

## TOWN COUNCIL PROCEEDINGS

JUNE 4, 2018

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.

COUNCIL: Jim Stanford, Hailey Morton Levinson, Don Frank and Bob Lenz.

STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Tyler Sinclair, Roger Shultz, Kelly Thompson, Darren Brugmann, Steve Ashworth, Johnny Ziem, Brian Schilling, Carl Pelletier, and Sandy Birdyshaw

Mayor Muldoon introduced new Community Service Officer Thomas Raab and welcomed Larry Pardee to his first meeting as Town Manager. The Mayor made comment on the portrayal of Native Americans in the Old West Days Parade.

**Public Comment:** none

**Consent Calendar.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to approve the consent calendar including items A-I as presented with the following motions.

- A. **To approve the meeting minutes for the May 21 workshop, May 21 regular meeting, and May 29, 2018 special meeting as presented.**
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$810.00, Carquest \$595.80, Cash \$191.75, Safety Supply \$620.64, Ace Hardware \$765.31, Delcon \$23000.00, Jackson Hole Historical \$1875.00, A-core of Idaho \$400.00, Evans Construction \$92909.63, Utility Technical Service \$5593.54, High Country Linen \$1700.91, Jackson Hole News & Guide \$3228.06, Jorgensen Associates \$18826.37, LVLP \$13089.62, Nelson Engineering \$13657.56, Smith Power Products \$539.18, Watts Steam Store \$4250.00, Napa \$1396.01, Teton Motors \$408.55, Wort Hotel \$772.00, CDW-Government \$24990.76, Animal Care Clinic \$88.90, White Glove Cleaning \$2193.75, Hunt Construction \$6299.50, Centurylink \$249.75, Macy's Service \$2757.00, USA Blue Book \$893.05, Sunrise Environmental \$1191.19, Energy Laboratories \$212.00, Grafix Shoppe \$124.49, Alan's Welding \$18.25, Teton County Transfer Station \$156.00, One Call of Wyoming \$303.75, Todd Smith \$283.50, Entenmann-Rovin \$338.00, Wyoming.com \$10.00, AT&T \$233.69, Verizon Wireless \$7396.27, Xerox \$1182.24, Employers Council \$716.60, Kenworth \$315.70, Ranch Inn \$200.00, Westwood Curtis \$1190.00, James Bristol \$1540.00, ER Office \$478.61, Exposure Signs \$250.00, Advanced Glass Trim \$240.00, Johnson Roberts & Associates \$18.10, Darin Martens Design \$2149.00, Audrey Cohen-Davis \$39.86, Home Health for Pets \$1022.00, Thomson West \$1093.41, Charter \$1612.26, Wyoming State Board \$80.00, Gillig \$1475.24, Eleaven Food Company \$960.00, Warner Truck Center \$781.00, Sherwin-Williams \$905.16, Coban Technologies \$500.00, Team Laboratories \$847.50, Korem Corporation \$12630.00, C&A Professional Cleaning \$9384.21, Schow's Truck Center \$172.16, Snake River Roasting \$193.67, Fleetpride \$306.18, Silverstar \$2313.28, Ron's Towing \$200.00, Big R \$212.94, Control System Technology \$9597.00, Best Best & Kreiger \$2153.41, HD Fowler \$2029.72, Swagit \$920.00, Oldcastle Precast \$280.00, Trefonas Law \$228.60, Anthony Uhl \$352.00, Cornforth Consultants \$9722.00, ISC \$139333.95, Department of Family Services \$30.00, All American Publishing \$299.00, Kellerstrass \$26972.98, Wrench It \$329.94, Newlevel Group \$5440.53, PSA Worldwide \$2582.39, Snake River MEP \$680.00, Snake River Supply \$35586.00, Ray Sawdy \$100.00, Alpha Software \$2875.50, Amazon \$3560.48, Lenovo \$21338.09, Greenway Painting \$475.00, Mary Vande Keift \$1049.33, Teton Tools \$148.40, John Foster \$138.00, Ron Hurst \$138.00, John Singh \$100.00, Dude Solutions \$3847.73, Hole Food Rescue \$2500.00, David Stubbs \$4665.00, Buckrail \$375.00, Intellichoice \$23172.50, Sam Stephens \$232.45, Mobycon \$10080.00, Chad Spracklen \$1500.00, Stephen Brafford \$545.66, Arturo Clement \$750.00, Dale Goodman \$428.41, Mauricio, Morales-Mejia \$200.00, Alyson Bowers \$374.96, Jacob Normond \$100.00, Sargent Investigations \$30.00, Richard Ashburn \$6800.00, Keely Herron \$1024.00, Anna White \$391.58, Joshua Elwell \$740.00, Minuteman Security \$525.00
- C. **Special Event: Jackson Hole Live Concert Series.** To approve the special event application by made Center Management Inc. for the JacksonHoleLive 2018 Concert Series, subject to the conditions and restrictions listed in the staff report.
- D. **Special Event: Jackson Hole Farmer's Market on the Town Square.** To approve the application made by Jackson Hole Farmers Market on the Town Square for the Farmers Market on Town Square special event, subject to the conditions and restrictions listed in the staff report.

- E. **Special Event: WYO Country Fest Summer Concert Series.** To approve the special event application made by Gunslinger Productions for the WYO Country Fest summer concert series, subject to the conditions and restrictions listed in the staff report.
- F. **Temporary Sign Permit: Jackson Hole Land Trust (P18-167).** To approve the temporary banners in conjunction with JH Land Trust, subject to three (3) conditions of approval.
- G. **Temporary Sign Permit: Tin Cup Challenge (P18-168).** To approve the temporary banners in conjunction with John Finley and the Tin Cup Challenge, subject to three (3) conditions of approval.
- H. **Temporary Sign Permit: Meridian Trust (P18-172).** To approve the temporary banners in conjunction with Meridian Trust, subject to three (3) conditions of approval.
- I. **Temporary Sign Permit: Public Historic Walking Tour.** To approve the temporary banners in conjunction with Travel Story GPS and JH History Museum, subject to three (3) conditions of approval.

Mayor Muldoon called for the vote on the motion to approve the consent calendar. The vote showed 4-0 in favor with Lenz absent. The motion carried.

**RFP 18-19: Award for START Mobile Ticketing / Electronic Fare System.** Darren Brugmann and Larry Pardee made staff comment. Discussion followed on creating a system which would be more rider-friendly for visitors and residents.

A motion was made by Jim Stanford and seconded by Bob Lenz to continue this item to the June 18, 2018 Regular Council meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Karns Meadow Memorandum of Agreement for Environmental Assessment.** Steve Ashworth made staff comment. Discussion followed on revising the Memorandum to allow the Town to provide additional funding if needed based on request for proposal responses.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the Memorandum of Agreement between the Town of Jackson and the Jackson Hole Land Trust for the funding of the Karns Meadow Park Environmental Assessment, not to exceed \$35,000, subject to modifications discussed today and review by the Town Attorney. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Budget Discussion.** Larry Pardee made staff comment on changes made to the proposed budget as had been previously recommended by administration and Council. Discussion followed on changing earmarked funds from affordable housing to employee housing.

A motion was made by Jim Stanford and seconded by Bob Lenz to appropriate \$1 million to employee housing from the affordable housing fund. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Discussion followed salary adjustments for law enforcement. Roxanne Robinson made staff comment on historical increases and market data.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to accept changes to the budget as presented in the budget memo. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Microbrewery Permit and Restaurant Liquor License for Get Loose, LLC dba Roadhouse Brewing Co. Pub & Eatery.** Sandy Birdyshaw made staff comment. Mayor Muldoon opened a public hearing to hear any protest against the issuance of this license. None were presented. Mayor Muldoon closed the public hearing. Colby Cox of Get Loose, LLC made comment on brewing operations.

A motion was made by Don Frank and seconded by Hailey Morton Levinson to approve the issuance of a restaurant liquor license and a dual microbrewery permit to Get Loose LLC d/b/a Roadhouse Brewing Co Pub & Eatery for the remaining license year ending March 31, 2019, subject to the conditions and restrictions listed in the staff report and further direct the Town Clerk to issue the licenses upon confirmation that all conditions of approval have been met within the timeframe set forth in current Wyoming Statute 12-4-103(a)(iv).

- 1) Prior to commencing microbrewery operations and alcohol and malt beverage sales, the applicant shall have complied with all Town of Jackson Building Codes, Land Development Regulations, and will have obtained all required permits and approvals from all applicable Town/County departments.
- 2) Prior to license issuance, the applicant shall pass a dispensing-room inspection conducted by the Town Clerk.
- 3) Any additional minor corrections deemed necessary by staff or the Wyoming Liquor Division.
- 4) All sales of other malt beverages for on-premises consumption must be obtained through a licensed wholesale malt beverage distributor.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Memorandum of Understanding for Blair Drive Kids Bike Loop with Mountain Bike the Tetons.** Brian Schilling made staff comment. John Graham made public comment requesting mitigation between the bike skills area and his newly purchased property.

A motion was made by Bob Lenz and seconded by Don Frank to the Memorandum of Understanding with Mountain Bike the Tetons for the construction, stewardship, and maintenance of the Blair Drive Kids Bike Loop Project and direct staff to proceed with project implementation as presented. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Tyler Sinclair and Audrey Cohen-Davis made staff comment and discussion continued on encroachment agreements in place and reviewing properties adjacent to the Town's parcel.

**Item P18-046: Fee Waiver Request for Central Wyoming College for 235 & 255 Veronica Lane.** This item was moved to the August 6, 2108 Regular Council Meeting.

**P18-047, 48, 49: Sketch Plan, Zoning Map Amendment, and Conditional Use Permit at 235 & 255 Veronica Lane.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to continue this item to August 6, 2108. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**P18-072: Subdivision Plat for 301 Hidden Hollow Drive.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to continue this item to June 18, 2108. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Ordinances.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to read ordinances by short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

#### **ORDINANCE E**

AN ORDINANCE ADDING CHAPTER 12.32 TO THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGULATING USE OF AND ON THE PATHWAYS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

#### **ORDINANCE F**

AN ORDINANCE ADDING CHAPTER 10.13 TO THE MUNICIPAL CODE OF THE TOWN OF JACKSON PROVIDING FOR THE USE AND REGULATION OF ELECTRIC BICYCLES ON THE STREETS AND PATHWAYS OF THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

#### **ORDINANCE H**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 661 AND SECTION 10.04.205 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING ELECTRIC BICYCLES WITHIN ON-STREET BIKELANES AND PATHWAYS IN THE TOWN OF JACKSON; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Public comment was given by Amberly Baker, Shannon McCormick, Aaron Chapel, Michael Lynch, and Brian Schilling.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to approve Ordinance E on third reading and designate it Ordinance 1192. Mayor Muldoon called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to approve Ordinance F on third reading and designate it Ordinance 1193. Mayor Muldoon called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to approve Ordinance H on third reading and designate it Ordinance 1194. Mayor Muldoon called for the vote. The vote showed all in favor. The motion carried.

**Matters from Mayor and Council.** A motion was made by Bob Lenz and seconded by Hailey Morton Levinson to approve Council travel to the CAST meeting in Crested Butte in August 2018. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve reasonable travel expenses for a few residents in the Wind River Reservation to come to a Council meeting and share their story. The vote showed all in favor and the motion carried.

Jim Stanford made comment on creating a Home Mail Delivery Taskforce and bringing back to Council if there are substantial steps that the Town could take to increase postal services.

**Town Manager's Report.** Larry Pardee reported that he and Mr. McLaurin would be traveling to Cheyenne this week to dispute the sewer fee assessment.

**Adjourn.** A motion was made by Hailey Morton Levinson and seconded by Don Frank to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 7:48 p.m.

TOWN OF JACKSON

ATTEST:

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Pete Muldoon, Mayor

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Sandra P. Birdyshaw, Town Clerk

minutes: spb

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