

TOWN COUNCIL REGULAR MEETING

Monday, October 15, 2018

6:00 PM

Town Council Chambers

NOTICE: The video and audio for this meeting are streamed to the public via the internet and mobile devices with views that may encompass all areas, participants, and audience members. *Please silence all electronic devices during the meeting.*

I. OPENING

- A. Call to Order / Roll Call
- B. Pledge of Allegiance
- C. Announcements / Proclamations
 - 1. Proclamation for 2018 Fall Yard Clean Up and Burn Week
 - 2. Proclamation for Domestic Violence Awareness Month

Documents:

[Proclamation-FallCleanUpBurnWeek.pdf](#)
[Proclamation-DomesticViolenceAwareness.pdf](#)

II. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item, or send an email to Council@jacksonwy.gov.

III. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Minutes
 - 1. October 1, 2018 regular meeting
- B. Disbursements
- C. September 2018 Municipal Court Report
- D. Temporary Sign Permit: WYSAW (P18-283)
- E. Homeland Security Grant Award for Jackson Police Department

Documents:

[A_MeetingMinutes100118.pdf](#)
[B_Disburse10152018.pdf](#)
[C_MunicipalCourtReportSeptember.pdf](#)
[D_P18-283TempSignWYSAW.pdf](#)
[E_HomelandSecurity Grant Award JPD.pdf](#)

IV. PUBLIC HEARINGS, DISCUSSION AND/OR ACTION ITEMS

IV.A. Administration

- 1. Winery Satellite Permit for Jackson Hole Winery, LLC

Documents:

[Satellite Winery Permit-JH Winery.pdf](#)

IV.A.1. Rodeo Dates for 2019 Season and 2018 Report
(Roxanne Robinson, Assistant Town Manager)

Documents:

[A2_Rodeo.pdf](#)

IV.B. Planning

1. **Item P18-047, 48, 49:** Sketch Plan, Zoning Map Amendment, & Conditional Use Permit for Central Wyoming College at 235 & 255 Veronica Lane
2. **Item P18-046:** Fee Waiver Request for Central Wyoming College for 235 & 255 Veronica Lane (Brendan Conboy, Associate Planner)
The above 2 items will be continued to a future meeting when a full Council is present.
3. **Item P18-271:** Encroachment at 215 N. Cache St. (Tyler Valentine, Senior Planner)

Documents:

[B1and2_CWCP18-046047048049TCReport181015.pdf](#)
[B3_EncroachmentP18-271TCReport181015.pdf](#)

V. RESOLUTIONS

V.A. Resolution 18-17 Budget Amendment#1 for FY19 Budget
(Roxanne Robinson, Assistant Town Manager)

Documents:

[A_Reso1817BudgetAmendment.pdf](#)

VI. ORDINANCES

VII. MATTERS FROM MAYOR AND COUNCIL

A. Board and Commission Reports

VII.A. Employee Appointments to Human Services Core Committee

Documents:

[HumanServices.pdf](#)

VIII. TOWN MANAGER'S REPORT

Documents:

[101518.pdf](#)

IX. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time

your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

PROCLAMATION
2018 FALL CLEAN-UP (Yard-Waste Disposal)
and BURN WEEK

WHEREAS, it is customary in the fall of each year to declare a burn week for citizens of the Town of Jackson to use controlled burns to clean up their property by burning only dry grass, leaves, twigs, small branches, and clean wood; and

WHEREAS, the Town of Jackson and Teton County Integrated Solid Waste and Recycling have partnered to create the 4th Annual Fall Clean-Up with the common goal to encourage residents to divert yard-waste from the trash stream so that it may be composted locally, rather than hauled to the landfill; and

WHEREAS, citizens may use free compostable paper bags to collect their yard waste that are available beginning October 22nd at Town Hall, Public Works and the Recycling Center; and

WHEREAS, a convenient location will be established at the rodeo grounds for residents wishing to participate in the **Fall Yard-Waste Disposal**, may drop off their yard waste on **November 2nd and 3rd** between 9:00 AM and 4:00 PM; and

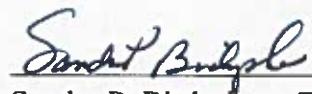
WHEREAS, Residents are also encouraged to participate in the **3rd Annual Pumpkin Smash**, a community event that enables citizens to drop off their jack-o-lanterns for free composting at the Rodeo Grounds on **November 4th** between 1:00 PM and 4:00 PM.

NOW, THEREFORE, I, Pete Muldoon, Mayor of the Town of Jackson, do hereby proclaim **October 28th through November 3rd** as **Fall Burn Week** and remind citizens to contact the Jackson Hole Law Enforcement Agency at 733-2331 prior to starting outside burns; and

FURTHER, I do designate **November 2nd and 3rd** as **Fall Clean-Up** and encourage citizens to participate in this community event

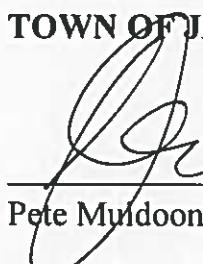
DATED THIS 15th DAY OF OCTOBER, 2018.

ATTEST:


Sandra P. Birdyshaw, Town Clerk



TOWN OF JACKSON


Pete Muldoon, Mayor

Proclamation
Recognizing October 2018 as
Domestic Violence Awareness Month

WHEREAS, every woman, child and man in America has the right to live free from violence in their homes, neighborhoods, and communities, and domestic violence is a serious crime that affects men, women and children and disrupts communities, destroys relationships and families; and

WHEREAS, violence against women and children continues to become more prevalent as a social problem and the problems of domestic violence are not confined to any groups of people but cross all economic, racial, and societal barriers; and violates an individual's dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological, and economic control and / or abuse; and

WHEREAS, the U.S. Department of Justice estimates that one million women are victimized by domestic violence each year, with less than half of all such crimes actually thought to be reported; and

WHEREAS, in Wyoming there were 2,317 reported incidents of domestic violence; and,

WHEREAS, in Wyoming on a given day, 273 victims were served; 129 adult and child victims found refuge in emergency shelters or transitional housing; 144 adult and child victims received non-residential assistance and services, including counseling, legal advocacy and children's support groups; and

WHEREAS, Teton County Victim Services, The Community Safety Network, the Wyoming Division of Victim Services and the Wyoming Coalition Against Domestic Violence & Sexual Assault encourages community leaders, co-workers, friends and loved ones to take a personal pledge to end domestic violence.

NOW, THEREFORE, I, Pete Muldoon, Mayor of the Town of Jackson, do hereby proclaim October 2018 as **Domestic Violence Awareness Month** and encourage us all to be part of the solution by pledging to never commit, condone or remain silent about violence.

DATED THIS 15TH DAY OF OCTOBER, 2018.

TOWN OF JACKSON

Pete Muldoon, Mayor

ATTEST:

Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

OCTOBER 1, 2018

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.
COUNCIL: Jim Stanford, Don Frank and Bob Lenz. Hailey Morton Levinson was absent.
STAFF: Larry Pardee, Roxanne Robinson, Roger Schultz, Audrey Cohen-Davis, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Brendan Conboy, Floren Poliseo, Johnny Ziem, Brian Lenz, Steve Ashworth, and Sandy Birdyshaw.

Public Comment: Henry Sollitt made comment on wildlife crossings.

Consent Calendar. A motion was made by Don Frank and seconded by Jim Stanford to approve the consent calendar including items A-G as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes for the September 17, 2018 workshop and the special and regular meeting as presented.
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$1710.00, Carquest \$22.78, Cash \$158.67, Advanced Industrial Supply \$170.52, Ace Hardware \$338.06, Jackson Hole Historical \$1875.00, Evans Construction \$1281.50, Airgas Intermountain \$100.92, High Country Linen \$1361.91, Jackson Lumber \$74.71, Jim & Greg Locksmiths \$15.00, Jackson Hole News & Guide \$637.53, The Children's Learning Center \$25350.00, LVPL \$16244.58, Teton County Fund 19 \$9384.51, Nelson Engineering \$450.00, Smith Power Products \$30.54, St John's Hospital \$390.00, Napa \$768.01, Teton Motors \$59.00, Teton Rental Center \$190.00, Ace Equipment \$266.10, Electrical Wholesale \$53.26, Yellowstone-Teton Clean \$3000.00, Freedom Mailing \$1829.62, Heiner \$418.86, Galls \$345.17, Jack's Tire \$1910.40, Energy Laboratories \$106.00, Grafix Shoppe \$846.00, Teton County Clerk \$171.00, Core & Main LP \$9824.00, Verizon Wireless \$82.45, Division of Victim Services \$450.00, LGLP \$1000.00, Safety-Kleen \$486.98, Westwood Curtis \$320555.44, Yellow Iron Excavation \$150.00, Creative Energies \$805602.04, Meridian Engineering \$134.09, Idaho Traffic Safety \$857.50, Intermountain Sweeper \$84.48, ER Office \$247.80, Visa \$25160.14, Bison Lumber \$1743.89, UPS \$64.09, Josh Wilson \$49.83, Advanced Glass \$320.00, Audrey Cohen-Davis \$912.46, Advanced Sign \$375.00, Todd Fitzgerald \$5454.00, Evident \$225.90, Thomson West \$1093.41, Idaho Falls Peterbilt \$15.28, CM Owen Construction \$13027.11, Gillig \$1057.12, Jackson Hole Court Reporting \$260.75, Sherwin Williams \$102.81, Michael Palazzolo \$1255.32, Jason Wright \$598.41, Porter's \$131.96, C&A Professional Cleaning \$8231.93, MSC Industrial Supply \$129.70, Schow's Truck Center \$754.34, Snake River Roasting \$306.70, Fleetpride \$732.14, Big R 74.99, Spradley Barr Motors \$113606.00, Control System Technology \$7453.50, HD Fowler \$671.65, Sean Scarlett \$1500.00, Naly Espinoza \$50.60, Cornforth Consultants \$7299.80, Jackson Animal Hospital \$544.76, Horizon landscape \$436.50, Chargepoint \$2240.00, All American Publishing \$299.50, Kellerstrass \$35431.94, Wrench It Plumbing \$3120.86, Lincoln County Sheriff \$12320.00, John Tighe \$355.20, Karl Meyer \$130.00, Teton Tools \$549.01, Teton Mountain Ranch \$475.00, Traffic Safety Store \$1009.95, Setcom Corp \$96.75, Sandy Birdyshaw \$737.94, Hole Food Rescue \$1250.00, Jacob Anderson \$100.00, Energy 1 \$200.00, Buckrail \$375.00, Intellichoice \$22620.00, Stephen Brafford \$525.85, West Coast Code Consultants \$4847.20, Beth Ann Peterson \$100.00, Mike Delange \$5000.00, Jackson Hole Twin Cinema \$100.00, Certified Laboratories \$731.15, Forest Davidson \$214.20, Kathleen Gutierrez \$179.54, Floren Poliseo \$5000.00, Doug Vanhouten \$130.00, Brett McPeak \$500.00, Jim's Trophy Room \$272.37, Paymac Inc \$19591.00.
- C. **Temporary Sign Permit: Jackson Hole Classical Academy (P18-272).** To approve the temporary banners in conjunction with Jackson Hole Classical Academy, subject to three (3) conditions of approval.
- D. **Temporary Sign Permit: Laff Staff Improv Shows (P18-277).** To approve the temporary banners in conjunction with Laff Staff Improv Shows, subject to three (3) conditions of approval.
- E. **Jackson Police Department Towing Contracts.** To approve the Jackson Police Department Towing and Impound Services Agreements with Ron's Towing, Eagle Auto Services, and Big Bear/Flat Creek Towing, and further authorize the Mayor to execute the agreements subject to any minor changes by the Chief of Police or City Attorney.
- F. **Electrical Distribution and Utility Easements in Karns Meadow serving Sagebrush Apartments.** To approve the attached Electric Distribution Easement from the Town of Jackson to Lower Valley Energy, including any minor revisions and the Jackson Hole Land Trust acknowledgement finalization, and authorize the Mayor to execute the Easement

G. Karns Meadow Environmental Assessment Proposal. To approve the Contract Agreement between the Town of Jackson and EcoConnect Consulting for the Karns Meadow Park Environmental Assessment, in the amount not to exceed \$29,155.

Mayor Muldoon called for the vote on the motion to approve the consent calendar. The vote showed all in favor and the motion carried.

East Jackson Pedestrian Bridge. Johnny Ziem made staff comment.

A motion was made by Don Frank and seconded by Bob Lenz to approve the East Jackson pedestrian bridge design and direct staff to proceed with administering construction of the East Jackson pedestrian bridge and to prepare a contract for the Mayor's signature. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Snow King Forest Service Scoping Council Comments. Tyler Sinclair made staff comment.

Public comment was given by: Amelia Howe of the Jackson Hole Conservation Alliance, Rob Newcomb, Kevin Cochary, Julia Smith, Lucas Nugent, Shane Rothman, Gwen Carpenter, Edward Brusman, Julia Andrackie, and Noah Osnos.

A motion was made by Jim Stanford and seconded by Don Frank to authorize the Mayor to sign a letter to the United States Forest Service dated October 1, 2018, outlining the Town's scoping comments on the Snow King Mountain Resort On-Mountain Improvements Project Proposal, as amended by Council this evening. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-046: Fee Waiver Request for Central Wyoming College for 235 & 255 Veronica Lane.

Item P18-047, 48, 49: Sketch Plan, Zoning Map Amendment, and Conditional Use Permit for Central Wyoming College at 235 & 255 Veronica Lane. Brendan Conboy made staff comment. The Council discussed postponing this item until a full Council was present. The applicant was invited to present tonight since many had traveled to attend the meeting. Brendan Schulte representing the applicant made a presentation. Susan Durfee and Dr. Bran Tindall of Central Wyoming College made comment. Public comment was given by John Wiley representing the HOA, Liza Hoke a neighbor, Jim Waldrop, and Amy Madera. Katherine Wells and Colleen Dubbe of Central Wyoming College made comment.

A motion was made by Don Frank and seconded by Bob Lenz to continue items P18-047, -048, and -049 to the next Council meeting that the full Council is in attendance. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Jim Stanford and seconded by Don Frank to continue item P18-046 to the next Council meeting that the full Council is in attendance. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-248: Encroachment Agreement with Overdyke Revocable Trust at 2128 Hidden Ranch Lane. Brendan Conboy and Brian Lenz made staff comment.

A motion was made by Bob Lenz and seconded by Don Frank to authorize staff to prepare an Encroachment Agreement between the Town of Jackson and property owner Overdyke Revocable Trust to allow a driveway with snow melt system which encroaches 25' and a retaining wall which encroaches 6' into a Town right-of-way subject to final review and approval by the Town Attorney and the following condition:

1. The applicant is solely responsible for the cost of replacing, repairing, or maintaining the snow melt system throughout the course of the Town's municipal business, and the total distance for the driveway.
2. No more additional heating shall be permitted in the Town right-of-way.

Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor with Stanford opposed and Morton-Levinson absent. The motion carried.

Item P18-221: Conditional Use Permit for Teton County Hospital District Parking at 30 Redmond Street. Brendan Conboy and Tyler Sinclair made staff comment. Brett Bennett with CTA Architects and representing the Hospital District made comment. Paul Beaupre of St. John's Medical Center made comment.

Based upon the findings as presented in the staff report and as made by the applicant for item P18-221, a motion was made by Jim Stanford and seconded by Don Frank to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals to approve a Conditional Use Permit for a surface parking lot for the property addressed at 30 Redmond Avenue subject to the departmental reviews attached hereto and the following conditions:

1. Prior to issuance of a Grading Permit, the applicant shall provide a bond in the amount of 125% of the cost of all landscaping.
2. The proposed screening concrete log wall shall be reduced in height from 6 to no more than 4 feet in height. The applicant shall submit an addendum to the GEC permit showing revised elevations for the screening wall.
3. The applicant shall replace the existing and now abandoned curb cut to Town standards to match the grade of existing sidewalk.
4. Prior to issuance of a Grading Permit, the applicant shall provide a revised photometric map demonstrating that no light is trespassing beyond the property line.
5. The applicant shall be required to utilize motion activated lighting or otherwise extinguish lighting on site from the hours of 12:00 AM to 5:00 AM and take appropriate measures to reduce or dim lighting from 10:00 PM to 12:00 AM.
6. The applicant shall work with Planning staff and the Pathways Director to locate the 11 required bicycle parking spaces in an appropriate location, either on-site, off-site at the hospital, or some combination thereof.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-244: Final Plat for The Grove Phase 3 at 825 W. Snow King Ave. Tyler Valentine made staff comment. Kendra Heimbuck made comment on behalf of Habitat for Humanity.

Based upon the findings as presented in the staff report and as made by the applicant for Item P18-244, a motion was made by Don Frank and seconded by Bob Lenz to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, to approve a Final Plat for the Grove Condominiums Phase Three First Filing Addition to the Town of Jackson for the property addressed at 825 W. Snow King Avenue subject to the departmental reviews attached hereto and one (1) condition of approval:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-245: Subdivision Plat at 660 W. Broadway. Tyler Valentine made staff comment.

Based upon the findings as presented in the staff report and as made by the applicant for Item P18-245, a motion was made by Jim Stanford and seconded by Bob Lenz to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, and to approve a Final Plat for a 2-lot split for the Tibbitts Subdivision at the property addressed at 660 W. Broadway Avenue subject to the departmental reviews attached hereto and the following condition:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-208: Master Plan Amendment for Snow King at 10 Snow King Avenue. This item was withdrawn from the agenda and will come back to Council on a date yet to be determined.

Matters from Mayor and Council. Mayor Muldoon commented on the Mountain and Resort Town Planners Summit taking place November 28-December 1, 2018.

A motion was made by Don Frank and seconded by Bob Lenz to approve and authorize travel for Council attending the Mountain and Resort Town Planners Summit on November 28-December 1, 2018 in Canada, the CAST Meeting in Winter Park October 25-26, and to the WAM Fall Workshop in Lander October 31 – November 2. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jim Stanford made comment on the Airport's Fly Quiet program. He also suggested a future workshop on short term and long term parking available on Redmond and East Broadway.

Pete Muldoon made comment on the Public Art Taskforce and their work on monument guidelines and encouraged visiting the GoFundMe account set up for those affected by the Roosevelt Fire.

Town Manager's Report. A motion was made by Don Frank and seconded by Jim Stanford to accept the Town Manager's Report. The Town Manager's Report contained an update on employee housing rental units and alley drainage issues. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Bob Lenz and seconded by Jim Stanford to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:22 p.m.

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

minutes: spb
Published JH News & Guide: October 10, 2018

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	JACKSON CURBSIDE INC.	00026096	RECYCLING @ START	09/10/2018	360.00	.00	
Total 2:					360.00	.00	
5	CARQUEST AUTO PARTS INC.	6090-388567	CREDIT: RETURN ALTERNATO	05/16/2018	44.00-	.00	
5	CARQUEST AUTO PARTS INC.	6090-406066	OIL FILTER LD	09/20/2018	2.92	.00	
5	CARQUEST AUTO PARTS INC.	6090-406728	AX-AIR SHOCK	09/26/2018	88.28	.00	
5	CARQUEST AUTO PARTS INC.	6090-407495	CREDIT: RETURN BRK PAD PL	10/02/2018	154.69-	.00	
Total 5:					107.49-	.00	
10	CASH	101018	RECORDING & FILING FEES	10/10/2018	15.00-	.00	
10	CASH	101018	petty CASH	10/10/2018	1.00	.00	
10	CASH	101018	petty	10/10/2018	36.82	.00	
10	CASH	101018	petty	10/10/2018	156.00	.00	
10	CASH	101018	petty	10/10/2018	3.75	.00	
Total 10:					182.57	.00	
13	SAFETY SUPPLY & SIGN CO., I	165809	WHITE ALL WATHER PVMNT M	09/10/2018	631.50	.00	
Total 13:					631.50	.00	
36	IDAHO STATE TAX COMMISSION	100218	SEPTEMBER WITHHOLDINGS	10/02/2018	2,360.00	2,360.00	10/03/2018
Total 36:					2,360.00	2,360.00	
51	ACE HARDWARE	621354	HORNET&WASP AEROSOL 16O	09/07/2018	4.99	.00	
51	ACE HARDWARE	622167	PEX BALL VALVE 3/4"	09/13/2018	23.98	.00	
51	ACE HARDWARE	623764	FUSE ELECT EQUIPMEWNT 3A	09/26/2018	5.99	.00	
51	ACE HARDWARE	623765	WASP&HORNET KILLR 20OZ	09/26/2018	7.98	.00	
51	ACE HARDWARE	623993	keyblanks	09/28/2018	2.99	.00	
51	ACE HARDWARE	624024	MARKING PAINT WB GRN & BL	09/28/2018	161.78	.00	
51	ACE HARDWARE	624034	keyblank CORBIN CO26, KEYBL	09/28/2018	15.05	.00	
51	ACE HARDWARE	624193	DURO BAG L&G 30 GAL 25PK	10/01/2018	1,408.00	.00	
51	ACE HARDWARE	624203	keyblank kwikset kw1 ace	10/01/2018	11.96	.00	
51	ACE HARDWARE	624305	BLADE SAWZL 6" & 9"	10/02/2018	44.98	.00	
51	ACE HARDWARE	624639	LOCK ENTRY ACCENT AGB VP	10/04/2018	59.99	.00	
51	ACE HARDWARE	624767	FILTER FILTRETE 16X25X1", W	10/05/2018	113.90	.00	
51	ACE HARDWARE	624790	PAD KNEE BLK, WH, SCRUBR K	10/05/2018	25.46	.00	
51	ACE HARDWARE	625034	BIT DRILL TURBOMAX 1/4", TAP	10/08/2018	15.20	.00	
51	ACE HARDWARE	625036	PRIMER CEMENT HANDY PACK	10/08/2018	15.48	.00	
51	ACE HARDWARE	625046	MULTI CHARGER	10/08/2018	64.99	.00	
51	ACE HARDWARE	625058	CHALK/SPEED REEL CMBO BL	10/08/2018	51.98	.00	
51	ACE HARDWARE	625125	ABRAS CUT-OFF WHL, KEYBLA	10/08/2018	25.93	.00	
51	ACE HARDWARE	625247	BATTERIES	10/09/2018	16.99	.00	
51	ACE HARDWARE	625346	CARR SCREW, WASHER LOCK,	10/10/2018	2.48	.00	
51	ACE HARDWARE	625411	KEYBLANK KWIKSET, ENERGIZ	10/10/2018	36.62	.00	
Total 51:					2,116.72	.00	
55	TETON COUNTY SHERIFF'S-JAI	520	SEPTEMBER INMATES	10/02/2018	1,224.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 55:				1,224.00	.00	
58	CURRAN-SEELEY FOUNDATIO	02052299	2ND QUARTER PAYMENT	10/01/2018	12,062.50	.00	
	Total 58:				12,062.50	.00	
67	JACKSON HOLE HISTORICAL S	092418	2ND QUARTER PAYMENT	09/24/2018	2,062.50	.00	
	Total 67:				2,062.50	.00	
70	THYSSEN KRUPP ELEVATOR C	3004168955	GOLD- FULL MAINTENANCE SE	10/01/2018	288.39	.00	
	Total 70:				288.39	.00	
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	4.28	4.28	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	9.99	9.99	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	31.97	31.97	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	18.70	18.70	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	31.66	31.66	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	36.20	36.20	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	83.51	83.51	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	476.83	476.83	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	114.34	114.34	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	60.24	60.24	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	74.04	74.04	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	8.99	8.99	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	30.00	30.00	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	168.44	168.44	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	15.00	15.00	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	15.00	15.00	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	1.26	1.26	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	1,093.98	1,093.98	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	142.43	142.43	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	10.80	10.80	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	10.80	10.80	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	13.87	13.87	10/04/2018
79	WYOMING DEPARTMENT OF E	10042018	3RD QTR SUTA	10/04/2018	.01	.01	10/04/2018
	Total 79:				2,452.34	2,452.34	
81	EVANS CONSTRUCTION INC	191297	TICKET #: 140165325- ROAD BA	10/05/2018	92.12	.00	
	Total 81:				92.12	.00	
88	AIRGAS INTERMOUNTAIN INC.	9956666853	RENT CYL IND LARGE ACETYL	09/30/2018	95.29	.00	
	Total 88:				95.29	.00	
96	HIGH COUNTRY LINEN	0089937	MATS @ START	09/12/2018	241.80	.00	
96	HIGH COUNTRY LINEN	0091372	BUILDING MAINT @ PUBLIC W	09/20/2018	26.00	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: ADMIN	09/20/2018	9.70	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: SEWER	09/20/2018	19.40	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: WATER	09/20/2018	26.67	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: STREET	09/20/2018	65.48	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: FLEET	09/20/2018	38.80	.00	
96	HIGH COUNTRY LINEN	0091372	UNIFORMS: WWTP	09/20/2018	24.25	.00	
96	HIGH COUNTRY LINEN	0092381	MATS @ SHELTER	09/26/2018	61.93	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: ADMIN	09/27/2018	9.70	.00	
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: SEWER	09/27/2018	19.40	.00	
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: WATER	09/27/2018	26.67	.00	
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: STREET	09/27/2018	65.48	.00	
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: FLEET	09/27/2018	38.80	.00	
96	HIGH COUNTRY LINEN	0092619	BUILDING MAINT @ PUBLIC W	09/27/2018	79.95	.00	
96	HIGH COUNTRY LINEN	0092619	UNIFORMS: WWTP	09/27/2018	24.25	.00	
96	HIGH COUNTRY LINEN	0093209	BUILDING MAINT @ TOJ HOME	10/01/2018	7.50	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: SEWER	10/04/2018	19.40	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: WATER	10/04/2018	26.67	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: STREET	10/04/2018	65.48	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: FLEET	10/04/2018	38.80	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: WWTP	10/04/2018	24.25	.00	
96	HIGH COUNTRY LINEN	0093832	UNIFORMS: ADMIN	10/04/2018	9.70	.00	
96	HIGH COUNTRY LINEN	0093832	BUILDING MAINT @ PUBLIC W	10/04/2018	30.25	.00	
96	HIGH COUNTRY LINEN	0094420	BUILDING MAINT @ TOJ HOME	10/08/2018	25.31	.00	
96	HIGH COUNTRY LINEN	0094569	MATS @ TOWN HALL	10/09/2018	215.50	.00	
96	HIGH COUNTRY LINEN	S0087614	TOWELS & PAPER SUPPLES	08/30/2018	110.75	.00	
96	HIGH COUNTRY LINEN	S0091752	LINERS & SOAP	09/21/2018	140.60	.00	
96	HIGH COUNTRY LINEN	S0092528	LINERS & AIR FRESHNER	09/26/2018	140.21	.00	
96	HIGH COUNTRY LINEN	S0093000	BUILDING MAINT @ TC REC DE	09/28/2018	15.65	.00	
96	HIGH COUNTRY LINEN	S0093272	BUILDING MAINT @ TC REC DE	10/01/2018	399.95	.00	
96	HIGH COUNTRY LINEN	S0093276	BUILDING MAINT @ TOJ PUBLI	10/01/2018	1,229.75	.00	
Total 96:					3,278.05	.00	
102	CASELLE INC.	88815	CONTRACT SUPPORT	07/01/2018	1,198.67	.00	
102	CASELLE INC.	89407	CONTRACT SUPPORT	08/01/2018	1,198.67	.00	
102	CASELLE INC.	89982	CONTRACT SUPPORT	09/01/2018	1,198.67	.00	
102	CASELLE INC.	90568	CONTRACT SUPPORT	10/01/2018	1,198.67	.00	
Total 102:					4,794.68	.00	
106	INTERSTATE BATTERY	22241284	(1) MTP-48/H6, (1) MTP-65HD, (2	10/08/2018	403.80	.00	
Total 106:					403.80	.00	
114	JACKSON LUMBER INC	00381555-001	4' POINTED LATH	09/06/2018	48.26	.00	
114	JACKSON LUMBER INC	00390963-001	4" STAIN BRUSH, SCREW SETT	10/03/2018	358.77	.00	
114	JACKSON LUMBER INC	00392401-001	PINT ROO-CLEAR MELAMINE A	10/08/2018	19.97	.00	
Total 114:					427.00	.00	
123	JIM & GREG THE LOCKSMITHS	47254	DUP KEY (47)	10/04/2018	140.00	.00	
Total 123:					140.00	.00	
131	JACKSON HOLE NEWS & GUID	285229	AD#353084	09/12/2018	28.53	.00	
131	JACKSON HOLE NEWS & GUID	285230	AD#353085	09/12/2018	28.53	.00	
131	JACKSON HOLE NEWS & GUID	285525	AD#353372	09/19/2018	32.60	.00	
131	JACKSON HOLE NEWS & GUID	285617	AD#353660	09/26/2018	172.80	.00	
131	JACKSON HOLE NEWS & GUID	285618	AD#353690	09/26/2018	358.40	.00	
131	JACKSON HOLE NEWS & GUID	285753	AD#353818	09/26/2018	61.13	.00	
131	JACKSON HOLE NEWS & GUID	285754	AD#353819	09/26/2018	105.95	.00	
131	JACKSON HOLE NEWS & GUID	285755	AD#353820	09/26/2018	786.48	.00	
131	JACKSON HOLE NEWS & GUID	285910	AD#351932	09/30/2018	97.56	.00	
131	JACKSON HOLE NEWS & GUID	286408	AD#354038	10/04/2018	135.30	.00	
131	JACKSON HOLE NEWS & GUID	286409	AD#353821	10/04/2018	89.66	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
131	JACKSON HOLE NEWS & GUID	286459	AD#353822- FPN: TOWN HALL	10/04/2018	48.90	.00	
131	JACKSON HOLE NEWS & GUID	286526	AD#354270	10/10/2018	537.60	.00	
	Total 131:				2,483.44	.00	
154	THE CHILDREN'S LEARNING C	100818	2ND QUARTER PAYMENT	10/08/2018	25,350.00	.00	
	Total 154:				25,350.00	.00	
156	LOWER VALLEY ENERGY INC	18351	GUY POLE / CACHE TUBE VAU	10/02/2018	2,572.93	.00	
156	LOWER VALLEY ENERGY INC	18363	2" ELECTRO FUSION COUPLIN	10/05/2018	740.40	.00	
156	LOWER VALLEY ENERGY INC	92050 0918	930 simon lane	09/28/2018	61.02	61.02	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	940 simon lane	09/28/2018	74.72	74.72	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	174 n king	09/28/2018	155.85	155.85	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	455 utility	09/28/2018	32.01	32.01	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	55 virginian 65g	09/28/2018	26.11	26.11	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	55 virginian 65E	09/28/2018	37.18	37.18	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	455 vine street #3	09/28/2018	14.63	14.63	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	455 vine street #4	09/28/2018	6.57	6.57	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	2022 WILDFLOWER	09/28/2018	42.98	42.98	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	46.24	46.24	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	19.82	19.82	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	25.61	25.61	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	47.57	47.57	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	10.95	10.95	10/03/2018
156	LOWER VALLEY ENERGY INC	92050 0918	145 WEST HANSEN	09/28/2018	4.69	4.69	10/03/2018
156	LOWER VALLEY ENERGY INC	92050-017- 09/	92050-017: INTERMED TREATM	09/28/2018	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-021- 09/	92050-021: 150 E PEARL AVE	09/28/2018	1,239.12	.00	
156	LOWER VALLEY ENERGY INC	92050-025: 09/	92050-025: SK W NEW SHOP	09/28/2018	422.39	.00	
156	LOWER VALLEY ENERGY INC	92050-047- 09/	92050-047: UV BUILDING	09/28/2018	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-049- 09/	92050-049: WASTE WATER PLA	09/28/2018	9,187.45	.00	
156	LOWER VALLEY ENERGY INC	92050-051- 09/	92050-051: WELL #5	09/28/2018	2,616.14	.00	
156	LOWER VALLEY ENERGY INC	92050-114 081	HOME RANCH RESTROOMS	08/30/2018	277.37	.00	
156	LOWER VALLEY ENERGY INC	92050-114: 09/	92050-114: HOME RANCH RSTR	09/28/2018	216.89	.00	
156	LOWER VALLEY ENERGY INC	92050-131: 09/	92050-131: 195 E DELONEY RS	09/28/2018	97.83	.00	
156	LOWER VALLEY ENERGY INC	92050-357: 09/	92050-357: KARNS MEADOW ST	09/28/2018	216.57	.00	
156	LOWER VALLEY ENERGY INC	92050-373 091	475 W ASPEN DR #2	09/28/2018	54.79	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:71	92050-045: TOWN SQUARE LIG	09/28/2018	57.61	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:71	92050-050: WATER TANK JXN	09/28/2018	19.95	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:71	92050-074: CRABTREE LANE T	09/28/2018	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:71	92050-081: PEARL ST IRR CON	09/28/2018	20.12	.00	
	Total 156:				18,394.23	605.95	
166	TETON COUNTY-FUND 19	092518S	SEPTEMBER 2018	09/25/2018	143,811.96	.00	
	Total 166:				143,811.96	.00	
183	NALLEY STEAMWAY LLC.	2335201	SAR AREA RUGS	09/26/2018	325.00	.00	
	Total 183:				325.00	.00	
187	NELSON ENGINEERING	47922	PROJ: 14-175-03 WEST BROAD	09/28/2018	10,901.25	.00	
187	NELSON ENGINEERING	47953	PROJ: 17-142-02- ASPEN HILL C	09/28/2018	508.50	.00	
	Total 187:				11,409.75	.00	
226	O'RYAN CLEANERS	100118	DRY CLEANING	10/01/2018	157.27	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 226:				157.27	.00	
257	NAPA AUTO PARTS INC.	764622	TRANS CASE SHAFT	03/09/2018	59.63	.00	
257	NAPA AUTO PARTS INC.	768249	LOCKNUT	03/31/2018	6.98	.00	
257	NAPA AUTO PARTS INC.	785832	THERMOSTAT & GASKET	06/27/2018	7.17	.00	
257	NAPA AUTO PARTS INC.	789377	OIL FILTER	07/13/2018	3.85	.00	
257	NAPA AUTO PARTS INC.	790621	HR METER	07/19/2018	49.99	.00	
257	NAPA AUTO PARTS INC.	794688	TIRE GUAGES	08/06/2018	68.44	.00	
257	NAPA AUTO PARTS INC.	795136	CREIDT	08/07/2018	61.87-	.00	
257	NAPA AUTO PARTS INC.	795136	CREDIT: CORE DEPOSIT	08/07/2018	61.87	.00	
257	NAPA AUTO PARTS INC.	795598	PRIMARY WIRE	08/09/2018	219.00	.00	
257	NAPA AUTO PARTS INC.	797150	GRP 24 BATTERY BOX	08/15/2018	9.49	.00	
257	NAPA AUTO PARTS INC.	8000423	RELAY, CREDIT RELAY	08/30/2018	5.21	.00	
257	NAPA AUTO PARTS INC.	800258	RELAY	08/29/2018	6.25	.00	
257	NAPA AUTO PARTS INC.	800316	SHOCK ABSORBER	08/30/2018	141.06	.00	
257	NAPA AUTO PARTS INC.	801930	HITCH 16 EXPLORER	09/07/2018	189.99	.00	
257	NAPA AUTO PARTS INC.	802747	SERPENTINE BELT	09/11/2018	32.75	.00	
257	NAPA AUTO PARTS INC.	802887	119 PC TOOL KIT	09/12/2018	49.99	.00	
257	NAPA AUTO PARTS INC.	803338	BRAKE PADS	09/14/2018	51.99	.00	
257	NAPA AUTO PARTS INC.	803422	BLADE	09/14/2018	25.99	.00	
257	NAPA AUTO PARTS INC.	804011	AUTO BRAKE ADJ	09/17/2018	185.88	.00	
257	NAPA AUTO PARTS INC.	804370	BRACKETS	09/19/2018	6.89	.00	
257	NAPA AUTO PARTS INC.	804608	NAPAGOLD FILTER	09/21/2018	49.89	.00	
257	NAPA AUTO PARTS INC.	804629	OIL FILTER	09/21/2018	9.09	.00	
257	NAPA AUTO PARTS INC.	804780	SKT 1 DR	09/21/2018	8.29	.00	
257	NAPA AUTO PARTS INC.	805276	OIL FILTER	09/27/2018	23.16	.00	
257	NAPA AUTO PARTS INC.	805278	OIL FILTER	09/24/2018	13.64	.00	
257	NAPA AUTO PARTS INC.	805528	3 1/4 D BALL	09/25/2018	37.82	.00	
257	NAPA AUTO PARTS INC.	805919	NAPAGOLD AIR FILTER, FUEL F	09/26/2018	60.36	.00	
257	NAPA AUTO PARTS INC.	807930	DFC PLUS	10/05/2018	149.95	.00	
257	NAPA AUTO PARTS INC.	807948	NAPAGOLD AIR FILTER	10/05/2018	41.16	.00	
257	NAPA AUTO PARTS INC.	808787	PTEX THRD LOCK RED, BLUE	10/09/2008	72.72	.00	
	Total 257:				1,586.63	.00	
260	COMMUNITY SAFETY NETWOR	092018	2ND QUARTER EXPENDITURES	09/20/2018	10,000.00	.00	
	Total 260:				10,000.00	.00	
268	TETON MOTORS INC	5087168C	CREDIT: RETURN ACTUATOR	08/31/2018	50.00-	.00	
	Total 268:				50.00-	.00	
283	JEWISON, SAMUEL LEE	40272	REIMBURSEMENT- PRESCRIPT	10/01/2018	250.00	.00	
	Total 283:				250.00	.00	
298	TETON YOUTH & FAMILY SERV	100818	2ND QUARTER PAYMENT	10/08/2018	40,500.00	.00	
	Total 298:				40,500.00	.00	
328	842-NCPERS GROUP WYOMIN	8421018	PAYROLL DEDUCTIONS	09/21/2018	64.00	64.00	10/03/2018
	Total 328:				64.00	64.00	
329	WYOMING RETIREMENT SYST	164121	SEPTEMBER CONTRIBUTIONS	10/03/2018	28,534.98	28,534.98	10/03/2018
329	WYOMING RETIREMENT SYST	164122	SEPTEMBER CONTRIBUTIONS	10/03/2018	33,358.20	33,358.20	10/03/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
329	WYOMING RETIREMENT SYST	164123	SEPTEMBER CONTRIBUTIONS	10/03/2018	35,266.69	35,266.69	10/03/2018
	Total 329:				97,159.87	97,159.87	
472	WHITE GLOVE CLEANING, INC.	35303	TRASH CANS	09/24/2018	131.13	.00	
472	WHITE GLOVE CLEANING, INC.	35303	SEPTEMBER SHELTER CLEANI	09/24/2018	1,202.00	.00	
	Total 472:				1,333.13	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4429749.001	CREDIT: LITH DLB48	03/13/2018	29.29-	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4446751.003	CREDIT: SQD .10KVA 100VA TF	04/19/2018	203.90-	.00	
	Total 502:				233.19-	.00	
503	HUNT CONSTRUCTION INC	8071	ASPHALT PATCH @ BUFFALO	10/02/2018	2,520.00	.00	
	Total 503:				2,520.00	.00	
504	WYDOT	101018	TRANSFER - CITY 1471	10/10/2018	2.00	.00	
504	WYDOT	101018	TRANSFER - CITY 1430	10/10/2018	2.00	.00	
504	WYDOT	101018	TRANSFER - CITY 1464	10/10/2018	2.00	.00	
504	WYDOT	101018	TRANSFER - CITY MC60	10/10/2018	2.00	.00	
504	WYDOT	101018	NEW CITY PLATE	10/10/2018	5.00	.00	
504	WYDOT	101018	NEW CITY PLATE	10/10/2018	5.00	.00	
504	WYDOT	101018	NEW CITY PLATE	10/10/2018	5.00	.00	
504	WYDOT	101018	NEW CITY PLATE	10/10/2018	5.00	.00	
	Total 504:				28.00	.00	
513	ON SIGHT LAND SURVEYORS I	3030	PROJ: 22-TOJ-ALLEY- HANSEN-	09/27/2018	1,175.51	.00	
	Total 513:				1,175.51	.00	
517	WAM	16003	FALL WORKSHOP LP	10/08/2018	115.00	.00	
517	WAM	16003	FALL WORKSHOP RR	10/08/2018	115.00	.00	
	Total 517:				230.00	.00	
540	JACKSON HOLE TITLE & ESCR	12514-413787	PLAT REVIEW p18-245 tibbitts	09/21/2018	250.00	.00	
	Total 540:				250.00	.00	
544	CENTURYLINK	1448018047	307-734-4419	08/15/2018	7.76	.00	
544	CENTURYLINK	1448433353	307-733-3932	08/19/2018	265.52	.00	
544	CENTURYLINK	1450458731	307-733-4419	09/15/2018	7.77	.00	
544	CENTURYLINK	1450889754	307-733-3932	09/19/2018	269.55	.00	
544	CENTURYLINK	3071115050 09	307-111-5050	09/07/2018	1,876.40	.00	
544	CENTURYLINK	3077333106 08	307-733-3106	08/13/2018	36.44	.00	
544	CENTURYLINK	307-733-3106	307-733-3106	09/13/2018	36.44	.00	
	Total 544:				2,499.88	.00	
563	WESTBANK SANITATION	2951893	940 Simon Lane	10/01/2015	48.22	48.22	10/05/2018
563	WESTBANK SANITATION	2952372	WWTP- TRASH SERVICE FOR S	10/01/2018	629.80	.00	
	Total 563:				678.02	48.22	
581	TETON COUNTY INTEGRATED	3352	CARDBOARD PICK-UP SERVIC	10/01/2018	294.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 581:				294.00	.00	
611	CUMMINS ROCKY MOUNTAIN L	022-15475	CONNECTION GASKET	09/27/2018	34.13	.00	
	Total 611:				34.13	.00	
668	FREEDOM MAILING SERVICE I	34544	UTILITY BILLING	10/05/2018	910.27	.00	
668	FREEDOM MAILING SERVICE I	34544	UTILITY BILLING	10/05/2018	910.26	.00	
	Total 668:				1,820.53	.00	
671	LINCOLN NATIONAL LIFE	3750726885	107391 PREMIUM	09/20/2018	1,089.69	1,089.69	10/04/2018
	Total 671:				1,089.69	1,089.69	
708	DELTA DENTAL PLAN OF WYO	092818	SEPTEMBER CLAIMS	09/28/2018	5,190.32	5,190.32	10/03/2018
	Total 708:				5,190.32	5,190.32	
829	HEINER, ROBERT	101018	TRAVEL EXPENSES	10/10/2018	271.01	.00	
829	HEINER, ROBERT	101118	TRAVEL EXPENSES TO CALIFO	10/10/2018	1,039.32	.00	
	Total 829:				1,310.33	.00	
831	RST SAND & GRAVEL	16941	OVERSIZED ROCK, FUEL SURC	10/01/2018	205.97	.00	
831	RST SAND & GRAVEL	16942	OVERSIZED ROCK, FUEL SURC	10/01/2018	204.43	.00	
	Total 831:				410.40	.00	
996	TETON COUNTY SPECIAL FIRE	092518S	SEPTEMBER 2018	09/25/2018	10,946.27	.00	
996	TETON COUNTY SPECIAL FIRE	092518SF	SEPTEMBER 2018 CAPITAL	09/25/2018	70,921.25	.00	
	Total 996:				81,867.52	.00	
1022	GALLS INC.	010877764	UNIFORM PANTS	09/28/2018	322.75	.00	
1022	GALLS INC.	010877764	STINGER DS LED	09/28/2018	468.00	.00	
	Total 1022:				790.75	.00	
1064	WYOMING DEPARTMENT OF H	I0009361	COLILERT WATER TESTING- JU	10/01/2018	240.00	.00	
	Total 1064:				240.00	.00	
1134	ENERGY LABORATORIES INC.	186825	INFLUENT, EFFLUENT	09/26/2018	106.00	.00	
1134	ENERGY LABORATORIES INC.	188246	INFLUENT, EFFLUENT	10/02/2018	106.00	.00	
	Total 1134:				212.00	.00	
1355	TETON COUNTY TRANSFER ST	388620	YARD WASTE	09/27/2018	46.00	.00	
1355	TETON COUNTY TRANSFER ST	388762	CONST/DEMO	09/28/2018	449.00	.00	
1355	TETON COUNTY TRANSFER ST	389320	DIM/LUMBER	10/02/2018	57.00	.00	
1355	TETON COUNTY TRANSFER ST	389939	DIM/LUMBER	10/05/2018	39.00	.00	
1355	TETON COUNTY TRANSFER ST	389940	DIM/LUMBER	10/05/2018	83.00	.00	
	Total 1355:				674.00	.00	
1443	TETON COUNTY CLERK	100818FE	OCTOBER 2018 FIRE/EMS	10/08/2018	124,045.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1443	TETON COUNTY CLERK	100818HA	OCTOBER 2018 HOUSING AUT	10/08/2018	22,141.75	.00	
1443	TETON COUNTY CLERK	100818PR	OCTOBER 2018 PARKS & REC	10/08/2018	100,180.84	.00	
1443	TETON COUNTY CLERK	100818PR	OCTOBER 2018 PARKS & REC	10/08/2018	33,204.16	.00	
Total 1443:					279,572.25	.00	
1504	ONE CALL OF WYOMING	49498	TICKETS FOR AUGUST 2018 C	09/08/2018	118.50	118.50	10/03/2018
1504	ONE CALL OF WYOMING	49498	TICKETS FOR AUGUST 2018 C	09/08/2018	118.50	118.50	10/03/2018
Total 1504:					237.00	237.00	
1505	SPRING CREEK ANIMAL HOSPI	624929688	CIGY CARE	09/05/2018	281.57	.00	
1505	SPRING CREEK ANIMAL HOSPI	624930603	ANIMAL CARE	09/18/2018	238.50	.00	
1505	SPRING CREEK ANIMAL HOSPI	624930959	EUTHANASIA	09/25/2018	123.76	.00	
1505	SPRING CREEK ANIMAL HOSPI	624931166	CIGY CARE	09/27/2018	88.28	.00	
Total 1505:					732.11	.00	
1560	BLUE SPRUCE CLEANERS,INC	100118	DRY CLEANING	10/01/2018	271.15	.00	
Total 1560:					271.15	.00	
1614	TETON COUNTY-FUND 10	092518D	SEPTEMBER 2018 DISPATCH	09/25/2018	49,025.76	.00	
1614	TETON COUNTY-FUND 10	092518K	SEPTEMBER 2018 KOHLHARDT	09/25/2018	2,962.46	.00	
1614	TETON COUNTY-FUND 10	092518N	SEPTEMBER 2018 NORTON	09/25/2018	5,200.64	.00	
1614	TETON COUNTY-FUND 10	092518P	SEPTEMBER 2018 PATHWAYS	09/25/2018	4,600.93	.00	
1614	TETON COUNTY-FUND 10	093018DC	SEPTEMBER 2018 DRUG COUR	09/30/2018	6,277.33	.00	
Total 1614:					68,067.12	.00	
1640	WESTERN STATES	IN000778004	RECONDITION QUICK COUPLE	09/27/2018	3,005.81	.00	
Total 1640:					3,005.81	.00	
1764	WYOMING.COM INC	1837647	AUG-OCT DOMAIN HOSTING	10/05/2018	15.00	.00	
Total 1764:					15.00	.00	
1783	AT&T	287259163099	MONTHLY CHARGES	09/16/2018	591.81	.00	
1783	AT&T	287272169264	MONTHLY CHARGES	09/20/2018	50.02	.00	
1783	AT&T	287272169264	MONTHLY CHARGES	09/20/2018	115.77	.00	
1783	AT&T	287272169264	MONTHLY CHARGES	09/20/2018	89.70	.00	
1783	AT&T	287279795460	MONTHLY CHARGES	09/19/2018	251.88	.00	
Total 1783:					1,099.18	.00	
1949	VERIZON WIRELESS	9813836492	MONTHLY SERVICES	09/01/2018	5,131.29	.00	
1949	VERIZON WIRELESS	9813836493	MONTHLY SERVICES	09/01/2018	1,817.33	.00	
Total 1949:					6,948.62	.00	
2175	DIVISION OF VICTIM SERVICES	100418	VICTIM CRIME SURCHARGE 17	10/04/2018	350.00	.00	
Total 2175:					350.00	.00	
2179	XEROX CORPORATION	094391830	CONTRACT COPIER	09/01/2018	87.28	.00	
2179	XEROX CORPORATION	094391831	CONTRACT COPIER	09/01/2018	530.12	.00	
2179	XEROX CORPORATION	094391832	CONTRACT COPIER	09/01/2018	104.53	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2179	XEROX CORPORATION	094391833	CONTRACT COPIER	09/01/2018	15.25	.00	
2179	XEROX CORPORATION	094391851	CONTRACT COPIER	09/01/2018	24.29	.00	
2179	XEROX CORPORATION	094695985	CONTRACT COPIER	10/01/2018	93.14	.00	
2179	XEROX CORPORATION	094695986	CONTRACT COPIER	10/01/2018	347.26	.00	
2179	XEROX CORPORATION	094695987	CONTRACT COPIER	10/01/2018	83.69	.00	
2179	XEROX CORPORATION	094695988	CONTRACT COPIER	10/01/2018	19.41	.00	
2179	XEROX CORPORATION	094696006	CONTRACT COPIER	10/01/2018	34.75	.00	
Total 2179:					1,339.72	.00	
2269	AFLAC	469051	ACCOUNT #y9599	09/25/2018	3,574.61	3,574.61	10/03/2018
Total 2269:					3,574.61	3,574.61	
2320	FIRST AMERICAN TITLE COMP	4551-3101281	155 E PEARL	10/01/2018	4,625,000.00	.00	
Total 2320:					4,625,000.00	.00	
2327	TETON COUNTY SHERIFF-DISP	100218	COMM. OPERATIONS, RADIO	10/02/2018	3,633.48	.00	
Total 2327:					3,633.48	.00	
2380	EMPLOYERS COUNCIL SERVIC	0000223091	MEMBERSHIP DUES	08/13/2018	5,600.00	.00	
Total 2380:					5,600.00	.00	
2453	ALPINE VETERINARY CLINIC, P	A1-92507	RABIES	09/11/2018	15.00	.00	
Total 2453:					15.00	.00	
2458	AMERIGAS	3082942817	PROPANE FOR MIDDLE TANK:	09/26/2018	40.60	.00	
2458	AMERIGAS	3082942827	PROPANE FOR EAST TANK: 09/	09/26/2018	19.57	.00	
2458	AMERIGAS	3082942836	PROPANE FOR WEST TANK: 09	09/26/2018	61.63	.00	
Total 2458:					121.80	.00	
2485	KENWORTH SALES COMPANY	IDFIN3010895	SURFACE MNT LED BLUE AND	10/01/2018	458.35	.00	
2485	KENWORTH SALES COMPANY	IDFIN3026911	NUT-PRO TORQUE	10/01/2018	126.04	.00	
Total 2485:					584.39	.00	
2547	BENEFIT ADMINISTRATORS, IN	SEPT 2018	ELIGIBILITY NOTICES	10/04/2018	18.00	.00	
Total 2547:					18.00	.00	
2556	TETON WATER WORKS	100418	RESTITUTION CASE#17-07-000	10/04/2018	100.00	.00	
Total 2556:					100.00	.00	
2758	RANCH INN	100218	RECRUIT LODGING	10/02/2018	525.00	.00	
Total 2758:					525.00	.00	
2763	AMERIWEST WATER SERVICE	18-1065	ALL QWEST 200 IN TOTES BLE	09/06/2018	9,348.79	.00	
Total 2763:					9,348.79	.00	
2842	YELLOW IRON EXCAVATION, L	31034	455 VINE street	09/30/2018	17.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2842	YELLOW IRON EXCAVATION, L	31034	455 VINE street	09/30/2018	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	31034	455 VINE street	09/30/2018	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	31034	455 VINE street	09/30/2018	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	31139	TRASH REMOVAL SEPTEMBER	09/30/2018	160.00	.00	
2842	YELLOW IRON EXCAVATION, L	31140	TRASH REMOVAL SEPTEMBER	09/30/2018	260.00	.00	
2842	YELLOW IRON EXCAVATION, L	31141	TRASH REMOVAL SEPTEMBER	09/30/2018	160.00	.00	
Total 2842:					650.00	.00	
2850	LDA INC.	327	SHIPPING- COLLECTIONS	08/23/2017	25.79	.00	
2850	LDA INC.	3495	SHIPPING- FLEET- GILLIG	09/13/2018	26.46	.00	
2850	LDA INC.	3495	SHIPPING- COLLECTIONS	09/13/2018	47.02	.00	
Total 2850:					99.27	.00	
3006	PORTIS GROUP,LLC	7614	180402 SCHEULE SUM2018	09/27/2018	45.00	.00	
3006	PORTIS GROUP,LLC	7615	START CREATIVE DEVELOPME	09/27/2018	690.00	.00	
3006	PORTIS GROUP,LLC	7616	FALL SCHEDULE 2018	09/27/2018	455.00	.00	
Total 3006:					1,190.00	.00	
3162	TETON TRASH REMOVAL, INC.	18 OCT 1062	TRASH REMOVAL 145 HANSEN	10/01/2018	42.50	.00	
Total 3162:					42.50	.00	
3195	FERGUSON ENTERPRISES, IN	0695412	12X20 HP N12 DW SAN SLD PP	09/21/2018	5,744.15	.00	
3195	FERGUSON ENTERPRISES, IN	0695412-1	48" POLYE BELL END PLUG FO	09/25/2018	1,350.84	.00	
3195	FERGUSON ENTERPRISES, IN	0695418	48X20 HP N12 TRW SAN SLD P	09/27/2018	59,895.00	.00	
3195	FERGUSON ENTERPRISES, IN	0696666	42X20 16 GA COR ALUM SLD PI	09/27/2018	1,209.00	.00	
Total 3195:					68,198.99	.00	
3303	BRISTOL, JAMES	6255	FALL SCHEDULES	09/21/2018	405.00	.00	
Total 3303:					405.00	.00	
3332	KILMER'S BG DISTRIBUTING	17082	DFC+ HP HIGH PRESSURE FUE	10/09/2018	3,800.00	.00	
Total 3332:					3,800.00	.00	
3373	MINOR, JEREMY	100518	DOT REIMBURSE	10/05/2018	90.00	.00	
Total 3373:					90.00	.00	
3408	E.R. OFFICE EXPRESS	09845	EXEC CHAIR	07/23/2018	371.00	.00	
3408	E.R. OFFICE EXPRESS	10251	PAPER	09/04/2018	151.98	.00	
3408	E.R. OFFICE EXPRESS	10374	RED PENCILS	09/14/2018	29.29	.00	
3408	E.R. OFFICE EXPRESS	10424	COLUMNAR EXECUTIVE ZIPPE	09/19/2018	50.38	.00	
3408	E.R. OFFICE EXPRESS	10517	BAKING SODA	09/26/2018	13.87	.00	
3408	E.R. OFFICE EXPRESS	10533	PAPER& PENS	09/27/2018	75.99	.00	
3408	E.R. OFFICE EXPRESS	10557	STICKY NOTES & RECEIPT BO	10/01/2018	22.76	.00	
3408	E.R. OFFICE EXPRESS	10577	SHREDDER OIL	10/02/2018	9.35	.00	
3408	E.R. OFFICE EXPRESS	10610	CABINET LOCK	10/05/2018	52.56	.00	
Total 3408:					777.18	.00	
3500	BISON LUMBER	1810-690348	10X4 BRONZE STAR DRIVE SC	10/02/2018	119.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 3500:				119.48	.00	
3527	UPS	0000129VW43	SHIPPING CHARGE-POLICE	09/22/2018	47.33	.00	
3527	UPS	0000129VW43	SHIPPING CHARGE-POLICE	09/29/2018	14.41	.00	
	Total 3527:				61.74	.00	
3550	EXPOSURE SIGNS INC	6117	TIME CHART	09/19/2018	50.00	.00	
3550	EXPOSURE SIGNS INC	6136	START BUS SIGNAGE	10/03/2018	500.00	.00	
	Total 3550:				550.00	.00	
3596	ADVANCED GLASS TRIM, LLC	25494	WINDSHIELD #594- 2016 CHEV	08/14/2018	320.00	.00	
3596	ADVANCED GLASS TRIM, LLC	25584	WINDSHIELD #580- 2017 FORD	09/05/2018	300.00	.00	
	Total 3596:				620.00	.00	
3634	IDENTI-KIT SOLUTIONS	106416	Identikit 6.0 CD software annual l	09/01/2018	408.00	.00	
	Total 3634:				408.00	.00	
3694	RUSH INTERNATIONAL TRUCK	3010134040	DIFFERENCE FOR SHORTING F	04/10/2018	179.58	.00	
	Total 3694:				179.58	.00	
3704	WYOMING TITLE & ESCROW	99898	W-19125 TITLE EXAMINATION	08/20/2018	350.00	.00	
	Total 3704:				350.00	.00	
3932	MILLER SANITATION	12188	CITY CANS 74/DAY 31 DAY IN O	09/13/2018	8,029.00	.00	
3932	MILLER SANITATION	12189	START BUS ROUTE FOR 13 DA	09/13/2018	455.00	.00	
	Total 3932:				8,484.00	.00	
3955	THOMSON WEST	838995156	WEST GROUP WESTLAW CHA	10/01/2018	350.45	.00	
3955	THOMSON WEST	838995156	WEST GROUP WESTLAW CHA	10/01/2018	700.90	.00	
	Total 3955:				1,051.35	.00	
3961	CHARTER	002091808281	MONTHLY SERVICES	08/28/2018	1,617.03	.00	
3961	CHARTER	002091809281	MONTHLY SERVICES	09/28/2018	1,617.03	.00	
3961	CHARTER	030285208171	MONTHLY SERVICES	08/17/2018	62.46	.00	
	Total 3961:				3,296.52	.00	
4125	ROSS CONCRETE CONST LLC	07052018	PROJ: RANCHER/ SIMPSON/BR	07/05/2018	540.00	.00	
4125	ROSS CONCRETE CONST LLC	08062018	PROJ: DAIRY QUEEN/ CHEVRO	08/06/2018	810.00	.00	
4125	ROSS CONCRETE CONST LLC	09132018	PROJ: NEWS & GUIDE- STROM	09/13/2018	540.00	.00	
	Total 4125:				1,890.00	.00	
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	356.61	356.61	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	24.17	24.17	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	223.88	223.88	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	52.46	52.46	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	53.93	53.93	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	481.62	481.62	10/03/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	536.88	536.88	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	99.54	99.54	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	382.77	382.77	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	202.68	202.68	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	2,460.76	2,460.76	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	235.71	235.71	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	186.25	186.25	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	345.12	345.12	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	535.94	535.94	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	117.21	117.21	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	663.01	663.01	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	324.94	324.94	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	384.75	384.75	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	152.13	152.13	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	2,028.93	2,028.93	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	282.59	282.59	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	57.55	57.55	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	57.55	57.55	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	11.65	11.65	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	368.55	368.55	10/03/2018
4139	WY WORKERS' SAFETY & COM	100218	OCTOBER PREMIUM	10/02/2018	.01	.01	10/03/2018
Total 4139:					10,627.19	10,627.19	
4212	GILLIG LLC	40481316	FRT BRAKE W/8 INCENTER CH	07/25/2018	3,049.09	.00	
4212	GILLIG LLC	40489872	EQUALIZER- BATTERY VOLTAG	08/21/2018	827.09	.00	
4212	GILLIG LLC	40490375	OIL REMOTE COOLER	08/22/2018	2,272.73	.00	
4212	GILLIG LLC	40490376	ACTUATOR 12V MOTOR	08/22/2018	133.29	.00	
4212	GILLIG LLC	40490377	VOLTAGE REGULATOR	08/22/2018	365.60	.00	
4212	GILLIG LLC	40499521	FLUID LEVEL SENSOR, ELECT	09/20/2018	551.88	.00	
4212	GILLIG LLC	40500370	SHOCK ABSORBER, FRT	09/24/2018	333.77	.00	
4212	GILLIG LLC	40500924	SHOCK ABSORBER, FRT	09/25/2018	260.18	.00	
4212	GILLIG LLC	40501835	GAS W/O LOCK SPRING ASM	09/27/2018	152.80	.00	
4212	GILLIG LLC	40502297	RELAT R-14 VALVE	09/28/2018	329.34	.00	
4212	GILLIG LLC	40503759	42MT STARTING MOTOR ASM	10/03/2018	636.96	.00	
Total 4212:					8,912.73	.00	
4292	Commercial Tire-ID Falls	113687	245/75R16 DISC AT3 111T	10/09/2018	611.96	.00	
Total 4292:					611.96	.00	
4294	FIRE SERVICES OF IDAHO	40469P	ANNUAL WET AND SYSTEM IN	08/31/2018	450.00	.00	
4294	FIRE SERVICES OF IDAHO	P2174-1	PARTS FOR JOB- LABOR @ VE	09/30/2018	3,989.00	.00	
Total 4294:					4,439.00	.00	
4320	WARNER TRUCK CENTER	R101084030:0	EXPRESS ASSESSMENT, UALIT	09/07/2018	417.80	.00	
4320	WARNER TRUCK CENTER	X101213059:0	CREDIT: RETURN CLAMP, GAS	09/20/2018	268.04-	.00	
4320	WARNER TRUCK CENTER	X1012141553:	TUBE BREather, CRANKCASE	09/24/2018	193.94	.00	
4320	WARNER TRUCK CENTER	X101214717:0	FILTER CAP	09/26/2018	31.32	.00	
4320	WARNER TRUCK CENTER	X101215100:0	WATER PUMP KIT	09/27/2018	301.72	.00	
4320	WARNER TRUCK CENTER	X101215153:0	RECTANGULAR RING SEAL	09/27/2018	9.99	.00	
4320	WARNER TRUCK CENTER	X101215228:0	CREDIT: RETURN TURBOCHAR	09/27/2018	955.94-	.00	
Total 4320:					269.21-	.00	
4338	MAILFINANCE	N7348088	POSTAGE MACHINE	09/22/2018	463.47	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 4338:				463.47	.00	
4359	SHERWIN-WILLIAMS CO.	6870-8	LAC THIN 120 GAL-SW	09/06/2018	19.03	.00	
	Total 4359:				19.03	.00	
4383	JADE'S HEATING & PLUMBING,	0000314-1	EMERGENCY CALL AFTER HO	10/01/2018	857.14	.00	
	Total 4383:				857.14	.00	
4401	MEYRING & ASSOCIATES, INC	18945	KEYLESS LAMP HOLDER @ CH	09/19/2018	92.38	.00	
	Total 4401:				92.38	.00	
4473	BROWER PSYCHOLOGICAL SE	1223	PRE EMPLOY EVALUATION	10/07/2018	300.00	.00	
	Total 4473:				300.00	.00	
4475	RORKE, CHRIS	092418	LOT RENTAL STAR VALLEY	09/24/2018	862.50	.00	
	Total 4475:				862.50	.00	
4612	MASON, TOM	100518	DOT REIMBURSE	10/05/2018	130.00	.00	
	Total 4612:				130.00	.00	
4614	C & A PROFESSIONAL CLEANI	SEPT2018- PP	CLEANING SERVICES SEPTEM	09/30/2018	356.44	.00	
	Total 4614:				356.44	.00	
4623	MSC INDUSTRIAL SUPPLY CO	2401033001	BRAKE CLNR, PH PAN HA MAC	09/07/2018	148.83	.00	
4623	MSC INDUSTRIAL SUPPLY CO	2435668001	LUG-COPPER TIN PLATED 4 GA	09/21/2018	110.53	.00	
	Total 4623:				259.36	.00	
4635	TETON SIGNS LLC	9190	HANDICAPPED PARKING SIGN,	10/02/2018	434.21	.00	
4635	TETON SIGNS LLC	9205	VINYL DECALS PRINTED ON P	10/08/2018	143.52	.00	
	Total 4635:				577.73	.00	
4699	SNAKE RIVER ROASTING	602832	COFFEE	09/17/2018	48.45	.00	
4699	SNAKE RIVER ROASTING	603164	COFFEE	09/27/2018	48.45	.00	
4699	SNAKE RIVER ROASTING	603215	COFFEE	09/27/2018	48.45	.00	
4699	SNAKE RIVER ROASTING	603225	COFFEE	10/01/2018	96.90	.00	
4699	SNAKE RIVER ROASTING	603318	COFFEE- PUBLIC WORKS (5LB	10/02/2018	48.45	.00	
4699	SNAKE RIVER ROASTING	603476	COFFEE	10/10/2018	48.45	.00	
	Total 4699:				339.15	.00	
4709	FLEETPRIDE	9422104	HUBODOMETER MECHANICAL	09/18/2018	235.66	.00	
4709	FLEETPRIDE	94806689	AC INLINE DRIER, FRT	06/06/2018	79.65	.00	
4709	FLEETPRIDE	9586393	1" BRASS HOSE MENDER, FRT	09/25/2018	112.32	.00	
4709	FLEETPRIDE	9602905	NEW GOVERNOR	09/25/2018	16.18	.00	
4709	FLEETPRIDE	9603603	NEW HI-TEMP GOVERNOR	09/25/2018	20.36	.00	
4709	FLEETPRIDE	9603655	CREDIT: RETURN NEW GOVER	09/25/2018	16.18-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 4709:				447.99	.00	
4720	SILVERSTAR	2074194	MONTHLY SERVICES	09/01/2018	35.41	.00	
4720	SILVERSTAR	2074194	MONTHLY SERVICES	09/01/2018	2,046.84	.00	
4720	SILVERSTAR	2074194	MONTHLY SERVICES	09/01/2018	230.95	.00	
4720	SILVERSTAR	2088189	INTERNET	10/01/2018	2,017.79	.00	
4720	SILVERSTAR	2088189	MONTHLY SERVICES	10/01/2018	35.84	.00	
4720	SILVERSTAR	2088189	MONTHLY SERVICES	10/01/2018	260.00	.00	
	Total 4720:				4,626.83	.00	
4723	RON'S TOWING	10566	TOW	09/18/2018	125.00	.00	
	Total 4723:				125.00	.00	
4734	NORTHWEST PARKWAY	8793656	TOLL FEE	09/21/2018	5.80	.00	
	Total 4734:				5.80	.00	
4887	CONTROL SYSTEM TECHNOLO	9076	CONTROL SERVICE, CONTROL	09/18/2018	17,268.00	.00	
4887	CONTROL SYSTEM TECHNOLO	9085	CONTROL HARDWARE, FREIG	09/25/2018	2,135.00	.00	
4887	CONTROL SYSTEM TECHNOLO	9086	CONTROL SERVICE, CONTROL	09/25/2018	28,223.00	.00	
4887	CONTROL SYSTEM TECHNOLO	9087	CONTROL SERVICE, CONTROL	09/25/2018	529.30	.00	
4887	CONTROL SYSTEM TECHNOLO	9097	CONTROL SERVICE, CONTROL	10/01/2018	2,040.00	.00	
	Total 4887:				50,195.30	.00	
4918	DEAN'S PEST CONTROLL LLC	36361	SMALL RODENT CONTROL @ P	09/12/2018	40.00	.00	
4918	DEAN'S PEST CONTROLL LLC	36414	SMALL RODENT CONTROL @ S	09/04/2018	100.00	.00	
	Total 4918:				140.00	.00	
4922	PREMIER VEHICLE INSTALLATI	27141	SOUNDOFF SIGNAL 380, SHIPP	06/06/2018	101.42	.00	
4922	PREMIER VEHICLE INSTALLATI	27992	DIRECTIONAL ARROW SWITCH	09/25/2018	118.30	.00	
	Total 4922:				219.72	.00	
4979	WYOMING WATER QUALITY &	2011-2060A	WWQ PCA EDUCATION CONFR	09/25/2018	340.00	.00	
4979	WYOMING WATER QUALITY &	2011-2077A	WWQ PCA CONFRENCE- OCTO	10/02/2018	340.00	.00	
	Total 4979:				680.00	.00	
4990	Swagit Productions, LLC	11531	VIDEO STREAMING SERVICES	08/31/2018	1,775.00	.00	
4990	Swagit Productions, LLC	11693	VIDEO STREAMING	09/30/2018	1,775.00	.00	
	Total 4990:				3,550.00	.00	
5022	VISION SERVICE PLAN - (WY)	805761863	OCTOBER PREMIUM	09/17/2018	1,707.88	1,707.88	10/03/2018
	Total 5022:				1,707.88	1,707.88	
5037	OLDCASTLE PRECAST INC	230199073	6X6X6 VAULT WITH BLOCKOUT	09/26/2018	12,304.00	.00	
	Total 5037:				12,304.00	.00	
5047	OPEN CREATIVE	6104	BUS DRIVER POSTER	10/02/2018	1,853.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 5047:				1,853.21	.00	
5111	SCHMILLEN, SCOTT	01733	Fixture Cleaning @ Parkin	09/28/2018	237.50	.00	
5111	SCHMILLEN, SCOTT	01734	Fixture Cleaning @ Delon	09/28/2018	237.50	.00	
5111	SCHMILLEN, SCOTT	01735	Fixture Cleaning @ Home R	09/28/2018	522.50	.00	
5111	SCHMILLEN, SCOTT	01736	Fixture Cleaning @ Miller	09/28/2018	190.00	.00	
	Total 5111:				1,187.50	.00	
5244	ISC, INC	SIN026640	Activation Services	09/27/2018	1,250.00	.00	
5244	ISC, INC	SIN026744	VTCLOUD RUBRIK MIRRORING	09/30/2018	557.99	.00	
	Total 5244:				1,807.99	.00	
5254	SEAMLESS DOCS	2513	Base Platform Starter PA	09/28/2018	3,448.50	.00	
	Total 5254:				3,448.50	.00	
5280	ROUTEMATCH SOFTWARE, INC	37284	ANNUAL SUPPORT	10/01/2018	181.28	.00	
	Total 5280:				181.28	.00	
5302	PARTSMASTER	23330520	ADAPTER	09/13/2018	20.26	.00	
	Total 5302:				20.26	.00	
5333	SALT CITY SALES	133125	FULL DIP LATEX WINTER LINE	10/03/2018	45.50	.00	
	Total 5333:				45.50	.00	
5387	MIKE'S WELDING INC	11141	RECTANGULAR TUBE, ANGLE,	09/19/2018	274.33	.00	
	Total 5387:				274.33	.00	
5473	KELLERSTRASS ENTERPRISES	990696	DRUM DEPOSIT, DRUM RETUR	09/25/2018	878.25	.00	
5473	KELLERSTRASS ENTERPRISES	991942	CHEV ULTI-PLEX SYN GREAT	10/01/2018	212.88	.00	
5473	KELLERSTRASS ENTERPRISES	992469	DF#2 DYED ULTRA LOW SULFU	10/05/2018	13,945.93	.00	
5473	KELLERSTRASS ENTERPRISES	992469-1	MIDGRADE 87 E-10/BULK	10/05/2018	12,082.69	.00	
	Total 5473:				27,119.75	.00	
5539	Y2 CONSULTANTS, LLC	8898	NORTH CACHE- CHANGE ORD	09/26/2018	480.38	.00	
	Total 5539:				480.38	.00	
5611	Palomino LLC	100418	RESITUTION 18-01-0281	10/04/2018	500.00	.00	
	Total 5611:				500.00	.00	
5632	SNAKE RIVER MEP COMPLETE,	3149	HOME RANCH LOT DRIVERS	09/07/2018	5,850.00	.00	
5632	SNAKE RIVER MEP COMPLETE,	3213	T STAT SERVICE CALL @ STAR	09/10/2018	197.50	.00	
5632	SNAKE RIVER MEP COMPLETE,	3228	VAVLE REPLACEMENT @ WWT	09/21/2018	1,545.50	.00	
	Total 5632:				7,593.00	.00	
5637	TIGHE, JOHN	16680	1 1/16 LONG MO	10/04/2018	83.95	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 5637:				83.95	.00	
5691	LEPCO	29508	INSTALL DEMA BLEND STATIO	09/11/2018	233.85	.00	
5691	LEPCO	29677	RECLAIM SYSTEM -LOW SLUD	09/20/2018	621.60	.00	
	Total 5691:				855.45	.00	
5726	AMAZON	16JD-4YLF-4L	TONER	10/07/2018	1,351.41	.00	
5726	AMAZON	16JD-4YLF-4L	MEDIA TRAY	10/07/2018	2,206.98	.00	
5726	AMAZON	1P1Q-DGH6-D	CAR CHARGER FOR LENOVO	09/30/2018	24.99	.00	
5726	AMAZON	1VXQ-HP4X-4	BATTERIES	09/25/2018	44.98	.00	
	Total 5726:				3,628.36	.00	
5738	CASPER STAR TRIBUNE	46520-1	HELP WANTED ADS	09/30/2018	1,150.80	.00	
	Total 5738:				1,150.80	.00	
5774	MOUNTAINSCAPES, INC	12153	PROJ: SNOW KING ESTATES: I	10/02/2018	105.75	.00	
	Total 5774:				105.75	.00	
5815	Hansen & Hansen	1355	PROJ: 18.2238 CACHE CREEK T	10/10/2018	116,413.00	.00	
	Total 5815:				116,413.00	.00	
5818	Burkes, Jody R. and Linda S.	091318	EASEMENT	09/13/2018	10,000.00	.00	
5818	Burkes, Jody R. and Linda S.	091318	voided check and re-issue	09/13/2018	10,000.00	10,000.00	10/04/2018
	Total 5818:				20,000.00	10,000.00	
5965	KIMLEY HORN	11935380	JACKSON PHASE 2 PARKING	08/31/2018	2,930.00	.00	
	Total 5965:				2,930.00	.00	
5967	CITY OF DRIGGS	BBSTART2018	BUS BARN RENT OCT	09/26/2018	828.00	.00	
5967	CITY OF DRIGGS	BBSTART2018	FALL RIVER ELECTRIC	09/26/2018	90.34	.00	
	Total 5967:				918.34	.00	
6086	WATER WERKS, INC	2200	PROJ: DELONEY BATHROOM-	09/28/2018	107.48	.00	
6086	WATER WERKS, INC	2201	PROJ: JH CHILDRENS MUSEUM	09/28/2018	174.55	.00	
6086	WATER WERKS, INC	2202	PROJ: HOME RANCH- REPAIR	09/28/2018	960.48	.00	
	Total 6086:				1,242.51	.00	
6092	ENERGY 1	21544	PROJ: TOJ STREET SHOP SER	09/26/2018	971.09	.00	
	Total 6092:				971.09	.00	
6113	CENTER OF WONDER	100518	2018-2019 CONTRACT	10/05/2018	8,000.00	.00	
	Total 6113:				8,000.00	.00	
6157	INTELLICHOICE, INC	1229185	GEOBASE DATA CONVERSION	08/28/2018	2,000.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 6157:				2,000.00	.00	
6196	WYOMING DRYWALL INC	#7184	PROJ: POLYGRAPH ROOM- PA	06/07/2018	1,470.00	.00	
6196	WYOMING DRYWALL INC	2200	REPAIR VACUUM BREAKER AT	09/28/2018	107.48	.00	
6196	WYOMING DRYWALL INC	2200	REPAIR VACUUM BREAKER AN	09/28/2018	107.48-	.00	
6196	WYOMING DRYWALL INC	2201	PROJ: JH CHILDRENS MUSEUM	09/28/2018	174.55	.00	
6196	WYOMING DRYWALL INC	2201	PROJ: JH CHILDREN MUSEUM-	09/28/2018	174.55-	.00	
	Total 6196:				1,470.00	.00	
6208	RHOADES, STEPHEN	092718	DOT REIMBURSE	09/27/2018	100.00	.00	
	Total 6208:				100.00	.00	
6226	WEST COAST CODE CONSULT	UT18-579-006	PLAN REVIEW SERVICES	09/12/2018	10,255.00	.00	
	Total 6226:				10,255.00	.00	
6242	WYOMING LAW ENFORCemen	100418	OET COLLEATIONS SEPTEMBER	10/04/2018	410.00	.00	
	Total 6242:				410.00	.00	
6265	BALD EAGLE, LLC	100218	RETURN DEMO BOND 160 E BR	10/02/2018	8,500.00	.00	
	Total 6265:				8,500.00	.00	
6266	Four Lazy F Ranch Inc.	100218	RETURN BOND PROW 3054 WH	10/02/2018	8,000.00	.00	
	Total 6266:				8,000.00	.00	
6267	STEPHYN DUCK	100418	BAIL REFUND 18-07-0309	10/04/2018	73.00	.00	
	Total 6267:				73.00	.00	
6268	WOLFGANG RECKART	100418	BAIL REFUND 18-07-0309	10/04/2018	667.00	.00	
	Total 6268:				667.00	.00	
6269	JAMES RAY	100418	BAIL REFUND 18-08-0524	10/04/2018	740.00	.00	
	Total 6269:				740.00	.00	
6270	DISCOUNT SNOW STAKES	0152499	GREEN AND BLUE 6' SNOW ST	09/14/2018	877.98	.00	
	Total 6270:				877.98	.00	
6271	AVIS BUDGET CAR RENTAL LL	100518	REFUND LICENSE	10/05/2018	93.00	.00	
	Total 6271:				93.00	.00	
6272	STEPHENS, JAHTON	100518	DOT PHYSICAL REIMBURSE	10/05/2018	90.00	.00	
	Total 6272:				90.00	.00	
6273	CLOUSE, JIM	100518	DOT PHYSICAL REIMBURSE	10/05/2018	100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 6273:				100.00	.00	
6274	REES, DAVID	100518	DOT PHYSICAL REIMBURSE	10/05/2018	115.00	.00	
	Total 6274:				115.00	.00	
6275	JACKSON HOLE AVIATION LLC	100518	LEASE 1177 MEADOWLARK LA	10/05/2018	21,280.00	.00	
	Total 6275:				21,280.00	.00	
6276	SUPOWIT, DEBORAH	100518	DOT PHYSICAL REIMBURSE	10/05/2018	130.00	.00	
	Total 6276:				130.00	.00	
6277	GARNICK, VICKI	100518	PONDEROSA LEASE	10/05/2018	29,129.03	.00	
	Total 6277:				29,129.03	.00	
6278	WESTECH	69454	SPRIAL, HEX SCREW M8X12, C	10/04/2018	16,377.00	.00	
6278	WESTECH	69455	GEAR BOX, ADAPTER FLANGE,	10/04/2018	19,197.49	.00	
	Total 6278:				35,574.49	.00	
6279	ROBINSON RENTALS, LLC	EASEMENT-S	TEMP EASEMENT USE IN SEPT	10/08/2018	501.67	.00	
	Total 6279:				501.67	.00	
6280	JMIR SNOW KING, LLC	EASEMENT- A	TEMPORARY ROADWAY AND A	10/08/2018	10.00	.00	
	Total 6280:				10.00	.00	
6281	UCP INC	62440	E-COMMERCE BIKE SHARE FE	10/05/2018	9.24	.00	
	Total 6281:				9.24	.00	
	Grand Totals:				6,012,661.53	135,117.07	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**TOWN OF JACKSON
MUNICIPAL COURT**
MONTHLY REPORT TO THE MAYOR AND THE TOWN COUNCIL
FOR THE MONTH OF SEPTEMBER, 2018

During the month of September, the court received \$47,011 in fines, fees, and forfeitures.

604 new cases were docketed: 439 parking citations, 165 summons

69 cases were dismissed: 13 parking violations

The abbreviations used below are: BF=forfeiture, GP=pled guilty, NC=nolo contendere, G=found guilty at trial, NG=found not guilty at Trial, R=restitution, CS=community service, DP=deferred prosecution, D=dismissed, D-TS=dismissed for traffic school, DA=deferred adjudication

CLOSED CASES

NAME	CITATION	OFFENSE	DISPOSITION	\$
ACOSTA CRUZ, FERNANDO	186005469AA	Public intoxication	D-Per Town's Motion	0
AGUIRRE, NICOLAS MANUEL	186002261AA	Failure to maintain liability coverage	BF	410
ALEGRE, NICOLAS LERMONT	00533M	Public intoxication	BF	110
ALICEA-VARGAS, LUIS A	03731L	Marijuana: use and/or possession	D-Per Town's Motion	0
ANDERSON, ALYSSA DAWN	186005363AA	Speeding urban - 30 mph zone 45/30	BF	180
ANDREN, BRIAN E	186003836AA	Use of cell phone while driving prohibited	BF	65
ARELLANO, INOCENCIA MEL	186002509AA	Use of cell phone while driving prohibited	D-Per Town's Motion	0
AVSHALOM, PINHASI	186005893AA	Speeding in a school zone 30/20	BF	205
AZURE, MELISSA DAWN	00528M	Public intoxication-MUST APPEAR	BF	110
BARLOW, LYMAN LEROY	186005011AA	Failure to stop at a red light	BF	125
BARNETT, JOSHUA LEE	186006055AA	Following too Close	BF	85
BATCHEN, GERALD JOSEPH	186004525AA	Failure to yield ROW	D-Per Town's Motion	0
BAUDER, LAUREN	186006034AA	Driver & Passenger Req. to wear seat belt	BF	25
BEAN, JOSHUA MORGAN	186003830AA	Use of cell phone while driving prohibited	BF	75
BEHLING, LANCE W	19810K	Public intoxication	BF	110
BEXTEL, JONATHAN B	03552L	Use of cell phone while driving prohibited	BF	75
BEXTEL, REBECCA RUTH	186004524AA	Speeding urban - 30 mph zone 41/30	BF	152
BLOCK, RYAN JAMES	186004851AA	Use of cell phone while driving prohibited	BF	100
BOHUI, LIU	186003021AA	Speed Limits Generally 50/35	BF	125
BOLOTBEKOV, DASTAN	95424J	Criminal trespass	D-Per Town's Motion	0
BOOKMAN, DANIEL C	95425J	Public intoxication	BF	110
BORREGO, SHANNON C	186006015AA	Speeding 35/25	BF	115
BOYD, STEPHEN J	95893J	Public intoxication	BF	110
BOYT, MAGGIE MARIE	186005376AA	Speeding urban - 30 mph zone 41/30	BF	152
BRETTELL, BENJAMIN MILLS	186005888AA	Failure to Maintain Lane	BF	85
BRETTON, JOSEPH HENRY	186006266AA	Speed Limits Generally 38/25	BF	131
BROGDON, JASMINE FELICITA	186005886AA	Failure to Maintain Lane	BF	85
BURDUJAN, OLEG	186005881AA	Following too Close (MUST APPEAR)	BF	85
CAGLE, JOSEPH A	03979L	Public intoxication	BF	110
CAMPBELL, KIP	186005467AA	Failure to stop at a red light	BF	135
CARLSON, WILLIAM H	03438L	Failure to yield ROW	D-Per Town's Motion	0
CELESTINE, SARAH FAITH	03953L	Dog bite causing wound-MUST APPEAR	D-Per Town's Motion	0
CHOPP, JENNIFER MARIE	186005233AA	Shoplifting	D-Per Town's Motion	0
CLARK, SAMUEL DOUGLAS	186004547AA	Speeding in a school zone	D-Per Town's Motion	0
COOVER, NANNETTE ELAINE	186006012AA	Stop Sign Violation	BF	125
COPLEY, TROY JAMES	186004372AA	No display of current registration	BF	63
COX, DARCY JANINE	186003031AA	Speeding urban - 30 mph zone 46/30	BF	187
CRAMER, HAZEL L	186005402AA	Failure to maintain liability coverage	D-Valid Info Provided	0
CRAWFORD, DAVID WALTER	186003833AA	Failure to stop at a red light	D-Per Town's Motion	0
CUAMATZI-MORA, AMELIA	186005879AA	Following too Close (MUST APPEAR)	BF	85
DABEL, DAMIEAN JAMES	186003889AA	Failure to maintain liability coverage	BF	420
DABEL, DAMIEAN JAMES	186003888AA	No display of current registration	BF	120
DAY, ANNA GLENN	186004545AA	Speeding in a school zone	BF	180
DEWEY, LALAN YVONNE	03447L	Dog Bite:MUST APPEAR	BF	50
DIETZ, JAMES D	95890J	Public intoxication-MUST APPEAR	BF	110
DIETZ, JAMES D	95891J	Petit larceny-MUST APPEAR	D-Per Town's Motion	0
DILDAY, CATHERINE C	186006031AA	Driver & Passenger Req. to wear seat belt	BF	25
DONOVAN, MATTHEW M	03727L	Speed Limits Generally 48/30	BF	167
DUSSAULT, DAVID MICHAEL	186005539AA	Use of cell phone while driving prohibited (2nd OFFENSE)	BF	100
DYNIA, MICHAEL J	94931J	Urinating in Public	BF	120
EHMAN, NICHOLAS JEFFREY	186004369AA	Speeding urban - 30 mph zone 46/30	BF	187

EVANS, KENNEDY ELIZABETH	186005381AA	Speeding urban - 30 mph zone 45/30	BF	180
FAEMS, NANCY ELLEN	186005896AA	Failure to yield ROW approaching intersections	BF	85
FERENCI, SAROLTA	186005533AA	Use of cell phone while driving prohibited	BF	75
FERRIS, TARA LANELL	186004536AA	Use of cell phone while driving prohibited	BF	65
FLAVIN, PEGGY J	186004373AA	Speeding urban - 30 mph zone 47/30	BF	194
FORRESTEL, MADELINE ANNESELZC	186002508AA	Failure to Appear	D-Per Town's Motion	0
FRANK JR, ERNEST	186006256AA	Following too Close	BF	75
GAWALDO, JOSEPH JOHN	186005164AA	Failure to maintain liability coverage	D-Valid Info Provided	0
GEOFFROY, ELIZABETH A.	94936J	Speed Limits Generally 44/30	BF	173
GINJU, IGOR	186005463AA	Use of cell phone while driving prohibited	BF	65
GOLDSTEIN, JOHN HARLEY	186006356AA	Use of cell phone while driving prohibited	BF	75
GOMEZ, MARIEL A	03729L	Speeding faster than reasonable and prudent 54/30	BF	201
GUTHRIE, RYAN KENNETH	186006255AA	Use of cell phone while driving prohibited	BF	65
HALL, KAREN REBECCA	186006011AA	Speeding 35/25	BF	115
HANGANU, FLORIN A	00503M	Speed Limits Generally 44/30	BF	131
HANSEN, KIMBERLY ANN	186004380AA	Speeding in a school zone 28/20	BF	175
HANSSON, SEBASTIAN K.J.	03903L	Failure to Maintain Lane	BF	75
HAWES, THOMAS CHARLES	19699K	Driving/Control of vehicle while intox	GP	750
HELM, KYLE CHRISTOPHER	186006064AA	Failure to yield ROW	BF	75
HELSEL, DONALD DUANE	186005012AA	Speeding 40/30	BF	100
HENDREN, CAREN ELIZABETH	186005567AA	Speeding in a school zone 41/20	BF	360
HERNANDEZ CABELLO, RAZIEL	186005468AA	Stop Sign Violation	BF	125
HERNANDEZ-JUAREZ, GREGORIO	186006201AA	Use of cell phone while driving prohibited	BF	75
HERR, DENNIS JOHN	186005898AA	Stop Sign Violation	BF	135
HERR, DENNIS JOHN	186005897AA	Failure to maintain liability coverage	D-Per Town's Motion	0
HIGGS, JEDA L	95423J	Public intoxication	BF	110
HILL, THOMAS WILLIAM	186005953AA	Stop Sign Violation	BF	135
HOLLIS, ROBERT NEIL	186006033AA	Failure to stop at a red light	BF	125
HORN, STUART HOWARD	186006020AA	Speed Limits Generally 35/25	BF	115
HOU, JERRY	186005377AA	Speeding 47/35	BF	106
HUANG, JIANYU	186003834AA	Speed Limits Generally	D-TS	0
HUBBS, KEITH EUGENE	186003033AA	Speeding urban - 30 mph zone	D-Per Town's Motion	0
HUGHES, JONATHAN P	19789K	Failure to Obey Traffic Control Device	BF	125
HULL, KELLY PHILIPS	186005522AA	Speed Limits Generally 48/30	BF	212
IEVDOKYMOV, ANDRII	186005538AA	Stop Sign Violation	D-TS	0
JACHERA, JILL E	186004378AA	Speeding in a school zone	BF	205
JEPPSON, KENI LEE MOSS	186005905AA	Use of cell phone while driving prohibited	BF	75
JOHNSON, CHARLES BRODY	186005858AA	Minor in bar/use fake ID to obtain alcohol-MUST APPEAR	D-Per Town's Motion	0
JOHNSTON, HOWARD LEE	186006261AA	Speeding urban - 30 mph zone 42/30	BF	169
JOURDEN, SABRINA NICOLE	186006267AA	Use of cell phone while driving prohibited	BF	75
KASTOR, ALEXANDER ANTHONY	186006251AA	Use of cell phone while driving prohibited	BF	65
KIMMET, BRITTON	186004025AA	Following too Close	D-Per Town's Motion	0
KINSER, WILLIAM SAMUEL	186002299AA	Speeding urban - 30 mph zone 47/30	BF	204
KIPTA, TOMASZ S	03596L	Public intoxication	BF	110
KITCHEN, CRISTOPHER L	03901L	Stop Sign Violation	BF	135
KLYN, WILLIAM CRADDICK	186004539AA	Parking prohibited	BF	118
KOBALCZYK, KINGA EWA	186006018AA	Failure to stop at a red light	BF	125
KOLWEY DDAF, FREDERICA R.	186006254AA	Use of cell phone while driving prohibited	D-Per Town's Motion	0
KOZAR, CHASE ALEXANDER	186003838AA	Stop Sign Violation	BF	135
KRISTOFFERSON, CASEY J	19782K	Open Container	BF	100
LI, GANG	95897J	Speed Limits Generally 47/30	D-Per Town's Motion	0
LING, VAUGHAN G	186005562AA	Speeding 45/30	BF	109
LORA, EDGARD	186004018AA	Failure to yield ROW -MUST APPEAR	BF	85
LUSTFIELD, TRAVIS CHRISTOPHER	186005163AA	Failure to maintain liability coverage	D-Valid Info Provided	0
MACKAY, CALLUM	186005899AA	Failure to maintain liability coverage	D-Per Town's Motion	0
MAJTZUL-GUTIERREZ, CARLOS	186006057AA	No Driver's license	BF	420
MAJTZUL-GUTIERREZ, CARLOS	186006056AA	Use of cell phone while driving prohibited	BF	75
MANGALICK, GARISH C	186005711AA	Failure to stop at a red light	BF	125
MANOUKIAN, AKOP	186005561AA	Use of cell phone while driving prohibited	BF	65
MARCINKO, JONAS	03344L	Criminal trespass	BF	150
MARCINKO, JONAS	03345L	Interference w/PD: Resisting officer	D-Per Town's Motion	0
MARES PASTEN, IVAN LIBRADO	186005882AA	No Driver's license	BF	420
MARQUINA GARCIA JR, SALOMON	186006354AA	Use of cell phone while driving prohibited	BF	65
MARSH, ELLEN LEE	186006270AA	Use of cell phone while driving prohibited	BF	100
MARTINEZ RUBIO, ALEJANDRO	186006358AA	No display of current registration	BF	68
MAY, MARILYN R	00502M	Speed Limits Generally 57/40	BF	163
MCCHRISTAL, PATRICK R	186006053AA	Speeding urban - 30 mph zone 45/30	BF	190
MCCLELLAN, TIMOTHY A	03699L	Public intoxication	BF	110
MCGRATH, BRIAN A	186002083AA	Use of cell phone while driving prohibited	BF	75
MCMAHON, PAMELA ANN	186006263AA	Speeding in a school zone 33/20	BF	290
MEHIA, JAMIE	186006280AA	Speeding urban - 30 mph zone 45/30	BF	180
MEJIA, OSCAR	186005542AA	Failure to maintain liability coverage	D-Valid Info Provided	0

MERCER, JOHN CRICHTON	186004022AA	Use of cell phone while driving prohibited	BF	100
MERINO MARROQUIN, SARA MARIBE	186004290AA	No Driver's license (MUST APPEAR)	BF	100
MERINO MARROQUIN, SARA MARIBE	186004289AA	Careless driving (MUST APPEAR)	BF	235
MOLNAR, THOMAS C	186005887AA	Failure to stop at a red light	BF	135
MONTANARI, MATTEO	94928J	Speed Limits Generally 50/30	BF	215
MONTES POTRERO, CARLOS	186005717AA	Failure to maintain liability coverage-MUST APPEAR	D-Per Town's Motion	0
MONTES POTRERO, CARLOS	186005718AA	No display of current registration-MUST APPEAR	D-Per Town's Motion	0
MOOREHOUSE, DIANA ANNETTE	186006006AA	Speeding 52/40	BF	106
MYERS, CAROL LYNN	186006268AA	Use of cell phone while driving prohibited	BF	75
MYERS, VALJOAN M	20499D	Failure to stop at a red light	BF	125
NAGEL, NOAH WILLIAM	186003829AA	Stop Sign Violation	D-TS	0
NAUMOVSKI, NIKOLCHE	94939J	Failure to Obey Traffic Control Device	BF	125
NEATHERY, CHRISTOPHER CRAIG	186004543AA	Speeding in a school zone 32/30	BF	270
NICODEMUS, BETTY	20491D	Unsafe backing-MUST APPEAR	BF	75
NORTON, NATALIE IRENE	186003028AA	Speeding urban - 30 mph zone 48/30	BF	201
OLIVIERI, CRAIG	94938J	MPH over limit Bond	BF	117
PADILLA ALVAREZ, JOSE LINO	186006360AA	Use of cell phone while driving prohibited	BF	75
PADILLA ORTEGA, ALEJANDRA ADRI	186005889AA	Failure to change lanes for emergency vehicles	BF	235
PADILLA ORTEGA, ALEJANDRA ADRI	186005890AA	No Driver's license	BF	420
PAREDES AGUIRRE, ANABEL	186003831AA	Use of cell phone while driving prohibited	BF	65
PARKER, CAROLINE BEALE	186005902AA	Failure to maintain liability coverage	D-Valid Info Provided	0
PAXTON, KYLE ANDREW	186004011AA	Speeding 30 mph Zone 42/30	D-TS	0
PEREZ DE DIOS, NOVIS ALEJANDRO	95169J	No Driver's license-MUST APPEAR	D-Per Town's Motion	0
PEREZ GARCIA, ISAAC	186004537AA	No Driver's license	BF	410
PEREZ LOPEZ, LUCIA	186005870AA	No Driver's license	BF	410
PEREZ LOPEZ, LUCIA	186005869AA	Speeding 33/25	BF	75
PETIT, JODY AUGUST	186003839AA	Stop Sign Violation	BF	135
PFROMM, GARY CHARLES	186005892AA	Limitations on Backing	BF	85
PFROMM, GARY CHARLES	186005891AA	Failure to maintain liability coverage	D-Valid Info Provided	0
PHILKILL, LUKAS SCOTT	186006352AA	Use of cell phone while driving prohibited	BF	100
PIETRZAK, JOANNA W	186005814AA	Provide alcohol to person <21 (MUST APPEAR)	BF	500
POLATSCH, DANIEL B	186006016AA	Driver & Passenger Req. to wear seat belt	BF	25
PORTER, ROXANNE MARIE	186006030AA	Driver & Passenger Req. to wear seat belt	BF	25
POSEY, DWIGHT	186005867AA	Failure to maintain liability coverage (MUST APPEAR)	BF	75
POSEY, DWIGHT	94930J	Public intoxication	BF	110
POWELL, JOSHUA WILLIAM	186006021AA	Speed Limits Generally 50/40	BF	100
PRECHTL, NAOMI KATHARINE	186006019AA	Speed Limits Generally 33/25	BF	75
PRYOR, BRADLEY C	186005535AA	Failure to maintain liability coverage	D-Valid Info Provided	0
PURSELL JR, ROBERT ANDREW	186004009AA	Speeding 30 mph Zone 47/30	BF	143
QUINN, MEGAN B	186004370AA	No display of current registration	BF	63
RAMIRO, BAEZ PEREZ	186006202AA	Failure to stop at a red light	BF	125
RAMIRO, BAEZ PEREZ	186006203AA	No Driver's license	BF	410
REINHARDT, ROBERT DEAN	186005544AA	Limitations on Backing-MUST APPEAR	BF	85



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: OCTOBER 11, 2018

MEETING DATE: OCTOBER 15, 2018

SUBMITTING DEPARTMENT: PLANNING & BUILDING

DEPARTMENT DIRECTOR: TYLER SINCLAIR

PRESENTER: TYLER SINCLAIR

APPLICANT: TETON COUNTY SEARCH & RESCUE FOUNDATION - CASEY LEWIS

SUBJECT: TEMPORARY SIGN PERMIT – WYSAW (Wyoming Snow and Avalanche Workshops)

STATEMENT/PURPOSE

To approve or deny relief from the Town's sign ordinance for the use of temporary signage not requiring a special event or exposition license.

BACKGROUND/ALTERNATIVES

The applicant has requested a temporary banner to be located at 100 E. Snow King Drive, Snow King Ball Field during:

October 15, 2018 – October 27, 2018

Section 4670.I of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

ALIGNMENT WITH COUNCIL'S STRATEGIC INTENT

Staff finds that the proposal is consistent with Council's strategic intent.

ATTACHMENTS

Applicant Submittal

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

N/A

RECOMMENDATION

The Planning Director makes no recommendation for the banner located at 100 E. Snow King Drive, Snow King Ball Field, subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The sign for WYSAW may be installed during: October 15, 2018 – October 27, 2018

SUGGESTED MOTION

I move to **approve** the temporary banner in conjunction with Teton County Search & Rescue Foundation, subject to three (3) conditions of approval.

(Although Staff is not making a recommendation of the application, the motion is made in the affirmative.)



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department Planning Division

150 East Pearl Ave. | ph: (307) 733-0520 or
P.O. Box 1687 | (307) 733-0440
Jackson, WY 83001 | fax: (307) 734-3563
www.townofjackson.com

EVENT NAME:

Event Name: WYSAW

Physical Address of Event: Center for the Arts

Description of Event:

Wyoming Snow and Avalanche Workshops

EVENT SPONSOR/APPLICANT:

Name: Teton County Search+Rescue Foundation

Phone: 970-596-0995

Mailing Address: Po Box 1063 Jackson, WY

ZIP: 83001

E-mail: casey@tetoncountysar.org

Non-Profit: For Profit:

TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

Business/Description: Snowking Bowlfield

Business/Description: _____

Physical Address: _____

Physical Address: _____

Dates of Display: October 15-27

Dates of Display: _____

Consent from Owner Obtained? Yes No

Consent from Owner Obtained? Yes No

Business/Description: _____

Business/Description: _____

Physical Address: _____

Physical Address: _____

Dates of Display: _____

Dates of Display: _____

Consent from Owner Obtained? Yes No

Consent from Owner Obtained? Yes No

SUBMITTAL REQUIREMENTS. Attach the following:

Illustration of each proposed sign that includes dimensions, colors, materials and type of sign. 72"x72", Vinyl

Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Casey Lewis
Signature of Authorized Event Applicant

Casey Lewis
Applicant Name Printed

10/11/2018

Date

Operations + Donor Relations
Title
TCSAR Foundation



WYSAW

WYOMING SNOW & AVALANCHE WORKSHOP
Center for the Arts

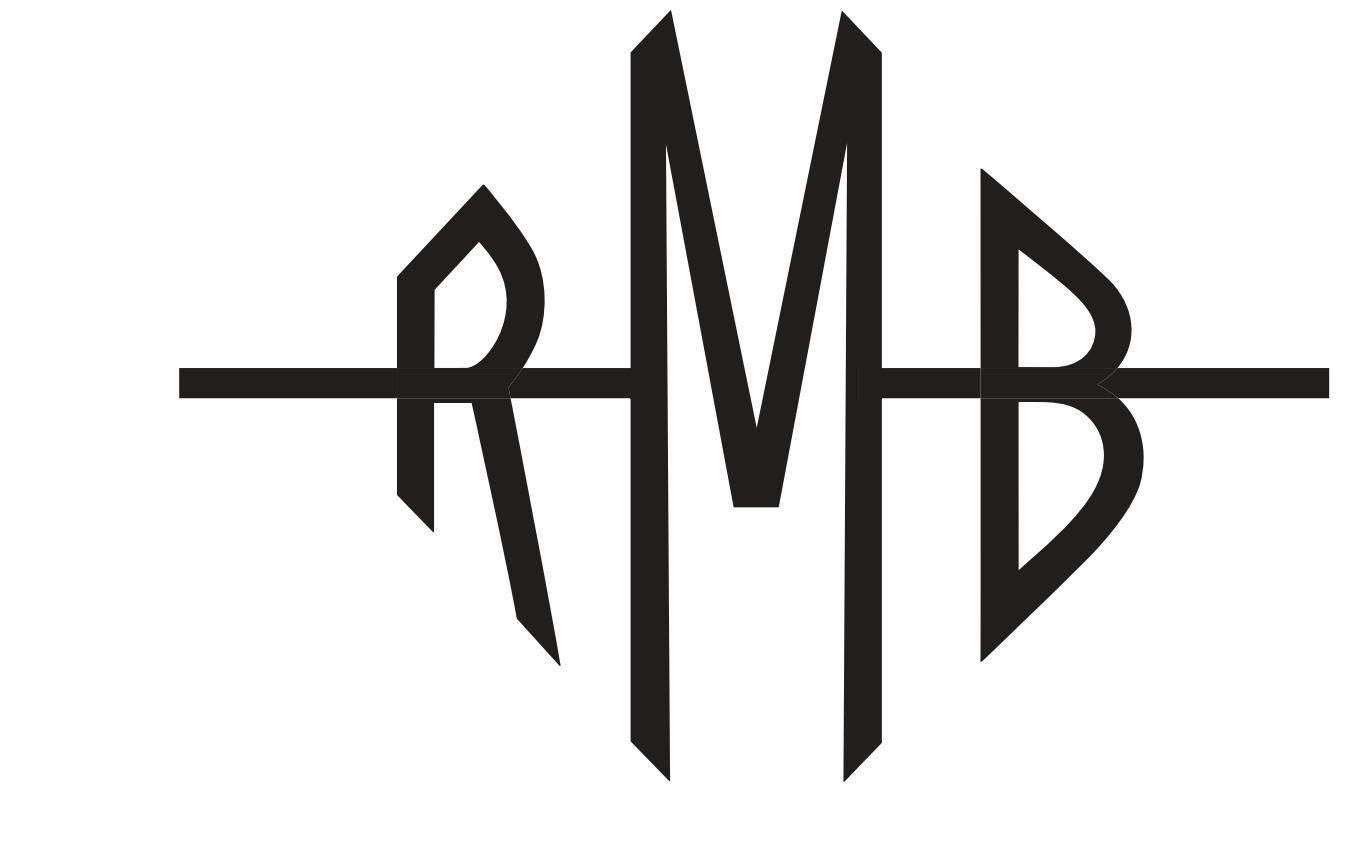
Saturday, October 29th
Register at tetoncountysar.org/events



Central Community College



at&t



Stephen P.
Adamson Jr.
Memorial Fund

4J
Lodging Tax
Supported



TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: October 3, 2018
MEETING DATE: October 15, 2018

SUBMITTING DEPARTMENT: Police Department
DEPARTMENT DIRECTOR: Chief Smith
PRESENTER: Chief Smith

SUBJECT: Acceptance of Grant Award from Office of Homeland Security for the Jackson Police Department

STATEMENT/PURPOSE

To obtain Town council approval on the acceptance of a Homeland Security Grant and authorize the Mayor to sign the document on behalf of the Town of Jackson.

BACKGROUND/ALTERNATIVES

The Jackson Police Department receives annual funding from the Department of Homeland Security (DHS) to enhance law enforcement's core capabilities in the areas of on scene security, protection and interoperability communication. Funds are typically used for training and/or equipment.

STAKEHOLDER ANALYSIS

The community at large is the stakeholder in having a professionally trained and equipped police department.

ATTACHMENTS

Homeland Security Grant Award Agreement.

FISCAL IMPACT

This grant provides up to \$20,000 and is a non-matching grant, requiring no fiscal match by the TOJ.

STAFF IMPACT

Staff administrative staff time to meet grant reporting requirements are minimal.

LEGAL REVIEW

Completed and approve as to form.

RECOMMENDATION

Staff recommends the Council approve the Agreement as presented and authorize the Mayor to execute the agreement.

SUGGESTED MOTION

I move to approve the Office of Homeland Security Grant Award #18-SHSP-TET-LP-HIT18 for the Jackson Police Department and authorized the Mayor to execute the agreement.

**GRANT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
TOWN OF JACKSON**

Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Program (SHSP) Grant Fiscal Year 2018

Subrecipient:	Town of Jackson
DUNS #	42754077
Award Amount:	\$20,000.00
Period of Performance:	October 15, 2018 through June 30, 2020
CFDA #:	97.067
DHS Grant Code:	EMW-2018-SS-00065
Project ID:	18-SHSP-TET-LP-HIT18

- 1. Parties.** The parties to this Grant are Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd., Cheyenne, WY 82002 and Town of Jackson (Subrecipient), whose address is: PO Box 1687, Jackson, WY 83001.
- 2. Purpose of Grant.** The purpose of this Grant is to set forth the terms and conditions by which the Subrecipient shall support the investment of **IED/Terrorism Response** to improve the ability of **Jackson Police Department** to prevent a threatened or an actual act of terrorism; protect citizens, residents, visitors, and assets against the greatest threats that pose the greatest risk to the security of the United States; mitigate the loss of life and property by lessening the impact of future catastrophic events; respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or recover through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident. The funds used under this Grant will help prevent terrorism and prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States, therefore, funded investments must have a terrorism-nexus.
- 3. Funding Authority:** The funds Homeland Security will distribute to Subrecipient are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2018 Homeland Security Grant Program, State Homeland Security Program. The program is authorized by the *Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the Implementing Recommendations of the 9/11 Commission Act of 2007 (Public Law 110-53).
- 4. Term of Grant.** This Grant is effective when all parties have executed it (Effective Date). The period of performance of the Grant is from October 15, 2018 through June 30, 2020. All services shall be completed during this term.

This Grant may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

5. Payment.

- A.** The Agency agrees to pay the Subrecipient for the services described in Attachment A, which is attached to and incorporated into this Grant by this reference. Total payment under this Grant shall not exceed twenty thousand dollars and zero cents (\$20,000.00). Payment shall be made when services are completed, and made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Grant. Subrecipient shall submit all invoices within forty-five (45) days of the end of the grant award performance period.
- B.** No payment shall be made for work performed before the Effective Date of this Grant. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Grant, payment under this Grant may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
- C.** **Travel.** The payment of travel expenses related to the performance of this Grant shall be allowed with prior approval from Agency and as set forth below. Subrecipient is expected to procure the most cost efficient travel arrangements.
 - (i)** Air Travel. The Agency agrees to reimburse the Subrecipient's approved air travel expenses related to the performance of this Grant. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipients shall book economy class fares for all domestic travel. First class bookings are not reimbursable.
 - (ii)** Personal Vehicle. The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
 - (iii)** Car Rental. The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Grant. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle

D. Lodging. The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Grant. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.

E. Meals. The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Grant. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. Responsibilities of Subrecipient.

A. Subrecipient agrees to be familiar and comply with the Fiscal Year 2018 Homeland Security Grant Program (HSGP) Program Notice of Funding Opportunity (NOFO) which can be found at https://www.fema.gov/media-library-data/1526578809767-7f08f471f36d22b2c0d8afb848048c96/FY_2018_HSGP_NOFO_FINAL_508.pdf.

B. **Environmental and Historic Preservation (EHP).** Subrecipient with projects that have potential to impact the environment, including but not limited to the construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in DHS/FEMA/EHP review process prior to work being started. Failure of Subrecipient to meet federal, state, and local EHP requirements and obtain applicable permits may jeopardize federal funding. Additionally, all subrecipients are required to comply with DHS/FEMA EHP Policy Guidance, FEMA Policy #108-023-1. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.

C. **THIRA/SPR.** Subrecipient agrees to complete/actively participate in a whole community Threat and Hazard Risk Assessment or Stakeholder Preparedness Report (THIRA/SPR) update or both annually by the Fall deadline of each year during the entire period of this Grant.

D. **NIMS.** Subrecipients are required to maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipients must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipients shall update or modify their operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.

E. **Point of Contact.** Subrecipient must keep the Agency up-to-date as to the name of the person acting as the primary contact person for this Grant using the Point of Contact Information Form provided by the Agency, including any change of contact person, address, email, or telephone information. Subrecipient's primary contact shall cooperate with any assessments, national evaluation efforts, or information or data collect requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Grant.

F. **Procurement.** Subrecipient must use their own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.

G. Equipment.

- (i)** Subrecipient may not use this Grant funding to purchase equipment not specifically authorized in the Authorized Equipment List (AEL) unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase.
- (ii)** Subrecipient shall ensure all equipment purchased with these Grant funds is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."
- (iii)** Subrecipient shall maintain property records for all equipment purchased with HSGP funds in accordance with 2 CFR 200.313(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds the title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price

of the property. Subrecipient shall provide Agency with updated property records during the close-out of the Grant.

- (iv) Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance.

H. Training and Exercise. Training conducted using HSGP funds should address a performance gap identified through a Training Exercise Plan, THIRA/SPR process, or other assessment and contribute to building a capability that will be evaluated through a formal exercise. Exercises conducted with this Grant should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP).

I. Closeout.

- (i) Subrecipient will submit a final project and financial report to the Agency within forty-five (45) days of the end of the Grant. The final report must include project description detailing accomplishments, qualitative summary of the impact of those accomplishments, financial summary, as well as other documents required by program guidance or terms and conditions of the award, to include updated property records. Failure to provide a final report may jeopardize future funding.
- (ii) Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses on file for review, other documents required by Federal regulations applicable at the time of Grant. Subrecipients should keep detailed records of all transactions involving the Grant to included but not limited to: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices, cancelled checks. Failure to fully document all purchases may find their expenditures questioned and subsequently disallowed. Records must be maintained for three years after the close of the federal award.

7. Responsibilities of Agency. The Agency agrees to:

- A. Pay Subrecipient in accordance with Section 4 above.
- B. Be available to provide necessary and feasible technical advice requested by Subrecipient.
- C. Notify Subrecipient of any state of federal determination of noncompliance. The Agency will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- D. Notify Subrecipient of the earliest possible time of the services, which may be affected by a shortage of funds.

E. Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. Special Provisions.

A. **Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.

B. **Environmental Policy Acts.** Subrecipient agrees all activities under this Grant will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.

C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Grant may be terminated without penalty if a private entity that receives funds under this Grant:

- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
- (ii) Procures a commercial sex act during the period of time that the award is in effect; or
- (iii) Uses forced labor in the performance of the award or subawards under the award.

D. **Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Grant without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

E. **Limitations on Lobbying Activities.** By signing this Grant, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, Grant, cooperative agreement, or loan.

F. **Monitoring Activities.** Agency shall have the right to monitor all activities

related to this Grant that are performed by Subrecipient or its subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Grant; and to observe personnel in every phase of performance of Grant related work.

G. Nondiscrimination. The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Grant.

H. No Finder's Fees: No finder's fee, employment agency fee, or other such fee related to the procurement of this Grant, shall be paid by either party.

I. Publicity. Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Grant, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.

J. Suspension and Debarment. By signing this Grant, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Grant suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Grant.

K. Administration of Federal Funds. Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.

L. Copyright License and Patent Rights. Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the

copyright in any work developed under this Grant; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Grant. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Grant.

M. Federal Audit Requirements. Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records. Subrecipients agrees that if it expends less than seven hundred fifty thousand dollars (\$750,000.00) in federal funds during its fiscal year, it must send the Agency a letter stating they do not meet the threshold to undergo an organization-wide financial and compliance single audit.

N. Non-Supplanting Certification. Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Grant.

O. Program Income. Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Grant must be used to increase the scope of the program or returned to Agency.

9. General Provisions.

A. Amendments. Any changes, modifications, revisions, or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed by all parties to this Grant.

B. Applicable Law, Rules of Construction, and Venue. The construction, interpretation, and enforcement of this Grant shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Grant as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Grant and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

C. Assignment Prohibited and Grant Shall Not be Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Grant without the prior written consent of the other party. The Subrecipient shall not use this Grant, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.

D. Audit and Access to Records. The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Grant. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Grant. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.

E. Availability of Funds. Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Grant, the Grant may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

F. Award of Related Grants. The Agency may award supplemental or successor grants for work related to this Grant or may award grants to other subrecipients for work related to this Grant. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.

G. Certificate of Good Standing. The Subrecipient shall provide to the Agency a Certificate of Good Standing from the Wyoming Secretary of State, or other proof that Subrecipient is authorized to conduct business in the State of Wyoming, if required, before performing work under this Grant. Subrecipient shall ensure that annual filings and corporate taxes due and owing to the Secretary of State's office are up-to-date before signing this Grant.

H. Compliance with Laws. The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Grant.

I. Confidentiality of Information. Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Grant shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Grant, Subrecipient shall notify Agency within ten (10) days of such request and shall not release information to a third party unless directed to do so by Agency.

J. Entirety of Grant. This Grant, consisting of thirteen (13) pages; and Attachment A, Project Description, consisting of one (1) page, represent the entire and integrated Grant between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Grant and the language of any attachment or document incorporated by reference, the language of this Grant shall control.

K. Ethics. Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.

L. Extensions. Nothing in this Grant shall be interpreted or deemed to create an expectation that this Grant will be extended beyond the term described herein. Any extension of this Grant shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Grant or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Grant.

M. Force Majeure. Neither party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

N. Indemnification. Each party to this Grant shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

O. Independent Subrecipient. The Subrecipient shall function as an independent Subrecipient for the purposes of this Grant and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Grant, the Subrecipient shall be free from control or direction over the details of the performance of services under this Grant. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Grant and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure

to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Grant.

P. Notices. All notices arising out of, or from, the provisions of this Grant shall be in writing either by regular mail or delivery in person at the addresses provided under this Grant.

Q. Notice of Sale or Transfer. The Subrecipient shall provide the Agency with notice of any sale, transfer, merger, or consolidation of the assets of the Subrecipient. Such notice shall be provided in accordance with the notices provision of this Grant and, when possible and lawful, in advance of the transaction. If the Agency determines that the sale, transfer, merger, or consolidation is not consistent with the continued satisfactory performance of the Subrecipient's obligations under this Grant, then the Agency may, at its discretion, terminate or renegotiate the Grant.

R. Ownership and Destruction of Documents and Information. Agency owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Grant. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers. Upon Agency's verified receipt of such information, Subrecipient agrees to physically and electronically destroy any residual Agency-owned data, regardless of format, and any other storage media or areas containing such information. Subrecipient agrees to provide written notice to Agency confirming the destruction of any such residual Agency-owned data.

S. Patent or Copyright Protection. The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its Subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

T. Prior Approval. This Grant shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Grant has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

U. Severability. Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

V. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Grant and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Grant shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

W. **Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

X. **Termination of Grant.** This Grant may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Grant may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Grant.

Y. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties, and obligations contained in this Grant shall operate only between the parties to this Grant and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant.

Z. **Time is of the Essence.** Time is of the essence in all provisions of this Grant.

AA. **Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Grant.

BB. **Waiver.** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

CC. **Counterparts.** This Grant may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Grant. Delivery by the Subrecipient of an originally signed counterpart of this Grant by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

10. Signatures. The parties to this Grant, either personally or through their duly authorized representatives, have executed this Grant on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Grant.

The Effective Date of this Grant is the date of the signature last affixed to this page.

AGENCY:
Wyoming Office of Homeland Security

Guy Cameron, Director

Date

SUBRECIPIENT:
Town of Jackson

Todd Smith, Chief

10-3-18

Date

Pete Muldoon, Mayor

Date

Sandy Birdyshaw, City Clerk

Date

COUNTY ATTORNEY: APPROVAL AS TO FORM

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM


jor Tyler M. Renner, Assistant Attorney General

09-24-18

Date

Attachment A: Project Description

Jackson Police Department

Project ID: 18-SHSP-TET-LP-HIT18

IJ: IED/Terrorism Response

The following submitted project(s) have been approved for the Federal Fiscal Year 2018 U.S. Department of Homeland Security State Homeland Security Program Grant. Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

IJ ID	Description	Amount
3.1	For the purchase of ballistic helmets, shields and other allowable personal protective gear	\$20,000

For questions regarding individual project allowability, the scope of an approved project, or the 2018 SHSP grant, please contact:

SHSP Grant Manager
Wyoming Office of Homeland Security
307-777-5768

Security Unit Chief
Wyoming Office of Homeland Security
307-777-4917

WOHS
Original Document



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: September 21, 2018
MEETING DATE: October 15, 2018

SUBMITTING DEPARTMENT: Town Clerk
DEPARTMENT DIRECTOR: Roxanne Robinson
PREPARED BY: Sandy Birdyshaw, Town Clerk

SUBJECT: Public Hearing for a Winery Satellite Permit for Jackson Hole Winery, LLC

STATEMENT/PURPOSE

The Town Council is the local licensing authority for the issuance, renewal and transfer of all liquor licenses within the Town of Jackson.

It is necessary for the Mayor to OPEN A PUBLIC HEARING to hear protests against the issuance of liquor licenses and permits. After public comment has been heard, the Mayor must CLOSE THE PUBLIC HEARING. Then Council may take action on the application.

BACKGROUND/ALTERNATIVES

The applicant, Jackson Hole Winery, LLC d/b/a Jackson Hole Winery, holds a current winery permit with Teton County and a State Manufacturer's License at 2800 Boyles Hill Road. It also operates two satellite locations in Dayton (NW of Sheridan) and Rock Springs. A winery permit holder may hold up to three satellite locations statewide. This application represents their third satellite location which is allowed pursuant to Wyoming Statute (W.S.) 12-4-12 (d) "... *the local licensing authority may issue to the holder of a winery permit under this section a satellite winery permit which allows the permittee to sell wine manufactured at the site identified on the manufacturer's license at up to three (3) satellite locations within Wyoming separate from its licensed manufacturing site...*"

The satellite would be located in the reservation office of Barker Ewing at 45 West Broadway (near Town Square). The satellite would be open for five months during the winter season (November to April) when Barker Ewing is not operating at this location. This operational plan meets the standards found in W.S. 12-4-103 (a)(iv) "... *remain operational*" means *operational consecutively, in any license term year, for twelve (12) months or for not less than three (3) months if determined by the local licensing authority to be a seasonal operation;*"

The applicant plans to charge a \$15-20 fee for wine tastings, which provides a customer with a 1-2 ounce taste of 6-7 different wines. Bottles of wine produced at their winery would be offered for sale for off-site consumption. Their plan does not include selling wine by the glass. Wyoming State Statute does not limit the quantity of tasting samples for wineries or satellite locations.

This application has been distributed to the Wyoming Liquor Division (WLD), Police Department, Town Attorney, Building and Planning Department, Fire/EMS, and the Town Clerk's office for review. The WLD has certified the application complete.

The following is an excerpt from Wyoming State Statutes (Section 12-4-104) regarding the issuance of a liquor license:

(b) *A license or permit shall not be issued, renewed or transferred if the licensing authority finds from evidence presented at the hearing:*

- (i) *The welfare of the people residing in the vicinity of the proposed license or permit premises shall be adversely and seriously affected;*
- (ii) *The purpose of this title shall not be carried out by the issuance, renewal or transfer of the license or permit;*
- (iii) *The number, type and location of existing licenses or permits meet the needs of the vicinity under consideration;*
- (iv) *The desires of the residents of the county, city or town will not be met or satisfied by the issuance, renewal or transfer of the license or permit; or*
- (v) *Any other reasonable restrictions or standards which may be imposed by the licensing authority shall not be carried out by the issuance, renewal or transfer of the license or permit.*

ATTACHMENTS

Satellite winery permit application

FISCAL IMPACT

The approval of this liquor license would result in the collection of \$42.00 in prorated application fees. Thereafter, the annual renewal fee for a satellite winery permit is \$100.

STAFF IMPACT

Minimal.

LEGAL REVIEW

Complete.

RECOMMENDATION

Staff requests the Council to consider this application while keeping in mind the criteria listed in Wyoming Statutes (copied above) regarding issuing liquor licenses and any concerns raised from staff review.

The Council has several options available to them at this meeting, which may include:

I. Approve the application with conditions:

1. Prior to license issuance, the applicant shall comply with all Town of Jackson Building Codes, Fire, Health & Safety Codes, and the Land Development Regulations, and will have obtained all required permits and approvals from all applicable Town/County departments.
2. Applicant shall provide TIPS training for staff serving wine samples.
3. If applicant does not apply for annual renewal, the permit will expire at the end of the current liquor year, March 31, 2019.
4. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

II. Deny the application.

III. Postpone action to the next regular meeting

SUGGESTED MOTION

While staff does not recommend approval or denial of the application, Council motions are generally stated in the affirmative as suggested:

I move to approve the issuance a winery satellite permit to Jackson Hole Winery, LLC d/b/a Jackson Hole Winery for the remaining license year ending 3/31/2019, subject to the conditions listed in the staff report, and further direct the Town Clerk to issue the permit upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv).

NEW or TRANSFER LIQUOR LICENSE or PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #:			
Trf from:			
Reviewer:	Initials	Date	
Agent:	/	/	/
Chief:	/	/	/

To be completed by Town Clerk

License Fees Annual Fee: \$ 100.00
mths 4 Prorated Fee: \$ _____
Transfer Fee: \$ _____

Local License # 102Date filed with clerk: 9/19/2018Advertising Dates: (2 Weeks) 9/26 & 10/3

Publishing Fee: \$ 100.00 Hearing Date: 10/15/2018
License Term: 10 / 15 / 2018 through 3 / 31 / 2018⁵⁸
Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: Jackson Hole Winery, LLCTrade/Business Name (dba): Jackson Hole WineryBuilding to be licensed/Building Address: 45 West Broadway

Number & Street

Jackson WY 83001 Teton
City State Zip County

Mailing Address: POB 8827 Jackson WY 83002
Number & Street Name or P.O. Box City State Zip

Business Telephone Number: (307) 201 1057 Fax Number: (307) 733-1058E-Mail Address: jacksonholewinery@gmail.com

Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi)

Lot 4 Block 8, Jackson Zoning: Town Square

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE <u>satellite</u> <input type="checkbox"/> TRANSFER OF LOCATION	<input checked="" type="checkbox"/> CITY OF: JACKSON <input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input checked="" type="checkbox"/> LLC <input type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____
<input type="checkbox"/> TRANSFER OWNERSHIP	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	
FORMERLY HELD BY: _____		

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE:	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input checked="" type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT
<input type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	LIMITED RETAIL (CLUB): <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	SPECIAL DESIGNATIONS: <input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH <input type="checkbox"/> RESORT

To Assist the Liquor Division with scheduling inspections: **WHEN DO YOU OPERATE?**

FULL TIME (e.g. Jan through Dec) SEASONAL / PART-TIME NON-OPERATIONAL / PARKED

If not full time, specify:

Months of Operation 9-26-18
from 11/15/17 to 4/15/19Days of Week (e.g. Mon through Saturday)
from Mon. to Sun.Hours of Operation (e.g. 10am to 2am)
from 10 am to 11 pm**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-6**

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

(1) **OWN** the licensed building? YES (own)(2) **LEASE** the licensed building? (Lease must be through the term of the liquor license) YES (lease)

If Yes, please submit a copy of the lease and indicate:

(A) Lease expiration date 4/15/19, located on page 1 paragraph 1 of lease.(B) Where the **Sales** provision for alcoholic or malt beverages is located, on page 1 paragraph 8 of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b)

YES NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for? YES NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? YES NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO

(d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b)

YES NO

If "YES", explain: _____

5. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102 (a) (ii) & (iii)

List each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address: Number & Street Name City, State & Zip <i>DO NOT LIST PO BOX</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership, or Limited Partnership: W.S. 12-4-102 (a) (iv) & (v)

List each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address: Number & Street Name City, State & Zip <i>DO NOT LIST PO BOX</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Robert E. Schroth	[REDACTED]	[REDACTED]	[REDACTED]	8	26	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Linda Schroth	[REDACTED]	[REDACTED]	[REDACTED]	8	26	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Anthony Schroth	[REDACTED]	[REDACTED]	[REDACTED]	8	48	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

7. BAR AND GRILL LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a)

 YES NO**8. RESTAURANT LICENSE:**

(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b) (e.g. 10 x 12 room in SE corner of building): _____

(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a) YES NO(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f) YES NO**9. RESORT LICENSE:**

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
1. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO**10. MICROBREWERY LICENSE:**Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) YES NO(a) If "YES", please specify type: RETAIL RESTAURANT RESORT BAR AND GRILL WINERY(b) Do you self distribute your products? W.S. 12-2-201(a) (Requires wholesaler license with the Liquor Division) YES NO(c) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division) YES NO**11. WINERY LICENSE:**Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) YES NO(a) If "YES", please specify type: RETAIL RESTAURANT RESORT BAR AND GRILL MICROBREWERY**12. LIMITED RETAIL (CLUB) LICENSE:****FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO(b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO**13. LIMITED RETAIL (CLUB) LICENSE:****VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):(a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO**14. LIMITED RETAIL (CLUB) LICENSE:****GOLF CLUBS** W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):(a) Do you have more than fifty (50) bona fide members? YES NO(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? YES NO(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? YES NO1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) YES NO2. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO

15. LIMITED RETAIL (CLUB) LICENSE:**SOCIAL CLUBS** W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

(a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO

(c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? YES NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO

(e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO

(g) Have you filed a true copy of your bylaws with this application? YES NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) YES NO

REQUIRED ATTACHMENTS:

A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).

Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).

Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii) / W.S. 12-4-403(b) / W.S. 12-4-301(e).

If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

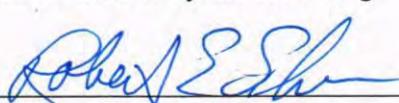
OATH OR VERIFICATION

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

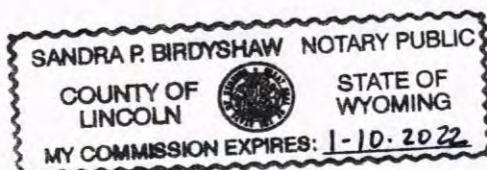
Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers. W.S. 12-4-102(b)

STATE OF WYOMING)
)
) SS.
 COUNTY OF TETON)

Signed and sworn to before me on this 19 day of September, 2018 that the facts alleged in the foregoing instrument are true by the following:

1) <u></u> (Signature)	<u>Robert E. Schroth</u> (Printed Name)	<u>owner</u> Title
2) _____ (Signature)	_____ (Printed Name)	_____ Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:



(SEAL)

Sandra Birdyshaw
Signature of Notary Public

My commission expires: 1-10-2022

BASIC PERMIT

(Under Federal Alcohol Administration Act)

5. NAME AND ADDRESS OF PERMITTEE (Number and street, city or town, State and Zip Code)

JACKSON HOLE WINERY, LLC
 dba JACKSON HOLE WINERY
 2800 BOYLES HILL ROAD
 JACKSON, WY 83002-0000

1. PERMIT NUMBER
WY-W-150042. DATE OF PERMIT
12/14/20103. REGISTRY NUMBER (if applicable)
BWN-WY-150034. DATE OF APPLICATION
December 14, 2010

* Used for Contract Bottling or Packaging/Branding Purposes

7. PERMIT GRANTED FOR (ONE TYPE OF OPERATION ONLY)

Pursuant to the application of the date indicated in item 4, you are authorized and permitted to engage, at the above address, in the business of:

a. Distilled Spirits - distiller rectifier(processor) warehouseman and/or warehouseman and bottler and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the distilled spirits so distilled or rectified, or warehoused and bottled, or the wines so rectified,

b. Wine - producer and blender blender and while so engaged, to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the wine so produced or blended,

c. Importer - importing into the United States the following alcoholic beverages: and while so engaged, to sell, offer to deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so imported,

d. Wholesaler - Purchasing for resale at wholesale the following alcoholic beverages: and while so engaged, to receive or to sell, offer or deliver for sale, contract to sell or ship, in interstate or foreign commerce, the alcoholic beverages so Purchased.

This Permit is conditioned upon your compliance with the Federal Alcohol Administration Act; the Twenty-first Amendment and laws relating to its enforcement; all other Federal laws relating to distilled spirits, wine, and malt beverages, including taxes with respect to them; the Federal Water Pollution Control Act; and, all applicable regulations made pursuant to law which are now, or may hereafter be, in force.

This basic permit is effective from the date shown above and will remain in force until suspended, revoked, annulled, voluntarily surrendered, or automatically terminated.

THIS PERMIT WILL AUTOMATICALLY TERMINATE THIRTY DAYS AFTER ANY CHANGE IN PROPRIETORSHIP OR CONTROL OF THE BUSINESS, unless an application for a new basic permit is made by the transferee or permittee within the thirty day period. If an application for a new basic permit is timely filed, the outstanding basic permit will continue in effect until the application is acted on by the Director, Alcohol and Tobacco Tax and Trade Bureau.

THIS PERMIT IS NOT TRANSFERABLE. ANY CHANGE IN THE TRADE NAME, CORPORATE NAME, MANAGEMENT OR ADDRESS OF THE BUSINESS COVERED BY THIS PERMIT, OR ANY CHANGE IN STOCK OWNERSHIP (MORE THAN 10%) MUST BE REPORTED TO THE NATIONAL REVENUE CENTER OR PUERTO RICO OPERATIONS OFFICE WITHOUT DELAY.

THIS IS AN



ORIGINAL PERMIT



AMENDED PERMIT

REASON FOR AMENDMENT

DATE OF AMENDMENT

SIGNATURE AND TITLE OF AUTHORIZED TTB OFFICIAL

John J. Manfre
 FOR JOHN J. MANFREDA, ADMINISTRATOR

LICENSE EFFECTIVE:

1/7/2018

LICENSE EXPIRES:

1/6/2019



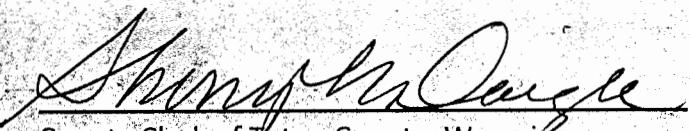
JACKSON HOLE WINERY LLC

JACKSON HOLE WINERY

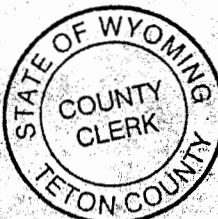
WINERY

With this license, the County of Teton hereby acknowledges the fee of \$500.00 has been paid and authorizes **JACKSON HOLE WINERY LLC** to sell wine beverages in accordance with all laws prescribed under Title 12 within the licensed building described as follows:

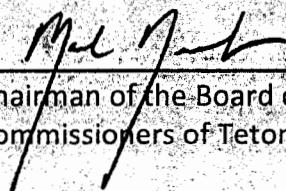
**2800 BOYLES HILL ROAD
JACKSON, WY 83002**



County Clerk of Teton County, Wyoming
and Clerk of said Board of County
Commissioners



RESTAURANT LICENSE HOLDERS:
Dispensing Room Description(s)



Chairman of the Board of County
Commissioners of Teton County, Wyoming



September 25, 2018

Town of Jackson Town Council

Re: Application for Satellite Winery Permit

Dear Council,

This letter is to explain what Jackson Hole Winery would like to do with a satellite winery permit at the Barker-Ewing Whitewater location at 45 W. Broadway, which we will call a tasting room.

For those council members that are not familiar with Jackson Hole Winery, we are a family owned business that started here in Jackson in 2010. My wife Linda and our son Anthony operate a fully operational winery just outside the Jackson town limits, at 2800 Boyles Hill Rd.

Our son Anthony studied wine making in California where he currently grows grapes and produces a limited amount of wine. Jackson Hole Winery sources grapes from vineyards in California and Washington, as well as some grapes grown by Anthony in Sonoma County, CA.

We pick the grapes ourselves and transport whole clusters of grapes to our facility on Boyles Hill Rd where we crush, destem and ferment the grapes into wine before putting it into barrels and aging it for up to two years.

After the wine is aged properly, we bottle it by hand and distribute it for sale to restaurants and retail wine shops in the State of Wyoming.

We are only requesting a seasonal satellite permit to run from November 15, 2018 to April 15, 2019; we have a tasting room on our 2800 Boyles Hill property that is open from April 15 to November 15, each year.

It is our plan, if granted a license, to have wine tastings at the new location wherein Jackson Hole Winery will charge a fee of \$15-\$20 per person to taste 6-7 different wines produced by Jackson Hole Winery. The tastings will be limited to a 1-2 ounce pour of our wine. We will not be selling wine by the glass but want the ability to sell wine by the bottle for off-site consumption only.

My wife and I plan to be present at the October 15 council meeting to answer any questions anyone may have.

Respectfully submitted,

Robert E. Schroth, Sr.



September 20, 2018

Robert Schroth
Jackson Hole Winery, LLC
PO Box 8827
Jackson, WY 83002

RE: Verification of Bank Relationship for Town of Jackson

Dear Bob,

This letter is to confirm that Jackson Hole Winery has a banking relationship with Bank of Jackson Hole, including a deposit account. We value your business and all has been handled as agreed.

Please let me know if you need additional information and feel free to call me at 307-732-3023.

Sincerely,

James E. Ryan
President, Bank of Jackson Hole
NMLS #1105731



2018/2019 Lease of space at 45 West Broadway, Jackson, Wyoming

This Agreement made this 19 day of September, 2018 by and between **Jackson Hole Winery, LLC**, dba **Jackson Hole Winery** (hereinafter referred to as JHW) and Barker-Ewing Whitewater, Inc., dba Barker-Ewing River Trips (hereinafter referred to as BEWW), each of whom acknowledges and agrees to abide by the following:

1. BEWW, Landlord, agrees to lease the space at **45 West Broadway, Jackson, Wyoming** to **JHW, Tenant**, for the time period from **November 15, 2018 through April 15, 2019**.
2. Cost of space will be \$1500 pro rated for the months of November and April and \$2000 per month for December thru March, plus utilities.
3. Payments to be made payable to BEWW by the 1st of each month. Because utilities run typically a month behind, utilities will be assessed at the end of the season and payable upon receipt of copies given by BEWW to JHW.
4. Should tenant wish for Barker-Ewing vinyl signage to be removed from all outside office windows along boardwalk, alley and door, then reimbursement for replacement of said signage will be assigned to JHW. All utilization of JHW signage will follow legal guidelines.
5. Insurance on building shall be maintained by BEWW. JHW agrees to provide BEWW with a Certificate of Insurance naming BEWW as Additional insured.
6. JHW may opt to utilize our internet service at their expense. At the time of their decision, an amendment will be created to this lease agreement detailing final decisions.
7. Two keys, numbered will be checked out to JHW that will be returned upon completion of lease terms.
8. Lessee agrees and consents to JHW using the leased portion of the building for the purpose of operating a satellite winery tasting room. Lessor agrees to allow the sale of wine for offsite consumption and the tasting of wine samples on-site at the above location in accordance with any and all state, town and county permits and licenses.

Barker Ewing River Trips
PO Box 450
Jackson, WY 83001
307-733-1000 office
307-690-6016 cell

Signed: Adri Heil
Date: 9/19/18

Jackson Hole Winery LLC
PO Box 8827
Jackson, WY 83002
307-201-1057 office
619-701-6170 cell

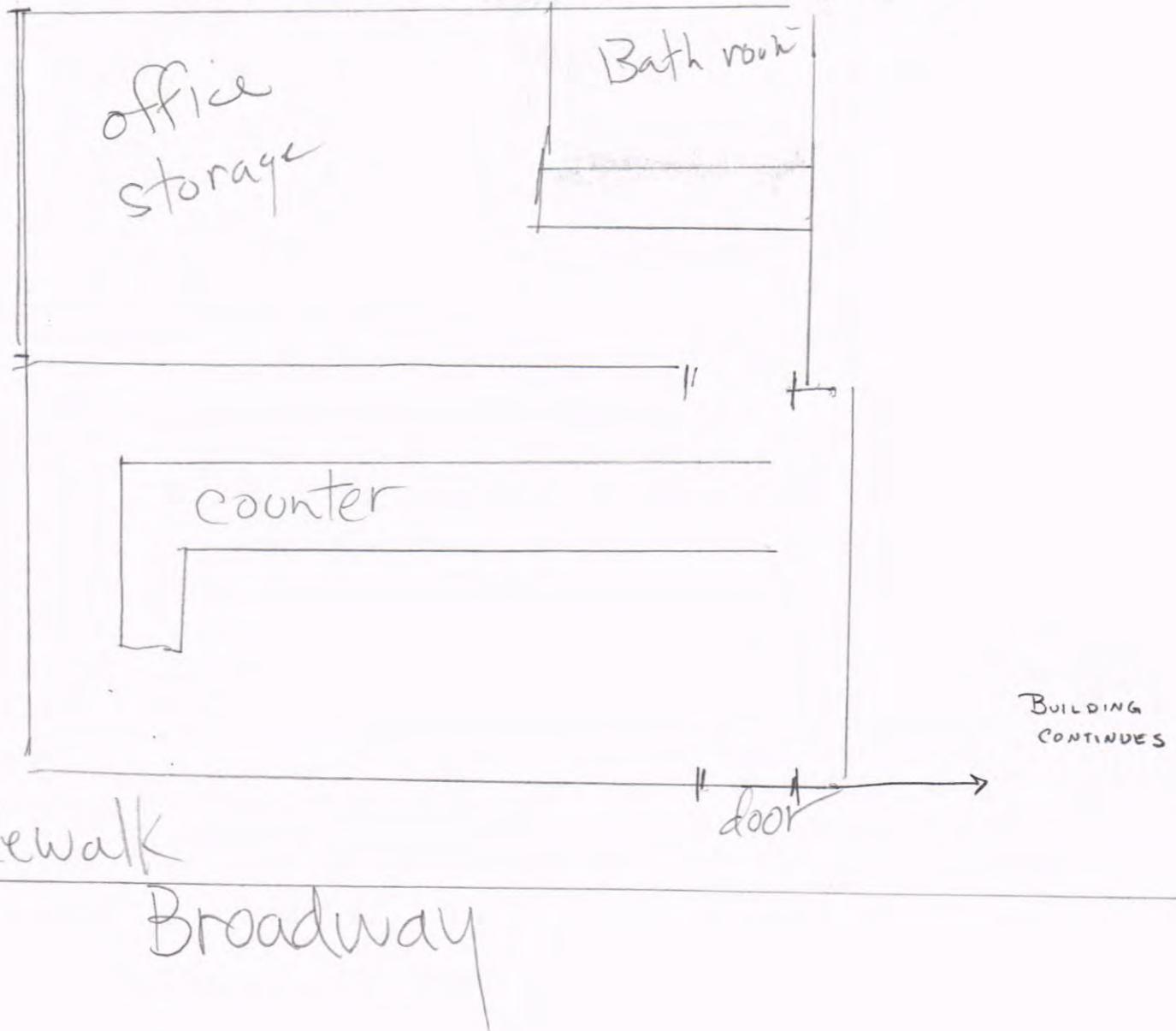
Signed: Rober Esh
Date: 9/19/18



25 WEST BROADWAY AVENUE – includes leased space to Barker Ewing (at 45 W Broadway) and Jackson Trading Company (at 25 W Broadway)



Floor Plan of leased Space



TOWN OF JACKSON
Office of Town Clerk
P.O. Box 1687 / 150 East Pearl Avenue
Jackson, Wyoming 83001
(307) 733-3932 ext 1113

Liquor License Application
Provide for each person who
signed the application

AFFIDAVIT of AUTHORIZATION

The undersigned applicant hereby states he/she is authorized to sign the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson, and authorizes the Town of Jackson and its agents and employees to seek information as set forth in Municipal Code Section 6.20 and conduct investigations into the truth of the foregoing statements as set forth in the application. The applicant hereby agrees to comply fully with the rules and regulations of the Town of Jackson governing the license/permit requested.

AFFIDAVIT of UNDERSTANDING

The undersigned applicant hereby states that he/she understands that the submittal, review, approval, issuance, and/or received payment of the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson does not imply that any other reviews, authorizations, permits, and approvals have been made by any Town/County departments or elected bodies. Additional reviews, authorizations, permits, and approvals may be required at any time from additional Town/County departments and/or elected bodies, which may include the time period after approval but before issuance of the attached Liquor License and/or Permit Application form. It is the duty of the applicant to seek any additional required reviews, authorizations, permits, and approvals from any Town/County department or elected bodies.

Applicant please note: Corporations and Limited Liability Companies must submit a listing of all officers and all directors, including dates of birth and Social Security Numbers. Please attach the list to this document.

PRINT

Full Legal Name: Robert

First Name

Elmer

Full Middle Name

Schnoth

Last Name

Date of Birth

Social Security Number

Driver License: State / Number

Male Female
Circle one

Date Signed

9/18/18

Applicant Signature

State of WYOMING)
County of TETON)

Subscribed and sworn to before me this 19 day of September, 20 18.

(SEAL)



Sandra Birdyshaw

Notary Public or officer authorized to administer oaths

**STATE OF WYOMING * SECRETARY OF STATE
EDWARD A. BUCHANAN
BUSINESS DIVISION**

2020 Carey Avenue, Cheyenne, WY 82002-0020

Phone 307-777-7311 · Fax 307-777-5339

Website: <http://soswy.state.wy.us> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **Jackson Hole Winery, LLC**

Filing ID **2010-000588733**

Type **Limited Liability Company**

Status

Active

General Information

Old Name

Sub Status

9.20.18

Fictitious Name

Standing - Tax

Sub Type

Standing - RA

Formed in **Wyoming**

Standing - Other

Term of Duration **Perpetual**

Filing Date

08/17/2010 11:57 AM

Delayed Effective Date

Inactive Date

Principal Address

610 Broadway Ste 201
Jackson, WY 83002

Mailing Address

PO Box 8827
Jackson, WY 83002

Registered Agent Address

Robert E Schroth Sr
610 W Broadway Ste 201
PO Box 8827
Jackson, WY 83001

Parties

Type **Name / Organization / Address**
Organizer **Robert E Schroth**

Notes

Date **Recorded By** **Note**



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: October 11, 2018
MEETING DATE: October 15, 2018

SUBMITTING DEPARTMENT: Administration
DEPARTMENT DIRECTOR: Larry Pardee
PRESENTER: Roxanne Robinson, Assistant Town Manager

SUBJECT: 2019 Rodeo Dates and 2018 Annual Rodeo Report

PURPOSE OF WORKSHOP ITEM

The Town Council approves the requested rodeo dates for the upcoming season, receives the annual rodeo report from the previous season and also entertains any changes to the Rodeo Concession Agreement.

DESIRED OUTCOME

The desired outcome is for the Council to approve the rodeo dates for 2019 and to accept the 2018 Rodeo Season Concession Review. There are no recommended changes to the Concession Agreement.

BACKGROUND/ALTERNATIVES

Rodeo Dates

Pursuant to Section 3 of the Rodeo Concession Agreement, Teton County and the Concessionaire must submit a schedule for the following Rodeo Season no later than September 25. The Town Council must then approve the schedule by October 31 of each year. The reason for the early approval of the dates is to allow marketing and production materials and schedules to be finalized.

The Concession Agreement states that the Rodeo Events shall be produced on Wednesday and Saturday nights between the Friday of Memorial Weekend through the day after Labor Day plus July 4th. The Town Council has the ability to remove one Wednesday or one Saturday night rodeo from this schedule. Additionally the rodeo *may* be produced on 8 additional dates during the term of the agreement as determined by mutual agreement between Teton County and the Concessionaire and as approved by the Town Council.

All dates being proposed for the 2019 season have been agreed to except for June 29 which falls during the World Series of Roping. Teton County is recommending that the rodeo on June 29 be canceled to allow the World Series of Roping to occur without conflicting uses on the grounds. Teton County would support an alternate date to substitute for June 29. The Saturday rodeo during the World Series of Roping was removed from the schedule in 2017 and 2018 and an alternate date was approved by the Town Council. However, it is important to note that in 2017 and 2018 the World Series of Roping was held earlier in June and fell farther outside the peak period for rodeo attendance.

Because the World Series of Roping is now being proposed for June 29, the Concessionaire is adamantly opposed to the loss of this date for a rodeo. June 29 is the Saturday prior to the July 4th holiday and the Concessionaire believes this would have a significant impact on his operations. The Concessionaire is also concerned about the infringement on his productions during this peak time from a non-local company. The Concessionaire requests the Council support a rodeo on June 29 instead of removing this date from the schedule

for the World Series of Roping event. The Council has the option of allowing a separate rodeo date to replace June 29.

Points for the Council to consider:

- Consistency in rodeo dates for participants and spectators of the rodeo.
- Revenue generation for Concessionaire.
- Revenue generation for Teton County for World Series of Roping Fees.
- Event tourism generated by World Series of Roping participants (restaurants, shopping, some hotels, etc.)
- Support for Teton County as Town's designated administrator of the grounds.
- Support for Concessionaire as Town's designated rodeo concessionaire.
- The elimination of one more special event in the community during an already busy summer.

There are fiscal ramifications to the rescheduling of the rodeo and also to the withdrawal of the World Series of Roping being held in Jackson. The Concessionaire would lose a significant amount of revenue from the cancellation of this Saturday from the rodeo schedule. Teton County would lose approximately \$14,000 in facility and stock pen fees should the World Series of Roping move their event to another community. Additionally, there would likely be a loss in sales tax revenue to the Town and County should the event be relocated to another community due to the participants eating at restaurants and shopping in Jackson. Some event participants camp overnight at the grounds with their livestock and others stay offsite in hotels.

There are merits to approval and to denial of this rodeo date. Staff makes no recommendation on this date.

2018 Rodeo Report

Pursuant to Section 2 of the Rodeo Concession Agreement, the rodeo Concessionaire and Teton County are to meet to discuss the previous season's rodeo operations and jointly prepare and jointly execute a report for submission to the Town Council and, if necessary, recommend amendments to the Rodeo Concession Agreement. The 2018 report is attached to this staff report and no changes to the Rodeo Concession Agreement are being recommended.

Staff recommends the Town Council accept the 2018 Rodeo Season Report as presented.

The Town Council has many options, several are listed below:

- ✓ Approve the rodeo schedule for 2019 as requested by Teton County that excludes the June 29, 2018 date to allow for the World Series of Roping and accept the 2018 Rodeo Season Report.
- ✓ Approve the rodeo schedule for 2019 as requested by JH Rodeo that includes the June 29, 2018 date and accept the 2018 Rodeo Season Report. This action would in essence deny the request for the World Series of Roping in 2019.
- ✓ Discuss the requested dates and the rodeo report and continue the items to a special meeting prior to October 31, 2018 or to the November 5 meeting.
- ✓ Other.

STAKEHOLDER ANALYSIS

The stakeholders involved in this issue include the Town of Jackson, the Rodeo Concessionaire, Teton County, the World Series of Roping event organizers and participants, competitors and contestants in the rodeo, the citizens of the community, and the many guests to the area that attend rodeos and include this activity as part of their Jackson Hole experience.

ATTACHMENTS

2019 JH Rodeo Proposed Rodeo Schedule, 2019 Teton County Fair Proposed Rodeo Schedule, and 2018 Rodeo Season Report.

FISCAL IMPACT

It is important to note that the Concessionaire would be significantly negatively affected financially if June 29 were removed from the rodeo schedule. The Concessionaire would also experience a negative financial impact if an alternate rodeo date was authorized that did not generate as much revenue. Teton County would be negatively affected financially if the World Series of Roping did not occur. The Jackson Hole Community may be negatively affected financially through decreased sales tax generation if the World Series of Roping did not occur.

STAFF IMPACT

The staff impact of approving the rodeo dates is positive in that it provides Town of Jackson and Teton County employees the information they need to plan in advance for use of the rodeo grounds.

LEGAL REVIEW

Complete.

RECOMMENDATION

Staff recommends the Council approve a rodeo schedule for 2019 and accept the 2018 Rodeo Season Report.

SUGGESTED MOTION

Should the Town Council be ready to take action on this item, two possible motions would be:

- ✓ I move to approve the rodeo schedule for 2019 as requested by Teton County that excludes the June 29, 2018 date to allow for the World Series of Roping and accept the 2018 Rodeo Season Report.
- ✓ I move to approve the rodeo schedule for 2019 as requested by JH Rodeo that includes the June 29, 2018 date and accept the 2018 Rodeo Season Report. This action would in essence deny the request for the World Series of Roping in 2019.

Synopsis for PowerPoint (120 words max):

Background:

The desired outcome is for the Council to approve the rodeo dates for 2019 and to accept the 2018 Rodeo Season Concession Review. There are no recommended changes to the Concession Agreement.

Jackson Hole Rodeo

2019 Proposed Rodeo Schedule

May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24	25 RODEO
26	27	28	29 RODEO	30	31	

June

						1 RODEO
2	3	4	5 RODEO	6	7	8 RODEO
9	10	11	12 RODEO	13	14	15 RODEO
16	17	18	19 RODEO	20	21	22 RODEO
23	24	25	26 RODEO	27	28	29 RODEO
30						

July

	1	2	3 RODEO	4 RODEO	5 RODEO	6 RODEO
7	8	9	10 RODEO	11	12 RODEO	13 RODEO
14	15	16	17 RODEO	18	19 RODEO	20 RODEO
21	22	23	24 FAIR	25	26	27
28	29	30	31 RODEO			

August

				1	2 RODEO	3 RODEO
4	5	6	7 RODEO	8	9 RODEO	10 RODEO
11	12	13	14 RODEO	15	16 RODEO	17 RODEO
18	19	20	21 RODEO	22	23 RODEO	24 RODEO
25	26	27	28 RODEO	29	30 RODEO	31 RODEO

Teton County Fair

2019 Proposed Rodeo Schedule

May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24	25 RODEO
26	27	28	29 RODEO	30	31	

June

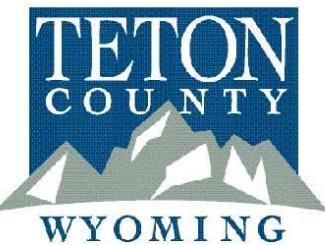
						1 RODEO
2	3	4	5 RODEO	6	7	8 RODEO
9	10	11	12 RODEO	13	14	15 RODEO
16	17	18	19 RODEO	20	21	22 RODEO
23	24	25	26 RODEO	27	28	29 World Series Roping
30						

July

	1	2	3 RODEO	4 RODEO	5 RODEO	6 RODEO
7	8	9	10 RODEO	11	12 RODEO	13 RODEO
14	15	16	17 RODEO	18	19 RODEO	20 RODEO
21	22	23	24 FAIR	25	26	27
28	29	30	31 RODEO			

August

				1	2 RODEO	3 RODEO
4	5	6	7 RODEO	8	9 RODEO	10 RODEO
11	12	13	14 RODEO	15	16 RODEO	17 RODEO
18	19	20	21 RODEO	22	23 RODEO	24 RODEO
25	26	27	28 RODEO	29	30 RODEO	31 RODEO



www.tetonwyo.org

www.tetoncountyfair.com

Teton County Fair Office
PO Box 3075
Jackson, WY 83001

p. 307.733.5289
f. 307.733.2577

Rodeo Grounds Walk-Through

Tuesday September 11th, 2018

2:00 – 1:30PM

Present: Phil Wilson, Bode Wilson, Brandon Wilson, Lauren Long, Rachel Grimes, Roxanne Devries-Robinson

JH Rodeo Maintenance/Improvement Projects for 2019 Season

(These requests were made by JH Rodeo Representatives and will be considered by Teton County).

- Roll the Rodeo Arena before winter/ice rink is setup
- Overflow Parking on Grassy Arena
- Prohibit booking of events on Rodeo nights at the Exhibit Hall due to parking shortage
- Move the little white box (Heritage Arena sound system) out of PA room and into timing room in Crow's Nest
- Honeycomb water treatment to decrease water usage
- JH Rodeo staff operation of Teton County Equipment (subcontractor agreement)

Items to be Addressed by Teton County

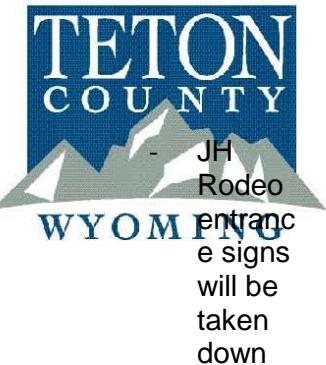
(These items were jointly identified by the parties during walk-through and will be addressed by the County prior to the start of the 2019 season).

- Have someone look at automatic hand dryers in east restrooms
- Replace 2 green panels in Rodeo Arena (one on the NE side, one on the SE side- TOJ to cover the cost)
- Bleachers: Replace main walkways on all aluminum bleachers, replace bent seats on all aluminum bleachers, incorporate Carla Hansen's (Nelson Engineering-structural) suggestions to fix SW bleacher which settled over summer (TOJ & Teton County will discuss cost-sharing to replace if that is needed as per NE's suggestions)
- Thoroughly clean all covered bleachers in the spring
- Men's restroom under covered grandstand, fix middle door lock
- Overall upkeep of Fairgrounds ie. landscaping
- Rough Stock Chutes #2, #3 are bent and need to be fixed – get a Priefert Maintenance Tech here to perform routine maintenance – Bode Wilson will discuss with Priefert and put Teton County staff in touch with a representative
- Lock the black PA System box in the west side of Crow's Nest
- Put Mutton Busting chutes and neighboring gates back together properly
- Work with PBR folks to get webcam back up and running
- Have electrician check all breakers and wiring in control room and check the water heater
- Purchase Priefert rollers in bulk to have in-stock for necessary repairs

Items to be addressed by JH Rodeo within the next 30 Days

(These items were jointly identified by the parties during walk-through and will be addressed by the Concessionaire within 30 days of the date of the walk-through prior to the start of the 2019 season).

- Concession stand under main grandstand to be shut down so Teton County staff can winterize after high school rodeo
- White trailer to be moved after high school rodeo
- East beer stand and ticket booth will be cleaned out after high school rodeo
- Macy's will come pick up porta potty behind the chutes



Items to be addressed by JH Rodeo throughout next season

(These items were jointly identified by the parties during walk-through and will be addressed by the Concessionaire throughout the 2019 season).

- Clean up all manure in parking lots after every JH Rodeos
- Pickup trash inside of black fence, around Rodeo Arena and throughout all Fairgrounds parking areas
- Communicate ground condition complaints/suggestions to the Fair & Fairgrounds Manager directly and in a timely manner



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: OCTOBER 11, 2018
MEETING DATE: OCTOBER 15, 2018

SUBMITTING DEPARTMENT: PLANNING
DEPARTMENT DIRECTOR: TYLER SINCLAIR
PRESENTER: BRENDAN CONBOY

SUBJECT: **ITEMS P18-046, 047, 048, 049:** REQUEST FOR APPROVAL OF A ZONING MAP AMENDMENT, SKETCH PLAN, CONDITIONAL USE PERMIT, AND FEE WAIVER TO DEVELOP A NEW EDUCATIONAL CENTER FOR CENTRAL WYOMING COLLEGE

OWNER: CENTRAL WYOMING COLLEGE

APPLICANT: BRENDAN SCHULTE, JORGENSEN ASSOCIATES

REQUESTED ACTION

The applicant is requesting approval to rezone their property from Commercial Residential – 3 (CR-3) to Public/Semi-Public (P/SP) and for a Sketch Plan and Conditional Use Permit in order to construct a two story, 17,358 square foot educational facility for Central Wyoming College (CWC) located at 235 & 255 Veronica Lane. The applicant is also requesting a fee waiver.

Staff is requesting to continue these items to the Town Council meeting scheduled November 5, 2018.

SUGGESTED MOTION

I move to **continue** these items to the Town Council meeting scheduled for November 5, 2018.



TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: OCTOBER 11, 2018
MEETING DATE: OCTOBER 15, 2018

SUBMITTING DEPARTMENT: PLANNING
DEPARTMENT DIRECTOR: TYLER SINCLAIR
PRESENTER: TYLER VALENTINE

SUBJECT: **ITEM P18-271:** ENCROACHMENT AGREEMENT WITH THE ANVIL HOTEL PARTNERS LLC (ANVIL HOTEL) FOR PROPERTY LOCATED AT 215 N CACHE STREET.

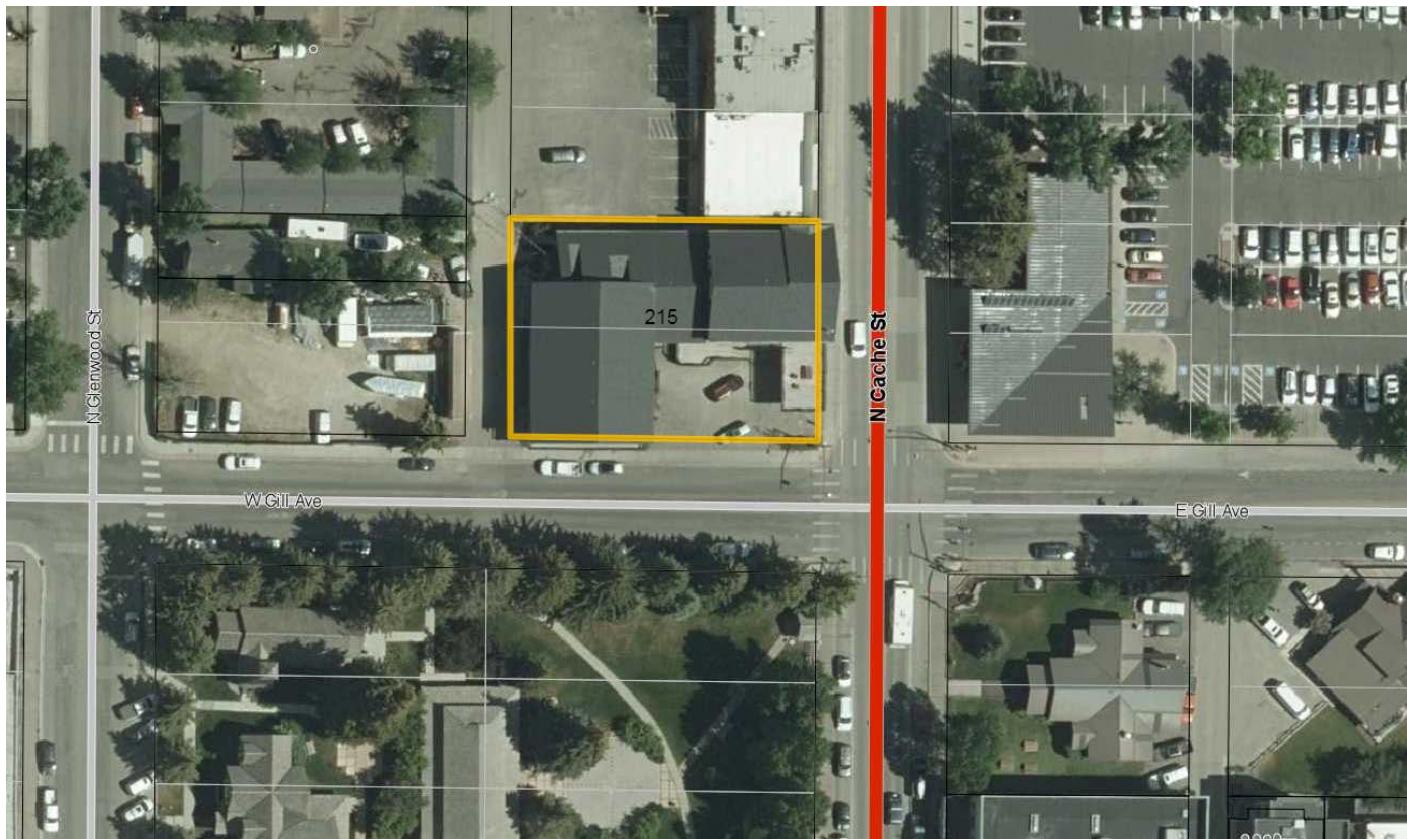
APPLICANT: JAMIE FARMER, FARMER PAYNE ARCHITECTS

STATEMENT/PURPOSE

The purpose of this item is to present to the Town Council consideration of an Encroachment Agreement with property owner, Anvil Hotel Partners LLC, to allow a new 3" water line to encroach into the Town right-of-way (alley) adjacent to West Gill Avenue for the property located at 215 N Cache Street.

LOCATION

Anvil Hotel Partners LLC are the owners of property described as 215 N Cache Street (please see the vicinity map on the following page).



BACKGROUND/ALTERNATIVES

Background

The subject property is located within the Commercial Residential-2 (CR-2) zoning district and is 0.32 acres (approximately 14,000 sf) in size. The site is currently home to the Anvil Hotel which is approximately 12,000 sf in size. In May 2018, a Building Permit to remodel the existing basement hostel was issued. Minor exterior improvements have also taken place over the last year including hotel room remodels, exterior paint and signage.

Request

As part of the overall remodel to the basement hostel, the applicant is seeking to change out the existing 2" water line with a new 3" water line. The total requested encroachment area within the Town's alley is 15' by 12' (please see attached side plan). If approved the applicant will need to obtain the necessary permits for the work. Town Engineer has reviewed the applicant's request and has not identified any issues at this time.

ATTACHMENTS

Applicant Submittal
Department Reviews

FISCAL IMPACT

None.

STAFF IMPACT

The Town Attorney would finalize an Encroachment Agreement upon direction by Town Council.

LEGAL REVIEW

Complete. Should Town Council approved the request the Town Attorney would prepare an Encroachment Agreement.

RECOMMENDATION

The Planning Director provides no recommendation on this request.

SUGGESTED MOTION

I move to authorize staff to prepare an Encroachment Agreement between the Town of Jackson and property owner, Anvil Hotel Partners LLC, to allow a new 3" water line to encroach 15' by 12' into the Town right-of-way adjacent to West Gill Avenue, subject to final review and approval by the Town Attorney.

PLANNING

Project Number	P18-271	Applied	9/17/2018	STOL
Project Name	Encroachment - Anvil	Approved		
Type	ENCROACHMENT	Closed		
Subtype	UTILITY	Expired		
Status	STAFF REVIEW	Status		

Applicant	Farmer Payne Architects	Owner	ANVIL HOTEL PARTNERS, LLC		
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Site Address	215 N CACHE STREET	City	JACKSON	State	Zip
				WY	83001

Subdivision	SIMPSON ADDITION	Parcel No	22411628407009	General Plan
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Type of Review	Status	Dates			Remarks
		Sent	Due	Received	
Contact					
Notes					

Legal	APPROVED	9/17/2018	10/8/2018	10/4/2018
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A Cohen-Davis

Planning	APPROVED	9/17/2018	10/8/2018	10/9/2018
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Tyler Valentine
(10/9/2018 11:19 AM TV)
Please see staff report

Public Works	NO COMMENT	9/17/2018	10/8/2018	10/2/2018	PROW application 2b submitted
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Jeremy Parker



ENCROACHMENT AGREEMENT APPLICATION

Planning & Building Department

Planning Division

150 E Pearl Ave. ph: (307) 733-0440
P.O. Box 1687 fax: (307) 734-3563
Jackson, WY 83001 www.townofjackson.com

OWNER OF PROPERTY:

Name: ANVIL HOTEL PARTNERS Phone: _____

Mailing Address: 270 WEST PEARL AVE ZIP: 83001

E-mail: _____

APPLICANT/AGENT:

Name: FARMER PAYNE ARCH Phone: 307.264.0080

Mailing Address: Box 381 JACKSON, WY ZIP: 83001

E-mail: janice@farmerpaynearchitects.com

DESIGNATED PRIMARY CONTACT:

Owner _____

Applicant/Agent

PROPERTY:

Physical Address of Property: 215 NORTH CACHE STREET

Lot, Subdivision: LOTS 9-10, BLOCK 1, SIMPSON

PIDN: 22-41-16-28-4-07-009

Description of Public Right-of Way: _____

SUBMITTAL REQUIREMENTS. Three (3) hard copies and one (1) digital copy of the application package (this form, plus all applicable attachments) should be submitted to the Planning Department. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant.

Have you attached the following?

N/A Application Fee. Fees are cumulative. Applications for multiple types of permits, or for multiple permits of the same type, require multiple fees. See the currently adopted Fee Schedule in the Administrative Manual for more information.

10/29/15

Notarized Letter of Authorization. A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. If the owner is a partnership or corporation, proof that the owner can sign on behalf of the partnership or corporation is also required. Please see the Letter of Authorization template in the Administrative Manual for a sample.

Narrative Description of the Request. Provide a detailed narrative description explaining the use of the noted public right-of-way.

Exhibit. Provide an exhibit (picture, drawings, maps, plans) of the use of the noted public right-of-way including dimensions of requested encroachment.

FORMAT:

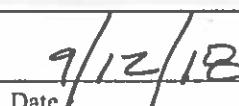
The main component of any application is demonstration of compliance with all applicable Land Development Regulations (LDRs) and Resolutions.

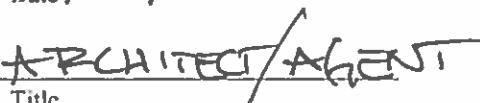
Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the abovementioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.


Signature of Owner or Authorized Applicant/Agent

JAMIE FARMER
Name Printed


Date


Title



Jamie Farmer, Principal Architect
PO Box 381 . Jackson WY . 83001
307 . 264. 0080
Jamie@FarmerPayneArchitects.com

September 13th, 2018

Town of Jackson
Attention: Town Engineer
150 East Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

Dear Town of Jackson Engineer,

This narrative description is for application for an encroachment permit into the public rights of way adjacent to Lots 9-10, Block 1, Simpson subdivision of the Town of Jackson. Specifically in the public Alley to the west of the lot and into Gill Avenue to the south of the lot. The owner wishes to provide a new 3" water line into the basement of the Anvil Motel to serve the existing Motel function as well as upgrades to the basement for a new Hostel which has been Approved with a Basic Use Permit and Building Permit with the Town of Jackson. There is an existing 2" line to the building from the alley that is to be abandoned and capped at the town water main. The new 3" line would come in from the water main in Gill Avenue and into the basement of the anvil motel into the new water entry room.

Please contact our office for any questions or concerns regarding this application.

Best regards,

A handwritten signature in black ink, appearing to read 'Jamie Farmer'.

Jamie Farmer, Principal Architect

LETTER OF AUTHORIZATION

Anvil Hotel Partners, LLC

270 West Pearl Avenue, Suite 103, Jackson, WY 83001

“Owner” whose address is: _____

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

_____, as the owner of property
more specifically legally described as: 215 North Cache Street, Jackson, WY 83001
PIDN 22-41-16-28-4-07-009

(If too lengthy, attach description)

HEREBY AUTHORIZES Jamie Farmer, Farmer Payne Architects as

agent to represent and act for Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Town of Jackson, or the Town of Jackson Planning, Building, Engineering and/or Environmental Health Departments relating to the modification, development, planning or replatting, improvement, use or occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application or any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platting or replatting, improvement, occupancy or use of any structure or land involved in the application shall take place until approved by the appropriate official of the Town of Jackson, in accordance with applicable codes and regulations. Owner agrees to pay any fines and be liable for any other penalties arising out of the failure to comply with the terms of any permit or arising out of any violation of the applicable laws, codes or regulations applicable to the action sought to be permitted by the application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

OWNER: 

(SIGNATURE) (SIGNATURE OF CO-OWNER)

Title: Owner

(if signed by officer, partner or member of corporation, L.L.C (secretary or corporate owner) partnership or other non-individual Owner)

STATE OF New York

)
SS.

COUNTY OF Suffolk

)

The foregoing instrument was acknowledged before me by Connie D. Bunch this 7th day of September, 20200

WITNESS my hand and official seal.

Connie D. Bunch

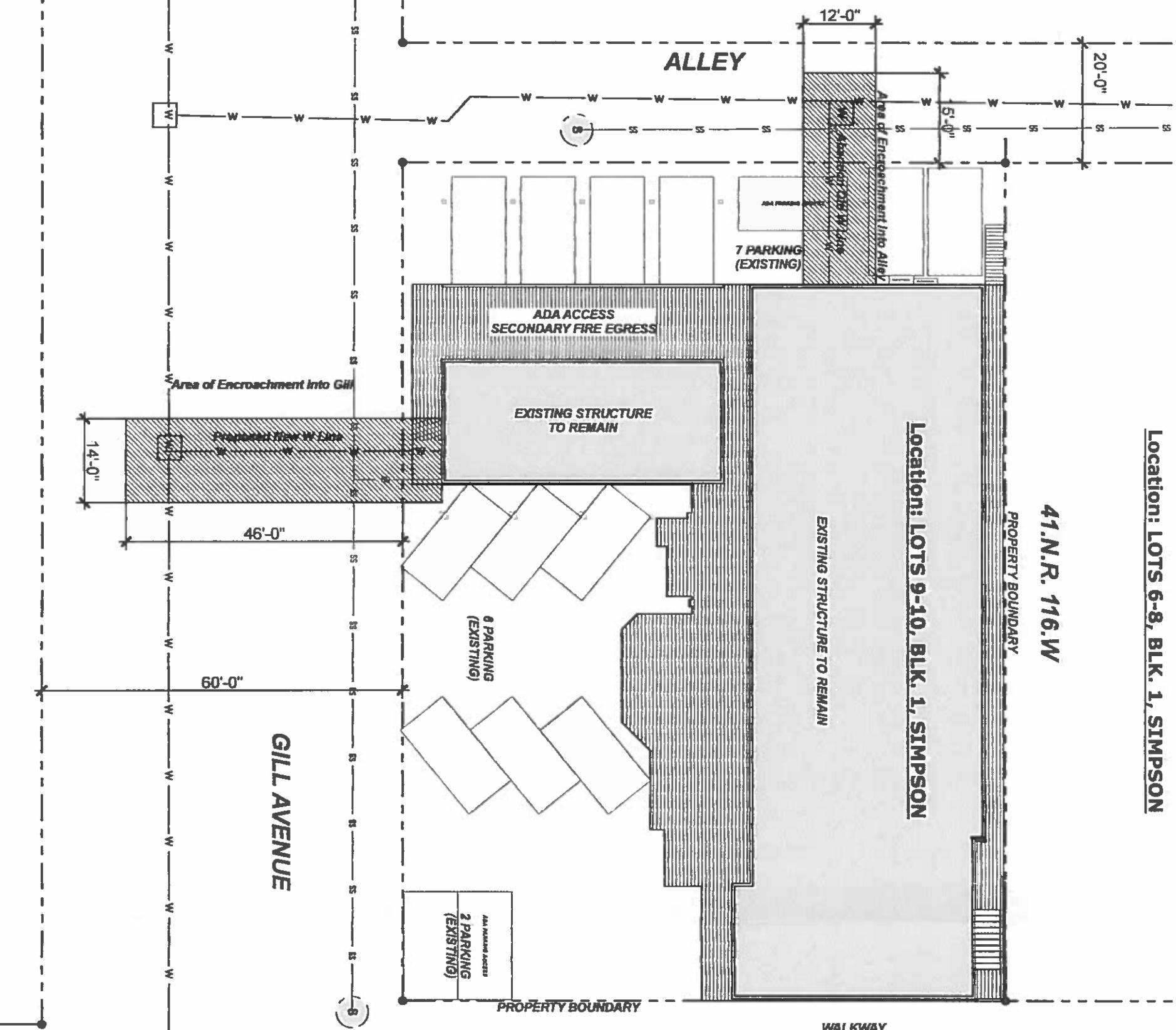
(Notary Public)

My commission expires:

(Seal)

CONNIE D. BUNCH
Notary Public, State of New York
No. 01BU6185050
Qualified in Suffolk County
Commission Expires April 14, 2020

Location: LOTS 6-8, BLK. 1, SIMPSON



GENERAL SITE PLAN NOTES (MINIMUM STANDARDS):

1. BOUNDARIES TO REMAIN THE SAME AS EXISTING (NO CHANGE TO EXTERIOR, INTERIOR REMODEL ONLY).
2. ALL EXISTING EASEMENTS TO REMAIN SAME, (NO NEW EASEMENTS AT THIS TIME).

3. ADJACENT STREETS AND ROADS & PUBLIC WALKWAYS (LABLED, NO CHANGE).

4. EXISTING ACCESS DRIVeways & PARKING TO REMAIN THE SAME (THERE ARE NO PROPOSED DRIVEWAYS OR PARKING, (NO CHANGE OF USE).

5. LOCATION OF EXISTING STRUCTURE INDICATED.

6. DIMENSIONED SETBACKS FROM PROPERTY LINES & RIGHT OF WAY.

7. GRADE OR CONTOUR LINES NOT REQUIRED DUE TO FLAT LOT.

8. LOCATIONS OF WELLS, SEPTIC SYSTEMS, LEACH FIELDS, SEWER LINES & OTHER EXISTING AND PROPOSED UTILITIES.

9. SNOW STORAGE AREAS (EXISTING).

10. REQUIRED LANDSCAPING (N/A - NO CHANGE).

11. EXISTING AND PROPOSED FENCING (N/A).

12. ALL TRENCHING AND BACKFILL TO BE DONE PER TOJ STANDARDS.

FARMER PAYNE
ARCHITECTS

James Farmer, PE, LEED AP, AIA, MLEED AP
PO Box 261 Jackson, WY 83001
307.413.3270
James@farmerpaynearchitects.com

A002

Encroachment Site Plan

ANVIL REMODEL

Issue/Revision Date
05/25/16
Encroachment Permit, Site Plan



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: October 11, 2018
MEETING DATE: October 15, 2018

SUBMITTING DEPARTMENT: Finance
DEPARTMENT DIRECTOR: Kelly Thompson
PRESENTER: Kelly Thompson, Finance Director

SUBJECT: Amendment #1 to Fiscal Year 2019 Budget

STATEMENT/PURPOSE

A resolution adopting amendments to the Town of Jackson's fiscal year 2019 budget.

BACKGROUND/ALTERNATIVES

The attached resolution proposes modifications to the Town's current FY 2019 budget. The resolution represents the 2019 amended budget divided into budget divisions (Mayor & Council, Municipal Judge, Town Attorney, etc.). Significant items include budget amendment of \$46,000 contract law enforcement at airport, \$50,770 salaries and benefits for Ombudsman under Victim Services, \$25,000 for building official services, \$4,629,200 for 155 E Pearl Ave acquisition, \$126,000 in upgrades, repairs and maintenance for 155 E Pearl Ave facilities, \$105,000 to lease 4 buses for START, \$19,600 to purchase 2 used buses for START. Capital budget carryovers from FY2018 include \$44,717 for Town Hall roof, \$250,000 for WWTP Solar Project, \$225,000 for Cache Creek Tube Phase 1, \$636,350 for Ultra Violet Disinfection System

ATTACHMENTS

- Resolution 18-17 adopting amendments to the Fiscal Year 2019 Budget.
- Exhibit A – Schedule of Increases/Decreases.

ALIGNMENT WITH COUNCIL'S STRATEGIC INTENT

The annual adoption of the fiscal year budget, and subsequent amendments, are critical to the Town's ability to accomplish its purpose and mission. The budget is a vehicle for the Council to address each Strategic Intent.

FISCAL IMPACT

The proposed budget adjustments in the attached resolution include only the updates where current division estimates vary *significantly* from current budget. The proposed budget adjustments do not address small and relatively immaterial variances between expectations and budget.

STAFF IMPACT

The staff impact of the Council's adoption of this amendment is positive, in that it will allow staff to continue with the work programs requested by Council during the formulation of the budget.

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends that the Mayor & Council approve the attached resolution.

SUGGESTED MOTION

I move to approve the resolution adopting amendments to the fiscal year 2019 budget.

Purpose:

To amend the 2019 amended budget.

Background:

The Town Council amends the adopted budget as needed during the fiscal year. The first amendment typically occurs in late September or early October, with the last amendment occurring in June before adoption of the following year's budget.

Fiscal Impact:

Amendments are funded through available fund balances or with adjustments to revenue projections.

RESOLUTION 18-17

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2019 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	305,725	-	305,725
Town Attorney	467,142	-	467,142
Municipal Judge	246,965	1,000	247,965
Administration	318,382	-	318,382
Town Clerk & Personnel	610,129	-	610,129
Finance	577,302	7,122	584,424
Information Technology	523,132	-	523,132
Planning	967,525	(9,946)	957,579
Town-Wide Services	159,960	-	159,960
Town Hall Building	168,116	10,000	178,116
PD Administration	554,769	11,999	566,768
PD Investigation	428,639	-	428,639
PD Patrol	3,075,188	48,400	3,123,588
PD Community Service	507,291	-	507,291
PD Special Operations	26,005	-	26,005
Victim Services	247,158	50,770	297,928
Animal Shelter/Control	259,253	4,863	264,116
Building Inspections	383,669	25,000	408,669
Public Works Administration	259,161	-	259,161
Streets	1,802,062	-	1,802,062
Town Engineer	463,988	-	463,988
Public Works Yard Operations	165,239	-	165,239
Public Garage Operations	97,583	-	97,583
Cemetery	19,887	-	19,887
Social Services	699,172	-	699,172
Sports and Events Center	79,203	-	79,203
Public Amenities	76,951	-	76,951
Community Promotions	257,325	5,000	262,325
County-Budgeted Joint Programs	3,308,383	-	3,308,383
Transfers Out	3,917,398	1,125,000	5,042,398
Total General Fund	20,972,702	1,279,208	22,251,910
 Affordable Housing	 285,701	 -	 285,701
Total Affordable Housing Fund	285,701	-	285,701
 Parking Exactions Fund	 35,000	 -	 35,000
Total Parking Exactions Fund	35,000	-	35,000
 Parks Exactions	 -	 -	 -
Total Park Exactions	-	-	-
 Employee Housing Fund	 234,655	 206,085	 440,740
Total Employee Housing Fund	234,655	206,085	440,740
 Animal Care Fund	 25,000	 -	 25,000
 Transfers Out	 35,000	 -	 35,000
Total Animal Care Fund	60,000	-	60,000
 Lodging Tax Fund	 483,074	 -	 483,074
 Transfers Out	 346,764	 -	 346,764
Total Lodging Tax Fund	829,838	-	829,838

Expenditures and Other Uses	Approved Budget	Increase (Decrease)	Amended Budget
Vertical Harvest Fund	42,500		42,500
Total Vertical Harvest Fund	<u>42,500</u>	<u>-</u>	<u>42,500</u>
 Snow King-Snow Making Fund	 52,552	 -	 52,552
Total Snow King-Snow Making Fund	<u>52,552</u>	<u>-</u>	<u>52,552</u>
 START Administration	 712,550	 -	 712,550
START Operations	3,670,984	105,000	3,775,984
START Capital	2,478,750	19,600	2,498,350
START Indirect Cost Allocations	54,346	-	54,346
Total START Fund Expenditures	<u>6,916,630</u>	<u>124,600</u>	<u>7,041,230</u>
 Capital Outlay	 6,572,810	 4,732,282	 11,305,092
Transfers Out	<u>-</u>	<u>60,000</u>	<u>60,000</u>
Total Capital Projects Fund	<u>6,572,810</u>	<u>4,792,282</u>	<u>11,365,092</u>
 Capital Outlay	 150,559	 -	 150,559
Total 2006 SPET	<u>150,559</u>	<u>-</u>	<u>150,559</u>
 Capital Outlay	 361,821	 279,215	 641,036
Total 2010 SPET	<u>361,821</u>	<u>279,215</u>	<u>641,036</u>
 Capital Outlay	 350,000	 225,000	 575,000
Total 2014 SPET	<u>350,000</u>	<u>225,000</u>	<u>575,000</u>
 Capital Outlay	 647,627	 -	 647,627
Total 2016 SPET	<u>647,627</u>	<u>-</u>	<u>647,627</u>
 Capital Outlay	 -	 -	 -
Total 2017 SPET	<u>-</u>	<u>-</u>	<u>-</u>
 Water Maintenance & Operation	 781,730	 -	 781,730
Water Wells	286,760	-	286,760
Water Billing & Accounting	168,789	-	168,789
Water Capital Outlay & Improvements	1,341,427	-	1,341,427
Water Loan Expenditures	108,220	-	108,220
Water Transfers Out	491,086	-	491,086
Sewage Plant Operations	874,973	-	874,973
Sewage Maint. & Operations	369,833	-	369,833
Sewage Billing & Accounting	167,982	-	167,982
Sewage Capital Outlay & Improvements	1,218,185	636,350	1,854,535
Sewage Transfers Out	491,086	-	491,086
Total Enterprise Funds	<u>6,300,071</u>	<u>636,350</u>	<u>6,936,421</u>
 Employee Insurance	 2,464,257	 -	 2,464,257
Total Insurance Fund	<u>2,464,257</u>	<u>-</u>	<u>2,464,257</u>
 Fleet Expenditures	 2,130,632	 -	 2,130,632
Total Fleet Management Fund	<u>2,130,632</u>	<u>-</u>	<u>2,130,632</u>
 Central Equipment Expenses	 514,510	 -	 514,510
Total Central Equipment Fund	<u>514,510</u>	<u>-</u>	<u>514,510</u>
 IT Services	 1,108,852	 -	 1,108,852
Total IT Service Fund	<u>1,108,852</u>	<u>-</u>	<u>1,108,852</u>

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	7,659,985	-	7,659,985
Licenses & Permits	1,011,226	-	1,011,226
Intergovernmental Revenue	10,195,931	11,475	10,207,406
Charges for Services	639,501	2,400	641,901
Fines & Forfeitures	408,226	-	408,226
Miscellaneous Revenue	183,857	-	183,857
Transfers In	1,071,518	-	1,071,518
Total General Fund	<u><u>21,170,244</u></u>	<u><u>13,875</u></u>	<u><u>21,184,119</u></u>
Licenses & Permits	30,000	-	30,000
Miscellaneous Revenue	10,000	-	10,000
Transfers In	285,701	-	285,701
Total Affordable Housing Fund	<u><u>325,701</u></u>	<u><u>-</u></u>	<u><u>325,701</u></u>
Licenses & Permits	1,000	-	1,000
Miscellaneous Revenue	200	-	200
Total Parking Exactions	<u><u>1,200</u></u>	<u><u>-</u></u>	<u><u>1,200</u></u>
Licenses & Permits	10,000	-	10,000
Miscellaneous Revenue	100	-	100
Total Park Exactions	<u><u>10,100</u></u>	<u><u>-</u></u>	<u><u>10,100</u></u>
Miscellaneous Revenue	215,660	65,000	280,660
Transfers In	1,250,000	-	1,250,000
Total Employee Housing Fund	<u><u>1,465,660</u></u>	<u><u>65,000</u></u>	<u><u>1,530,660</u></u>
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	<u><u>60,200</u></u>	<u><u>-</u></u>	<u><u>60,200</u></u>
Taxes	829,638	-	829,638
Miscellaneous Revenue	200	-	200
Total Lodging Tax Fund	<u><u>829,838</u></u>	<u><u>-</u></u>	<u><u>829,838</u></u>
Contributions & Donations	82,200	-	82,200
Total Vertical Harvest Fund	<u><u>82,200</u></u>	<u><u>-</u></u>	<u><u>82,200</u></u>
Contributions & Donations	52,752	-	52,752
Total Snow King Snow Making Fund	<u><u>52,752</u></u>	<u><u>-</u></u>	<u><u>52,752</u></u>
Intergovernmental Revenue	4,892,353	68,530	4,960,883
Charges for Services	1,320,619	-	1,320,619
Miscellaneous Revenue	4,500	-	4,500
Transfers In	346,764	-	346,764
Total START Fund Revenues	<u><u>6,564,236</u></u>	<u><u>68,530</u></u>	<u><u>6,632,766</u></u>
Intergovernmental	1,701,147	11,565	1,712,712
Miscellaneous Revenue	50,000	92,513	142,513
Transfers In	3,381,697	1,125,000	4,506,697
Total Capital Projects Fund	<u><u>5,132,844</u></u>	<u><u>1,229,078</u></u>	<u><u>6,361,922</u></u>
Miscellaneous Revenue	4,000	-	4,000
Total 2006 SPET	<u><u>4,000</u></u>	<u><u>-</u></u>	<u><u>4,000</u></u>
Miscellaneous Revenue	5,000	-	5,000
Total 2010 SPET	<u><u>5,000</u></u>	<u><u>-</u></u>	<u><u>5,000</u></u>
Taxes	-	-	-
Miscellaneous	20,000	-	20,000
Total 2014 SPET	<u><u>20,000</u></u>	<u><u>-</u></u>	<u><u>20,000</u></u>
Taxes	-	-	-
Miscellaneous	1,000	-	1,000
Total 2016 SPET	<u><u>1,000</u></u>	<u><u>-</u></u>	<u><u>1,000</u></u>
Taxes	-	-	-
Miscellaneous	-	-	-
Total 2017 SPET	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Water Intergovernmental	125,000	-	125,000
Water Charges for Services	2,437,476	-	2,437,476
Water Miscellaneous	37,000	-	37,000
Water Transfers In	-	30,000	30,000
Sewage Intergovernmental	125,000	-	125,000
Sewage Charges for Services	2,583,126	-	2,583,126
Sewage Miscellaneous	30,000	-	30,000
Sewage Transfers In	-	30,000	30,000
Total Enterprise Funds	5,337,602	60,000	5,397,602
Charges for Services	2,550,706	-	2,550,706
Miscellaneous Revenue	10,000	-	10,000
Total Employee Insurance Fund	2,560,706	-	2,560,706
Charges for Services	2,195,107	-	2,195,107
Miscellaneous Revenue	200	-	200
Transfers In	-	-	-
Total Fleet Management Fund	2,195,307	-	2,195,307
Charges for Services	553,700	-	553,700
Miscellaneous Revenue	2,000	-	2,000
Transfers In	120,000	-	120,000
Total Central Equipment Fund	675,700	-	675,700
Charges for Services	699,806	-	699,806
Miscellaneous Revenue	200	-	200
Transfers In	175,812	-	175,812
Total IT Service Fund	875,818	-	875,818
CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	197,542	(1,265,333)	(1,067,791)
Affordable Housing	40,000	-	40,000
Parking Exactions Fund	(33,800)	-	(33,800)
Park Exactions Fund	10,100	-	10,100
Employee Housing Fund	1,231,005	(141,085)	1,089,920
Vertical Harvest Fund	39,700	-	39,700
Snow Making Fund	200	-	200
Animal Care Fund	200	-	200
Lodging Tax Fund	-	-	-
Start Fund	(352,394)	(56,070)	(408,464)
Capital Projects	(1,439,966)	(3,563,203)	(5,003,169)
2006 SPET	(146,559)	-	(146,559)
2010 SPET	(356,821)	(279,215)	(636,036)
2014 SPET	(330,000)	(225,000)	(555,000)
2016 SPET	(646,627)	-	(646,627)
2017 SPET	-	-	-
Enterprise Funds	(962,469)	(576,350)	(1,538,819)
Employee Insurance Fund	96,449	-	96,449
Fleet Management Fund	64,675	-	64,675
Central Equipment Fund	161,190	-	161,190
IT Services Fund	(233,034)	-	(233,034)

PASSED, APPROVED, & ADOPTED this 15th day of October , 2018

Town of Jackson

By: _____

**Pete Muldoon
Mayor**

ATTEST:

By: _____
Sandy Birdyshaw
Town Clerk

Exhibit A -Schedule of Increases|Decreases

General Fund Expenditures and Other Uses		
Municipal Judge		
Salaries & Wages - Regular	1,000	Salary Adjustment
Finance		
Salaries & Wages - Regular	5,800	Salary Adjustment
FICA & Medicare	444	Salary Adjustment
Wyoming Retirement	860	Salary Adjustment
Workers' Compensation	19	Salary Adjustment
Planning		
Salaries & Wages - Regular	(8,100)	Salary Adjustment
FICA & Medicare	(620)	Salary Adjustment
Wyoming Retirement	(1,200)	Salary Adjustment
Workers' Compensation	(26)	Salary Adjustment
Town Hall		
155 Pearl St Exp - Commercial	10,000	Repairs and Maintenance
Patrol - Administration		
Salaries & Wages - Regular	9,870	Salary Adjustment
FICA & Medicare	755	Salary Adjustment
Wyoming Retirement	1,110	Salary Adjustment
Workers' Compensation	264	Salary Adjustment
Police - Patrol		
Professional Services	46,000	Contract Law Enforcement for Airport
Overtime	2,400	Music Events; Offsetting Revenue
Victim Services		
Salaries & Wages - Regular	20,864	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
FICA & Medicare	1,596	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Health Insurance	22,429	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Vision Insurance	264	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Dental Insurance	1,168	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Wyoming Retirement	3,092	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Workers' Compensation	557	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
State Unemployment	200	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Disability/Life Insurance	600	Make Ombudsman FTE Under Victim Services, approved at 6/18/18 Council Meeting
Animal Shelter/Control		
Salaries & Wages - Regular	4,000	Salary Adjustment
FICA & Medicare	306	Salary Adjustment
Wyoming Retirement	450	Salary Adjustment
Workers' Compensation	107	Salary Adjustment
Building Inspections		
Professional Services	25,000	Third Party Plan Review, Inspection and Building Official Services
Community Promotion		
Local Promotion	5,000	Jackson Hole WILD Fest sponsorship approved at 9/18/18 Council Meeting
Transfers Out		
Transfer to Capital Projects	1,125,000	Transfer for 155 E Pearl Ave Acquisition
Total General Fund	<u>1,279,208</u>	

Special Revenue Fund Expenditures and Other Uses

Employee Housing Fund		
Rent - Teton County Weed/Pest	15,675	1 BR bunkhouse and the 4 BR Lockoff
Rent - Wildflower Court	24,000	Lease Approved at February 5, 2018 Council Meeting
Rent - 1177 Meadowlark Lane	21,280	Lease Unit for 9 Months
Rent - Garnick Units	29,130	Lease Unit for 7 Months
155 Pearl St Exp - Housing	116,000	Upgrades, Repairs and Maintenance
START Operations		
Bus Leases	105,000	4 Bus leases
START Capital		
Buses	19,600	2 Used Buses
Total Special Revenue Fund	<u>330,685</u>	

Capital Project Fund Expenditures and Other Uses

Capital Projects Fund		
Hansen Sidewalk	25,000	Planning & Engineering Approved at June 18, 2018 Council Meeting
W. Kelly Ave - Sidewalk	14,600	Exceeded budget

S. Milward St - Sidewalk	7,200	Exceeded budget
Fire Resistant Cedar Shakes	44,717	Capital Project Budget Rollover from FY2018
CNG Facility	11,565	Capital Project Budget Rollover from FY2018
155 Pearl Street Acquistion	4,629,200	155 E Pearl Ave Acquisition
Transfer to Water Fund	30,000	Debt Service Interfund Loan for 155 E Pearl Ave Acquisition
Transfer to Sewage Fund	30,000	Debt Service Interfund Loan for 155 E Pearl Ave Acquisition
2010 SPET Fund		
Install Old TH PV Sys at PW	17,650	Capital Project Budget Rollover from FY2018
Town of Jackson WWTP Solar	250,000	Capital Project Budget Rollover from FY2018
CNG Station	11,565	Capital Project Budget Rollover from FY2018
2014 SPET Fund		
Cache Creek Tube - Phase 1	225,000	Capital Project Budget Rollover from FY2018
Total Capital Projects Fund	<u>5,296,497</u>	

Water Fund Expenditures and Other Uses

Total Water Fund

Sewer Fund Expenditures and Other Uses

Sewer Capital Outlay

Ultra Violet System Upgrades 636,350 Capital Project Budget Rollover from FY2018

Total Sewage Fund

636,350

Internal Service Fund Expenditures and Other Uses

Total Internal Service Fund

Total Expenditures and Other Uses

7,542,739

General Fund Revenues and Other Sources

Police Ser-Special Event/Other

2,400 Music Events; Offsetting Revenue

County Reimb- Planning

(5,470) Salary Adjustment

County Reimb - Victim Services

16,945 County Match for Salary Adjustment

Total General Fund

13,875

Special Revenue Fund

Employee Housing Fund

Rents - TC Weed and Pest Unit	12,000
Rents - Wildflower Court	24,000
Rents - 1177 Meadowlark Lane	9,000
Rent - Garnick Units	14,000
Rents - 155 E Pearl Housing	6,000

1 BR bunkhouse and the 4 BR Lockoff
Offsetting Revenue, Wildflower Court Lease
Offsetting Revenue, Meadowlark Lease
Offsetting Revenue, Garnick Units
Employee Housing Rent

START Fund

Teton County Grant - Start

68,530 County Match Revenue for Used Buses and Leases

Total Special Revenue Fund

133,530

Water Revenues and Other Sources

Transfer In Capital Proj Fund

30,000 Debt Service Interfund Loan for 155 E Pearl Ave Acquisition

Total Water Revenues and Other Sources

30,000

Sewer Revenues and Other Sources

Transfer In Capital Proj Fund

30,000 Debt Service Interfund Loan for 155 E Pearl Ave Acquisition

Total Sewer Revenues and Other Sources

30,000

Capital Project Revenues and Other Sources

Capital Projects Fund

TC CNG Fueling Station	11,565
Rent - 155 Pearl Street Commercial	92,513
Transfer In - General Fund 5th	1,125,000
Total Capital Projects Fund	<u>1,229,078</u>

Offsetting EMP Revenue
Per Lease approved 9/17/18 Council meeting
Transfer for 155 E Pearl Ave Acquisition

Internal Service Fund Revenues and Other Sources

Total Internal Service Fund

Total Revenues and Other Sources

1,436,483



TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: October 10, 2018

MEETING DATE: October 15, 2018

SUBMITTING DEPARTMENT: Administration

DEPARTMENT DIRECTOR: Larry Pardee

PRESENTER: Roxanne Robinson, Assistant Town Manager

SUBJECT: Employee Appointments to Human Services Core Committee

STATEMENT/PURPOSE

To consider the appointment of two Town staff representatives to a Human Services Planning “Core Committee” to guide the County’s development and release of a Request for Proposals (RFP) related to human services planning efforts, and to make recommendations on the subsequent and associated award of bid.

BACKGROUND/ALTERNATIVES

In a January 2017 Board retreat, the Board of County Commissioners (BCC) selected Health and Human Services as an area of focus for their work in 2017-2018. This issue was also discussed at the 2018 Town Council retreat. As a part of that focus, subsequent County discussions centered on the development of a Resource Allocation Model for use by the BCC in making funding decisions related to human services budget requests. There was recognition that such a Resource Allocation Model would require foundational information from a community Human Services Plan and corresponding System-Wide Evaluation Plan. A potential path forward was considered by the BCC and Town Council at the December 2017 Joint Information Meeting. However, due to concerns raised with the recommendation presented at that time, staff was directed to reengage with the human service sector to discuss alternate strategies.

Town and County staff and members of the Human Services Council worked together from January through September 2018 to discuss such alternate strategies. Through many meetings over the course of those nine months, several options and potential paths forward were considered and vetted. Attached to this staff report is the final, consensus product of the dedicated work of that group. It reflects an outline of a planning process to guide the community in a shared vision for Human Services, resulting also in the development of system outcomes and a funding model to be used by Teton County and potentially the Town of Jackson. The Town Council has not committed to using the funding model that would be developed nor has the Council authorized funding for development of the plan. During the FY19 Budget meetings, the Council indicated they would consider funding the development of the plan and the model at a future date.

A part of that process calls for the development of a “Core Committee”. A total of six members will make up the Core Committee, consisting of 2 representatives from the non-profit human services sector, 2 from the Town of Jackson, and 2 from Teton County. The task of the Core Committee will be to write a Request for Proposals for a consultant to provide services outlined in Phases 1-3. Members of the Core Committee will evaluate proposals and make a recommendation to the Town and County for a consultant to perform the three phases of this project.

The BCC is being asked to appoint the Board of County Commissioners Administrator and the Director of the Health Department as their representatives because they have been involved in the development of the process to date. The Assistant Town Manager has also been involved in the development of the process.

Staff recommends the Town Council appoint the Town Manager and the Assistant Town Manager to represent the Town of Jackson in this process and serve on this Core Committee. There is no financial commitment on the part of the Town at this point other than staff involvement. However for the initiative to proceed, regardless of monetary involvement, it is important the Town participate in the process in this manner.

The Town Council has many options, several are listed below:

1. Appoint the Town Manager and the Assistant Town Manager to represent the Town of Jackson and serve in this process and serve on the Human Services Planning Core Committee.
2. Discuss the request and continue any action to the November 5, 2018 Town Council meeting.
3. Take no action at this time.
4. Other.

STAKEHOLDER ANALYSIS

Representatives from the Human Services Council have worked with staff from the Town and County to develop the attached process outline. The Town, County, and non-profit human services sector will continue to collaborate on this initiative through the core committee's work and recommendation.

ATTACHMENTS

Human Services Planning Process Outline

FISCAL IMPACT

There is no fiscal impact to the development of the core committee. The committee's recommendation will ultimately have a fiscal impact tied to the award of bid, which will come before the Town Council and BCC under separate cover, at a later date.

STAFF IMPACT

The two staff members appointed will be required to dedicate time to the development and release of an RFP and also to the review of the responses and development of a recommendation for consideration by the County Commissioners and Town Council. This impact is estimated at approximately 15-20 hours per employee but will vary dependent on the actual number of responses received.

LEGAL REVIEW

A legal review of this item has not been requested. Legal would be involved in any review of a contract for services once the process reaches that point.

RECOMMENDATION

Staff recommends appointing Town Manager Larry Pardee and Assistant Town Manager Roxanne Robinson to represent the Town of Jackson and serve on the Human Services Planning Core Committee.

SUGGESTED MOTION

Staff recommends appointing Town Manager Larry Pardee and Assistant Town Manager Roxanne Robinson to represent the Town of Jackson and serve on the Human Services Planning Core Committee.

Synopsis for PowerPoint (120 words max):

Background:

To consider the appointment of two Town staff representatives to a Human Services Planning "Core Committee" to guide the County's development and release of a Request for Proposals (RFP) related to human services planning efforts, and to make recommendations on the subsequent and associated award of bid.

Teton County Human Services

Planning for a Healthy Future

An outline of a planning process to guide the community in a shared vision for Human Services, resulting also in the development of system outcomes and a funding model to be used by the Town of Jackson and Teton County.

This project is a collaborative partnership between the non-profit Human Services sector, the Town of Jackson and Teton County.

The “Core Committee” will consist of 2 representatives from the non-profit human services sector, appointed by the Human Service Council. At a minimum one representative will be a current Human Service Council member. Two employees from the Town of Jackson and two employees from Teton County will be appointed by the Town of Jackson and the Board of County Commissioners. A total of six members will make up the Core Committee.

The task of the Core Committee will be to write a Request for Proposals for a consultant to provide services outlined in Phases 1-3. Members of the Core Committee will evaluate proposals and make a recommendation to the Town and County for a consultant to perform the three phases of this project.

The Core Committee will strive for consensus in recommendations to the Town Council and the Board of County Commissioners. However, if this is not possible, the majority position will be presented along with justification for any minority position(s).

PHASE I – Human Services System Plan

Definition: A comprehensive, community human services plan for the Town of Jackson and Teton County to develop a shared vision, mission, values and guiding principles to inform system wide goals

Outcome – A Human Service Plan

PHASE II – System Evaluation to Support Shared Outcomes

Definition: A system wide evaluation plan to measure outcomes and define success through a shared measurement system and platform.

Outcome – A System Wide Evaluation Plan

PHASE III – Resource Allocation Model for the System

Definition: A resource allocation model to be used by elected officials for making evidence-based funding decisions in a variety of funding climates.

Outcome – A Resource Allocation Model

MEMORANDUM

TO: Mayor and Town Council
FR: Larry Pardee, Town Manager
DT: October 15, 2018
RE: Town Manager's Report

Sales Tax

The Town budgeted a total of \$1,106,184 in lodging tax revenues for FY19 from the 30% visitor impact portion combined with the 10% general fund portion. We have collected \$542,702 to date which is 49.1% of total projected collections. October 2018 revenue represents collections from August 2018. These amounts are tracked through the Special Revenue Fund for the Lodging Tax.

Sales tax collections year to date are 3.6% over last year. October collections fell 1.5% over the same collection period last year. However last year was the eclipse which resulted in unusually high collections. Collections are currently tracking at \$190,577 more than budgeted. However, we are only four months into collections and we still have November 2018 through June 2019, collections to account for before realizing any unanticipated revenue. October 2018 revenue represents collections from August 2018.

Special Meetings in November on Snow King

There are three special meetings scheduled in November to allow the Council sufficient time to work through the Snow King Resort Master Plan Base Area amendments. These meetings involve public comment, Council deliberation and optimally, a Council decision on the issue. The schedule is as follows:

Date	Time	Location	Purpose
13-Nov-18	5:30 - 10:00 PM	Lodge at Jackson Hole Conference Center	Staff and Applicant Presentations and Public Comment
14-Nov-18	1:00 - 5:00 PM	Council Chambers Town Hall	Council Deliberation, Discussion and Questions of Staff
15-Nov-18	1:00 - 5:00 PM	Council Chambers Town Hall	Council Deliberation, Discussion, Questions of Staff and Council Action

Staff will be working diligently to inform the public through press releases, ads, and social media of the meeting dates and the opportunities to make public comment. Additional meetings may also be necessary, additional dates that staff are looking at include November 26 and December 10. The goal of these meetings will be for the Town Council to conclude their review and decision if possible by the end of the year. In order to prepare for these meetings, it may be beneficial for the Town Council to

review the archived Planning Commission meetings on our website that were held on September 19, 20 and October 3, 2018 and the associated staff reports. This will provide a detailed analysis of the master plan by staff and the Planning Commission discussion and final recommendations.

Downtown Parking Management Study Open House

Staff and our consultant are planning on hosting a Public Open House to present the results and gain public comment on the Downtown Parking Management Study. The Public Open House will be held on Wednesday, October 24, 2018 at 6:00 at The Wort Hotel. Council attendance at this presentation would be beneficial but not necessary. The Open House will not be a Special Town Council Meeting. Staff and the consultant will also be completing a series of 6-8 interviews with stakeholders on downtown parking on October 24 and 25 and launching an online public survey on downtown parking during this time. A draft report with alternatives and recommendations will be available towards the end of the year.

Summary of Accounting for Purchase of 155 East Pearl Avenue

The 155 East Pearl Avenue acquisition price of \$4,625,000 will be funded with \$500,000 Capital Projects Fund, \$1,125,000 General Fund, and \$1,500,000 from both the Water and Sewage Utility funds. The Capital Projects Fund will record a \$1,500,000 interfund payable to each utility.

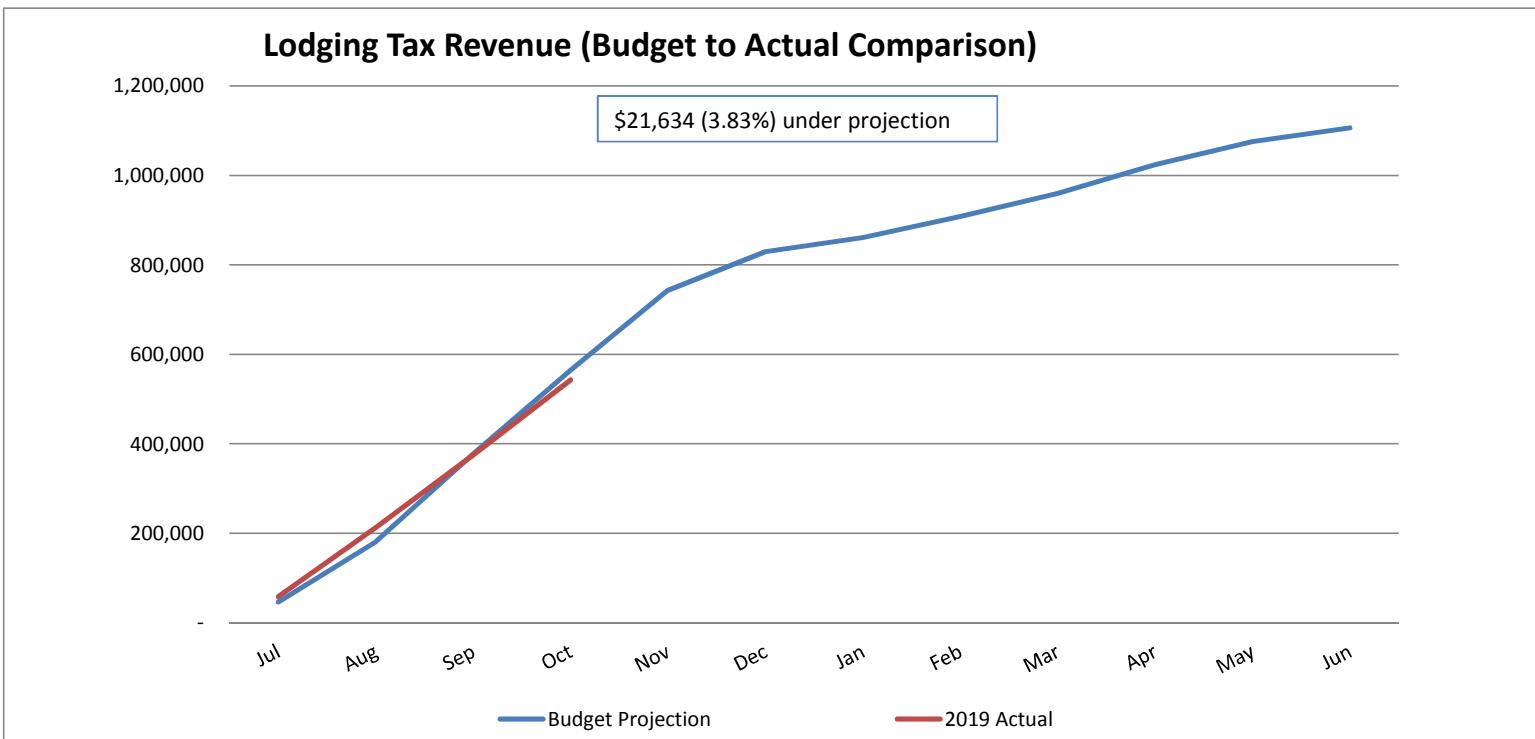
Interfund balances are generally short-term loans to cover temporary cash deficits in various funds. We have chosen a long-term interfund payable (loan) to ensure adequate cashflow and maintain healthy fund balances. Per WY Statute 16-4-117 Interfund loans: "The governing body may authorize interfund loans from one (1) fund to another at interest rates and terms for repayment as it may prescribe and may invest available cash in any fund as provided by law." The maturity date for this interfund payable (loan) will be September 30, 2023, 5 years from the date of the property purchase. The Capital Projects Fund will repay the utility funds in monthly installments utilizing current interest rates earned on pooled cash. This ensures the utility funds remain stable and does not affect user rates. Council has the option of prepaying principal early. The Capital Projects Fund will budget for interest expense within the transfers section.

Each year the interfund payable will be carried as a current and non-current liability in the Capital Projects Fund with the current portion being the principal payment due in the next fiscal year. Each year the interfund receivable will be carried as a current and non-current asset in the utility funds with the current portion being the principal payment to be received in the next fiscal year.

Each fiscal year's budget will show that there are funds dedicated to the repayment of these loans from the utility funds and those dedicated funds cannot be expended for other purposes. With the acceptance of the Town Manager's Report, staff will proceed to account for the approved purchase of this property in the manner outlined. Should the Council wish to account for the approved purchase of this property differently, direction can certainly be provided to staff.

TOWN OF JACKSON, WYOMING
LODGING TAX REPORT
October-18

Month Received (2 mos. lag)	Lodging Tax - Total				Town				County																																									
	Total	Promotion T&T Board	Visitor Impact	General Fund	Visitor Impact	General Fund	Total	T/C Split Percent	Visitor Impact	General Fund	Total	T/C Split Percent																																						
FY2019:																																																		
July	\$ 323,950	\$ 194,370	\$ 97,185	\$ 32,395	\$ 43,597	\$ 14,532	\$ 58,130	44.9%	\$ 53,588	\$ 17,863	\$ 71,450	55.1%																																						
August	1,096,755	658,053	329,027	109,676	115,982	38,661	154,642	35.3%	213,045	71,015	284,060	64.7%																																						
September	1,194,277	716,566	358,283	119,428	121,243	40,414	161,657	33.8%	237,040	79,013	316,054	66.2%																																						
October	1,158,899	695,340	347,670	115,890	126,204	42,068	168,272	36.3%	221,466	73,822	295,288	63.7%																																						
November	-	-	-	-	-	-	-	-	-	-	-	-																																						
December	-	-	-	-	-	-	-	-	-	-	-	-																																						
January	-	-	-	-	-	-	-	-	-	-	-	-																																						
February	-	-	-	-	-	-	-	-	-	-	-	-																																						
March	-	-	-	-	-	-	-	-	-	-	-	-																																						
April	-	-	-	-	-	-	-	-	-	-	-	-																																						
May	-	-	-	-	-	-	-	-	-	-	-	-																																						
June	-	-	-	-	-	-	-	-	-	-	-	-																																						
Totals	\$ 3,773,882	\$ 2,264,329	\$ 1,132,164	\$ 377,388	\$ 407,026	\$ 135,675	\$ 542,702	36.0%	\$ 725,138	\$ 241,713	\$ 966,851	64.0%																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th></th> <th>Visitor Impact</th> <th>General Fund</th> <th>Total</th> </tr> <tr> <td>TOJ Budget</td> <td>\$ 829,638</td> <td>\$ 276,546</td> <td>\$ 1,106,184</td> </tr> <tr> <td>Budget Remain</td> <td>\$ 422,612</td> <td>\$ 140,871</td> <td>\$ 563,482</td> </tr> <tr> <td>Earned</td> <td></td> <td></td> <td>49.1%</td> </tr> <tr> <td>Remaining</td> <td></td> <td></td> <td>50.9%</td> </tr> </table>					Visitor Impact	General Fund	Total	TOJ Budget	\$ 829,638	\$ 276,546	\$ 1,106,184	Budget Remain	\$ 422,612	\$ 140,871	\$ 563,482	Earned			49.1%	Remaining			50.9%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>12 Month Rolling Avg</td> <td>8.4%</td> </tr> </table>		12 Month Rolling Avg	8.4%	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th></th> <th>FY2018 Year-to-Date</th> <th>FY2019 Year-to-Date</th> <th>Increase (Decrease)</th> </tr> <tr> <td>T&T 60%:</td> <td>\$ 2,230,934</td> <td>\$ 2,264,329</td> <td>\$ 33,395</td> </tr> <tr> <td>TOJ 30% Visitor:</td> <td>404,663</td> <td>407,026</td> <td>2,363</td> </tr> <tr> <td>TOJ 10% General:</td> <td>134,888</td> <td>135,675</td> <td>788</td> </tr> </table>								FY2018 Year-to-Date	FY2019 Year-to-Date	Increase (Decrease)	T&T 60%:	\$ 2,230,934	\$ 2,264,329	\$ 33,395	TOJ 30% Visitor:	404,663	407,026	2,363	TOJ 10% General:	134,888	135,675	788
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TOWN OF JACKSON, WYOMING
SALES TAX COLLECTIONS (4% and 1%)
October-18

Receipt Month	15/16 Percent				16/17 Percent				17/18 Percent				18/19 Percent				12 Mth Sales	
	FY2015	FY2016	15/16 Change	Change	FY2017	16/17 Change	Change	FY2018	17/18 Change	Change	FY2019	18/19 Change	Change	Avg	Month			
Jul	\$ 621,792	\$ 713,141	\$ 91,349	14.7%	\$ 807,564	\$ 94,423	13.2%	\$ 807,972	\$ 408	0.1%	\$ 890,746	\$ 82,774	10.2%	11.1%	May			
Aug	1,249,588	1,287,639	38,051	3.0%	1,411,501	123,863	9.6%	1,551,376	139,875	9.9%	1,711,050	159,674	10.3%	11.2%	Jun			
Sep	1,488,138	1,705,468	217,330	14.6%	1,920,244	214,777	12.6%	1,971,647	51,402	2.7%	1,979,587	7,941	0.4%	10.8%	Jul			
Oct	1,513,838	1,750,353	236,515	15.6%	1,665,117	(85,236)	-4.9%	1,897,973	232,856	14.0%	1,868,746	(29,227)	-1.5%	8.7%	Aug			
Nov	1,523,192	1,420,820	(102,372)	-6.7%	1,533,746	112,925	7.9%	1,850,527	316,781	20.7%	-	---	---	---	Sep			
Dec	826,299	1,002,143	175,844	21.3%	1,046,289	44,146	4.4%	1,054,095	7,806	0.7%	-	---	---	---	Oct			
Jan	587,477	600,037	12,560	2.1%	655,026	54,989	9.2%	680,672	25,645	3.9%	-	---	---	---	Nov			
Feb	822,382	831,587	9,205	1.1%	1,032,128	200,542	24.1%	1,166,026	133,898	13.0%	-	---	---	---	Dec			
Mar	683,968	850,550	166,581	24.4%	947,188	96,639	11.4%	1,066,105	118,917	12.6%	-	---	---	---	Jan			
Apr	712,992	915,256	202,263	28.4%	859,580	(55,676)	-6.1%	1,041,459	181,879	21.2%	-	---	---	---	Feb			
May	815,782	842,792	27,010	3.3%	874,371	31,579	3.7%	1,010,453	136,082	15.6%	-	---	---	---	Mar			
Jun	544,020	610,312	66,292	12.2%	660,771	50,459	8.3%	728,398	67,628	10.2%	-	---	---	---	Apr			
Totals	\$ 11,389,469	\$ 12,530,098	\$ 1,140,628	10.0%	\$ 13,413,526	\$ 883,428	7.1%	\$ 14,826,704	\$ 1,413,178	10.5%	\$ 6,450,129	\$ 221,161	3.6%					

Budgeted Sales Tax for FY 2018 4.00% \$ 14,576,001
 Budgeted Sales Tax Year-to-Date 4.00% 6,259,552
 Actual Sales Tax Collected Year-to-Date 6,450,129
 Leading (Lagging) Budget - through October \$ 190,577

