



**BOARD OF COUNTY
COMMISSIONERS**



TOWN COUNCIL

JOINT INFORMATION MEETING AGENDA DOCUMENTATION

PREPARATION DATE: May 31, 2018
MEETING DATE: June 4, 2018

SUBMITTING DEPARTMENT: Administration
DEPARTMENT DIRECTOR: Larry Pardee & Alyssa Watkins
PRESENTER: Roxanne Robinson

SUBJECT: Energy Conservation Works (ECW) FY2019 Budget

STATEMENT/PURPOSE

The Town Council and County Commission must approve the ECW budget on an annual basis.

BACKGROUND/ALTERNATIVES

The ECW budget for FY2019 is attached to this staff report. An excerpt from the Joint Powers Agreement is listed below

(d) Budget Approval. The Budget shall be reviewed and approved by the Town Council and the Board of County Commissioners. The Board shall submit their proposed budget to the parties no later than May 15 of every year.

The purpose of this agenda item is for the Town Council and County Commission to receive the budget, ask questions and discuss any issues of concern, and take action on the budget. The elected officials may also discuss the budget and set a special meeting later in June to adopt the budget.

Phil Cameron will be at the meeting to answer any questions you may have.

The Town Council and County Commission have many options available to them in regards to this discussion of the ECW Budget.

1. Listen to a brief overview of the budget, ask questions, discuss the budget and adopt the budget.
2. Ask the Executive Director or Board members for further information or clarification of issues to be presented at a special meeting later in June.
3. Alter, modify and revise the budget and ask the ECW Board to come back and present their changes to the Town Council and County Commission at a special JIM later in June.
4. Other

ATTACHMENTS

FY2019 Budget.

FISCAL IMPACT

The recommended Town budget contains a \$35,000 allocation to this Joint Powers Board, as does the Teton County budget.

STAFF IMPACT

None.

LEGAL REVIEW

Not applicable.

RECOMMENDATION

Staff recommends the Town Council and the County Commission Listen to a brief overview of the budget, ask questions, discuss the budget and adopt the budget.

SUGGESTED MOTION

Should the Council or Commissioners be ready to adopt the budget, the motion would be:

I move to approve the ECW Board budget as presented with the understanding that the revenue depicted in the budget from the Town and County will receive final authorization with the fiscal year budget approval of each governing entity.

Synopsis for PowerPoint (120 words max):

Background:

The Town Council and County Commission must annually approve the budget for the Energy Conservation Works Joint Powers Board.

Fiscal Impact:

There is no fiscal impact of approving the budget as proposed. The fiscal impact would occur with the approval of the Town and County budget approval as each budget contains an appropriation for \$35,000 each.

Energy Conservation Works

FYE 2019 Draft Budget

	Draft FYE '19 Budget
Revenues	
General Revenue	
Tri Party Agreement, Lincoln County & Teton Conservation District	128,000
Total General Revenue	128,000
Fundraising	
Grants	20,000
Old Bills Fun Run	47,000
Private Fundraising	65,000
Total Fundraising Revenues	132,000
Other	
Interest on Residential Loans	10,000
Restricted Income	-
Green Power Revenue	26,000
CNG Revenue	2,500
Miscellaneous	1,500
Total Other	40,000
TOTAL REVENUES	300,000
Expenditures	
Professional Services	
Contract Staffing (ED, FM, Marketing, Associate)	177,500
Other Professional Services	10,000
Total Professional Services	187,500
Operations	
Interest on WY Business Council Loan	13,000
G&A	4,500
Bank / Loan Fees	2,500
Training, Travel & Meetings	3,500
Total Operations	23,500
Communications	
Website	5,000
Public Outreach/Education	32,500
Printing and Publications	2,750
Communications	24,000
Direct Mail Postage	1,500
Internet Advertising	5,000
Total Communications Expenditures	70,750
Stewardship	
Cultivation	5,000
Marketing	2,000
Total Fundraising & Donor Relations Expenditures	7,000
Reserve Contribution	11,250
TOTAL EXPENDITURES	300,000
Total Revenue Over (Under)	
Expenditures	\$ -