



# TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

**PREPARATION DATE:** MAY 31, 2018  
**MEETING DATE:** JUNE 4, 2018

**SUBMITTING DEPARTMENT:** PLANNING & BUILDING  
**DEPARTMENT DIRECTOR:** TYLER SINCLAIR  
**PRESENTER:** TYLER SINCLAIR

**APPLICANT:** JACKSON HOLE LAND TRUST

**SUBJECT:** TEMPORARY SIGN PERMIT – JH Land Trust – Annual Picnic

## STATEMENT/PURPOSE

To approve or deny relief from the Town's sign ordinance for the use of temporary signage not requiring a special event or exposition license.

## BACKGROUND/ALTERNATIVES

The applicant has requested a temporary banner to be located at Albertson's (105 Buffalo Way) during the following dates:

July 22, 2018 to August 4, 2018

Section 4670.I of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

## ALIGNMENT WITH COUNCIL'S STRATEGIC INTENT

Staff finds that the proposal is consistent with Council's strategic intent.

## ATTACHMENTS

Applicant Submittal

## FISCAL IMPACT

None

## STAFF IMPACT

None

## LEGAL REVIEW

N/A

## RECOMMENDATION

The Planning Director makes no recommendation for the banner to be located at Albertson's (105 Buffalo Way), subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The sign for the JH Land Trust may be installed during:  
July 22, 2018 to August 4, 2018

## SUGGESTED MOTION

I move to **approve** the temporary banners in conjunction with JH Land Trust, subject to three (3) conditions of approval.

**(Although Staff is not making a recommendation of the application, the motion is made in the affirmative.)**



**TEMPORARY SIGN PERMIT APPLICATION**

**Planning & Building Department  
Planning Division**

150 East Pearl Ave. | ph: (307) 733-0520 or  
P.O. Box 1687 | (307) 733-0440  
Jackson, WY 83001 | fax: (307) 734-3563  
[www.townofjackson.com](http://www.townofjackson.com)

**EVENT NAME:**

Event Name: Annual Picnic Physical Address of Event: Walton Ranch Rd. Jackson, WY 83001

Description of Event: Our 38th Annual Picnic is a celebration of land conservation and the Jackson community. We partner with local food vendors, ranchers, and community members to host 400 guests on a conserved property each year.

**EVENT SPONSOR/APPLICANT:**

Name: Jackson Hole Land Trust Phone: 307-733-4707  
Mailing Address: PO Box 2897 Jackson, WY ZIP: 83001  
E-mail: roxanne@jhlandtrust.org Non-Pofit: XX For Profit:     

**TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)**

Business/Description: <u>Albertsons</u>	Business/Description: _____
Physical Address: <u>105 Buffalo Way, Jackson, WY</u>	Physical Address: _____
Dates of Display: <u>July 22, 2018 - August 4, 2018</u>	Dates of Display: _____
Consent from Owner Obtained? Yes <u>XX</u> No _____	Consent from Owner Obtained? Yes _____ No _____
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes _____ No _____	Consent from Owner Obtained? Yes _____ No _____

**SUBMITTAL REQUIREMENTS. Attach the following:**

- XX Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
- XX Installation specifications, and any structural details or specifications required for freestanding signs.

*Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.*

[Signature]  
Signature of Authorized Event Applicant  
Roxanne Pierson  
Applicant Name Printed

5/23/2018  
Date  
Event Coordinator  
Title

# JACKSON HOLE LAND TRUST ANNUAL PICNIC

*ALWAYS THE  
2<sup>ND</sup> SUNDAY IN AUGUST*

ever bin; vinyl.



**For more information,  
visit [jhlandtrust.org](http://jhlandtrust.org)  
or call 307.733.4707.**