECTION 13.12.020 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING PROCUREMENT OF WATER METERS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance N on third reading and designate it Ordinance 1201. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

#### ORDINANCE O

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 428, 289 AND 160 AND SECTION 1.12.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING PENALTIES FOR MUNICIPAL CODE VIOLATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance O on third reading and designate it Ordinance 1202. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

#### **Matters from Mayor and Council.**

Jim Stanford made comment that a need has been recognized to provide an additional downtown restroom and discussion followed. A motion was made by Jim Stanford and seconded by Don Frank to provide staff authorization to spend up to \$5,000 on a high level conceptual investigation for the possibility of building a public restroom on the Town Square. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jim Stanford made comment on the success of the Redmond Street Rental project.

Don Frank made comment on the previous CAST meeting and a grant award. Larry Pardee made comment on a grant awarded for START electric buses and the BUILD grant the Town applied for.

**Town Manager's Report.** A motion was made by Hailey Morton Levinson and seconded by Bob Lenz to accept the Town Manager's Report. The Town Manager's Report contained an update that the September WAM Region 5 meeting and the January CAST Meeting will both be in Jackson. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Adjourn.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:48p.m.

#### TOWN OF JACKSON

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ATTEST:

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Pete Muldoon, Mayor

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Sandra P. Birdyshaw, Town Clerk