

1. Agenda

Documents:

[TOWN COUNCIL REGULAR MEETING AGENDA.PDF](#)

2. Consent Calendar

Documents:

[DECEMBER 18, 2017 - REGULAR MEETING.PDF](#)

[DECEMBER 18, 2017 - WORKSHOP.PDF](#)

[DISBURSEMENTS.PDF](#)

[MEMORANDUM OF UNDERSTANDING WITH SALT LAKE EXPRESS FOR BUS
PARKING.PDF](#)

[OFFICIAL DEPOSITORIES FOR 2018.PDF](#)

3. Public Hearings, Discussion And/Or Possible Action Items

Documents:

[RESORT LIQUOR LICENSE TRANSFER OF OWNERSHIP -SPRINGHILL SUITES
MARRIOTT.PDF](#)

4. Resolutions

Documents:

[RESOLUTION 18-01.PDF](#)

5. Matters From The Town Manager

Documents:

[TOWN MANAGERS REPORT.PDF](#)

Jackson Town Council Regular Meeting

Tuesday, January 2, 2018

6:00 PM

Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

I. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Announcements/Proclamations

II. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item, or send an email to Council@jacksonwy.gov.

III. CONSENT CALENDAR

- A. Minutes
 - 1. December 18, 2017 workshop
 - 2. December 18, 2017 regular meeting
- B. Disbursements
- C. Official Depositories for 2018
- D. Memorandum of Understanding with Salt Lake Express for Bus Parking

IV. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Administration
 - 1. Resort Liquor License Transfer of Ownership -Springhill Suites Marriott (Sandy Birdyshaw, Town Clerk)

V. RESOLUTIONS

- A. Resolution 18-01: Stop Intersection at South Cache Drive and Kelly Avenue and at Hansen Street and Redmond Avenue (Larry Pardee, Public Works Director)

VI. ORDINANCES

VII. MATTERS FROM MAYOR AND COUNCIL

- A. Board and Commission Reports

VIII. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

IX. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

TOWN COUNCIL PROCEEDINGS

DECEMBER 18, 2017

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon

COUNCIL: Jim Stanford, Hailey Morton Levinson, Bob Lenz and Don Frank.

STAFF: Bob McLaurin, Roxanne Robinson, Audrey Cohen-Davis, Todd Smith, Larry Pardee, Johnny Ziem, Carl Pelletier, Kelly Thompson, Tyler Sinclair, Tyler Valentine, Brady Hansen, Matt Redwine, April Norton, Darren Brugmann, Michelle Weber, Kevin Meagher, and Sandy Birdyshaw

Mayor Muldoon introduced Jaime Bauer as the Town's new journeyman mechanic. A moment of silence was held in honor of former County Commissioner Bill Ashley who recently passed.

Public comment was given by Hayley Smith and Mary Mournsoff.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve the consent calendar including items A-F as presented with the following motions.

A. **To approve the meeting minutes for the November 29 and 30 special meetings, December 4 regular meeting, December 5 special meeting and two special meetings on December 11, 2017 as presented.**

B. **To approve the disbursements as presented.** Carquest \$81.49, Jackson Hole Chamber \$260.00, Ace Hardware \$971.77, Teton County Sheriff \$648.00, Delcon \$27873.12, Community Entry Services \$11750.00, Thyssen Krupp Elevator \$279.23, Evans Construction \$43483.55, Airgas Intermountain \$84.70, High Country Linen \$1651.64, Interstate Battery \$590.80, Jackson Lumber \$302.98, Jackson Hole News & Guide \$3596.33, Jackson Signs \$164.70, LVPL \$14862.74, Teton County Fund 19 \$5739.64, Nelson Engineering \$34132.10, O'Ryan Cleaners \$222.68, Smith Power Products \$213.22, Napa \$1482.12, Teton Motors \$534.75, Thompson Palmer \$30000.00, CDW-Government \$10023.00, Animal Care Clinic \$15.00, Electrical Wholesale \$36.25, Centurylink \$.12, Cummins Rocky Mountain \$8494.49, Freedom Mailing \$1791.90, RST Sand & Gravel \$142.44, Jackson Hole Community Housing \$6250.00, Teton County Special Fire \$17632.31, Sunrise Environmental \$366.88, Energy Laboratories \$118.00, Teton Country Transfer Station \$5.00, Teton County Clerk \$229731.37, Spring Creek Animal \$389.21, Blue Spruce Cleaners \$298.11, Grainger \$8.40, Teton County Fund 10 \$31439.86, Western States \$144.22, Wyoming.com \$5.00, Verizon Wireless \$5709.10, Desert Mountain Corp. \$721.69, Division of Victim Services \$725.00, Xerox Corp \$793.38, LGLP \$1000.00, Wyoming Mechanical \$100.00, Amerigas \$671.54, Kenworth \$190.20, Trevor Aitken \$61.35, Bob McLaurin \$130.6, Yellow Iron Excavation \$755.00, LDA Inc \$57.49, WY DEQ \$400.00, ER Office \$1570.38, Visa \$30753.89, Architectural Building Supply \$510.15, Advanced Glass & Trim \$270.00, Charter \$1612.26, Idaho Falls Peterbilt \$284.65, Ross Concrete \$945.00, Respond First Aid \$87.66, Gillig \$3063.02, Commercial Tire \$5515.82, Warner Truck Center \$3776.30, Long building Technology \$22712.00, Meyring & Associates \$245.10, JD Construction \$9706.00, Coban Technology \$30210.00, Silver Creek Supply \$31.93, Schow's Truck Center \$607.67, Pro Equipment \$236.10, Snake River Roasting \$513.94, Fleetpride \$90.66, Silverstar \$2297.19, Double H Bar \$50.00, Big R Ranch \$320.90, Budget Blinds \$421.88, Ridgeline \$7418.58, Wyoming Association \$425.00, Swagit \$920.00, Cornforth Consultants \$7517.24, Jackson Animal Hospital \$1708.88, Wavingatyou \$281.00, MSC Industrial Supply \$607.16, Westmatic Corp \$378.00, Neenah Foundry \$875.55, Seamless Docs \$5850.00, Toolson Telephone \$564.50, Kellerstrass \$21151.73, Y2 Consultants \$9870.00, Malwarebytes \$2999.45, Snake River MEP \$1349.75, Superior Tire \$808.00, Lepco \$1358.20, Amazon \$622.38, Casper Star Tribune \$309.00, Rich Broadcasting \$1064.00, Boreal Property Management \$18144.07, Teton Mountain Ranch \$1950.00, Pethealth Services \$14.55, Host Compliance \$10742.00, Peak Facilitation \$19910.45, Bailery O'Neal \$100.00, Sandy Birdyshaw \$18.96, Western Municipal Construction \$123210.00, Troy Yates \$5548.00, Todd Williams \$214.48, Trident Partners \$3000.00, Diane Knetzger \$63.00, Francine Bartlett \$63.00, Keely Kelleher \$63.00, Keller Associates \$8797.50, Water Werks \$190.00, Process Technology \$16990.53, G&E Home Improvement \$456.00, Radio Engineering \$366.19, Jamison Bauer \$100.00, step Back Leadership \$10000.00

C. **To accept the November 2017 Municipal Court Report as presented.**

D. **Special Event: Caroling on Town Square with the Journeys School Elementary Students.** To approve the special event application made by the Journeys School for Caroling on the Town Square on December 19, 2017, subject to the conditions and restrictions listed in the staff report.

- E. **Temporary Sign Permit: Tribe JH Christmas Eve Service P-17-236.** To approve the temporary banner in conjunction with Tribe JH, subject to three (3) conditions of approval.
- F. **Memorandum of Understanding with WYDOT for Solar Digital Speed Signs.** To approve and request the Mayor to sign the Memorandum of Understanding with WYDOT for the installation of two new solar dynamic radar signs.

Mayor Muldoon called for the vote on the motion to approve the consent calendar. The vote showed all in favor. The motion carried.

Memorandum of Understanding with PAWS of Jackson Hole for Volunteer Coordinator duties. Michelle Weber made staff comment. Amy Romaine of PAWS made comment on the software used.

A motion was made by Jim Stanford and seconded by Bob Lenz to approve the Memorandum of Understanding as presented and authorize Mayor Muldoon to execute the agreement on behalf of the Town of Jackson. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Annual Renewal of the Elks Lodge Gaming License. Sandy Birdyshaw made staff comment. Mayor Muldoon opened a public hearing to hear protests against the issuance of this license. There were none and the public hearing was closed.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve the Bingo Gaming License Renewal Application for the Benevolent & Protective Order of Elk of the USA Jackson Lodge #1713 for the 2018 calendar year and direct the Town Clerk to issue the license. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Affordable Housing Fee in Lieu Discussion. Bob McLaurin made staff comment. No action was taken on this item as it will be on the January 8, 2018 agenda for the Joint Information Meeting.

Item P17-169: Conditional Use Permit for Temporary Fire Station Pavilion at 305 W. Snow King Avenue and Item P17-210: New Stall Barn. Tyler Valentine and Matt Redwine made staff comment.

Item A: A motion was made by Hailey Morton Levinson and seconded by Jim Stanford that based upon the findings as presented in the staff report and as made by the applicant for Item P17-169, to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals, and approve a Conditional Use Permit for a temporary fire station for the property addressed at 305 W. Snow King Avenue subject to the departmental reviews attached hereto and the following three (3) conditions:

1. Jackson Hole Fire/EMS shall remove all temporary wireless communications related equipment from the site within 30 calendar days after vacating the Pavilion building.
2. Prior to submittal of a Building Permit, the applicant shall revise the plans so that the color of all new siding on the Pavilion building is either red (matching Heritage Arena) or grey.
3. At any time the Town may require the provision of additional gravel to satisfy any concerns regarding the wet/muddy seasons and its effect on the parking lot and/or Karns Avenue.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item B: A motion was made by Hailey Morton Levinson and seconded by Jim Stanford that based upon the findings as presented in the staff report and as made by the applicant for Item P17-210, to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals, and approve a Conditional Use Permit for a new stall barn for the property addressed at 305 W. Snow King Avenue subject to the departmental reviews attached hereto and the following condition:

1. Prior to submittal of a Building Permit, the applicant shall revise the plans so that the color of the new roof on the stall barn is grey.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P17-227: Amendment to Housing Mitigation at 1255 W Hwy 22. Tyler Valentine and April Norton made staff comment. Howard Kozloff made comment on behalf of the applicant.

A motion was made by Hailey Morton Levinson and seconded by Pete Muldoon to approve an amendment to the Westview Townhomes Development Plan (Item P16-085) employee housing mitigation plan and direct staff to amend the associated employee housing deed restriction subject to the following four (4) conditions of approval:

1. The restriction shall allow the owner to rent directly to qualified employees working in Teton County after One Hundred Twenty (120) days of marketing to employers.
2. The restriction shall limit leases directly to qualified employees to be no longer than twelve (12) month periods.
3. That restriction shall state that the owner must continue to market the unit to employers during the lease period with a qualified employee. If a Master Tenant is found, a Master Lease will begin when the existing lease expires.
4. The restriction shall include language regarding the distinction between a Master Tenant (Employer) and a qualified employee and that the exception to allow direct rental to a qualified employee be its own section of the restriction.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P17-048: Downtown Core Parking Study Contract with Kimley-Horn. Tyler Sinclair made staff comment. Public comment was given by Anna Olson from the Chamber of Commerce and Jack Kohler of Friends of Pathways.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to authorize the Mayor to execute a Professional Services Contract between the Town and Kimley-Horn & Associates, Inc. with a fixed-fee, not-to-exceed amount of \$79,710.00 for the completion of the Downtown Core Parking Study and Town-wide Parking and Mobility Framework Alternative A, subject to review and approval by the Town Attorney. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P17-074: Snow King Mountain Resort Master Plan Phase 2 Scope of Work and Contract with Peak Facilitation for the Community Engagement Process. Tyler Sinclair made staff comment. Discussion was held that the voting stakeholder group be made up of Town and County staff, Snow King Mountain staff, and up to ten members of the community. Bridger Teton National Forest would be included as a non-voting member. Public comment was given by Jim Genzer, Alex Romain, Leah Zamesnik of Teton Conservation Alliance, Shane Rothman, Patti Ewing, Amelia Howe. Jeff Golightly made comment on behalf of Snow King.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to execute a Professional Services Contract between the Town and Peak Facilitation with a fixed-fee, not-to-exceed amount of \$30,080.00 for the Snow King Community Engagement Process, subject to review and approval by the Town Attorney and as directed by Council tonight, to include the Town of Jackson and Snow King as stakeholders. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council.

Board and Commission Reports. Hailey Morton Levinson gave an update from the Energy Conservation Works board that Ted Ladd representing Lower Valley had stepped down. Ladd had been on the board since its formation. LVE appointed Scott Anderson as the replacement.

A motion was made by Bob Lenz and seconded by Hailey Morton Levinson to approve travel for Council attending the CAST meeting in Mountain Home, Colorado January 18-19, 2018. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Pete Muldoon made comment on a training coordinated by April Norton on housing finance in late January or February. There was general interest in the training.

Town Manager's Report. A motion was made by Don Frank and seconded by Hailey Morton Levinson to accept the Town Manager's Report. The Town Manager's Report contained an update on Sales and Lodging Tax, CAST meeting January 18-19 in Mountain Village, CO, and Leadership Training. Mr. McLaurin added that Salt Lake Express (SLE) has requested to park a bus at the START facility. They will be handling pickups from many in-town hotels to supplement START service. A memorandum of understanding will be negotiated with SLE for parking the bus at the Town's facility. Mayor Muldoon called for a vote. The vote showed all in favor and the motion carried.

Wayne Oberg the former Finance Director for the Town made comment on the quality of Town staff and presented Bob McLaurin with a gift for his upcoming retirement.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Bob Lenz to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:18 P.M.

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
minutes: spb
Published JH News & Guide: December 27, 2017

TOWN COUNCIL PROCEEDINGS

DECEMBER 18, 2017

JACKSON, WYOMING

The Jackson Town Council met in workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon

COUNCIL: Jim Stanford, Hailey Morton Levinson, Bob Lenz and Don Frank.

STAFF: Bob McLaurin, Roxanne Robinson, Larry Pardee, Audrey Cohen-Davis, Todd Smith, April Norton, Lea Colasuonno, Brian Schilling, Tyler Sinclair, Brian Lenz, and Sandy Birdyshaw.

Residential Rental Regulations. Audrey Cohen-Davis, Lea Colasuonno, Bob McLaurin, and April Norton made staff comment and discussion was held that the Town may reiterate state and/or federal non-discrimination law regarding housing, and federal anti-retaliation law regarding housing as ordinance(s) and enforce them within the Town through Contested Case Rules which is an administrative process. Whether to create a licensing program which would require a business license for persons leasing one or more residential units, creating an ombudsman position, assistance through Access to Justice.

A motion was made by Hailey Morton Levinson and seconded by Don Frank to continue this item based on discussion had today. The vote showed all in favor and the motion carried.

Blair Drive Kids Bike Loop Project. Brian Schilling made staff comment on a proposal to encourage early development in biking skills for children. The proposal included a track parallel to Blair Drive on the Town-owned parcel west of the Community Gardens. The bike loop would be a simple, beginner-level dirt trail and offer a safe place for children to learn basic skills of off-road or mountain bike riding. Andy Weenig of the Pathways Taskforce made comment on the amount of pathways use seen at this location. Public comment was given by Chris Owen of Friends of Pathways and Jessica Jaubert. This item was for information purposes only.

Stop Sign at S. Cache and Kelly Discussion. Larry Pardee and Brian Lenz made staff comment on traffic and speed studies conducted at the intersection of South Cache and Kelly Avenue.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to make the intersection of Kelly Avenue and South Cache Drive a 4-way stop and to work with property owner on the NW corner to trim the tree that obscures the sight distance (approving staff alternative 2. Improve vehicle sight distance by addressing the tree and adding fifteen feet of red no parking zones to each leg of the intersection. And 3. Convert intersection to an all way stop.) The vote showed all in favor and the motion carried.

4-Way Stop at Redmond and Hansen Discussion. Brian Lenz, Larry Pardee, and Todd Smith made staff comment traffic and speed studies conducted at the intersection of Redmond Street and East Hansen Avenue.

A motion was made by Jim Stanford and seconded by Don Frank to direct staff to make the intersection at Redmond and Hansen a 4-way stop. The vote showed all in favor and the motion carried.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to direct staff to reduce the speed limit to 20 mph on Redmond. The vote showed 4-1 in favor with Lenz opposed and the motion carried.

A motion was made by Hailey Morton Levinson and seconded by Pete Muldoon to direct staff to install speed radar signs on Redmond. The vote showed 3-2 in favor with Stanford and Lenz opposed and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded Bob Lenz to adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii) and (x). The vote showed all in favor and the motion carried. The meeting adjourned at 4:59 P.M.

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
minutes:spb
Published JH News & Guide: December 27, 2017

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	JACKSON CURBSIDE INC.	00025245	RECYCLING @ START	12/10/2017	360.00	.00	
2	JACKSON CURBSIDE INC.	00025252	RECYCLING @ TOWN HALL- O	12/10/2017	375.00	.00	
Total 2:					735.00	.00	
5	CARQUEST AUTO PARTS INC.	6090-344988	ITT VALUE HIGH PRESS	05/26/2017	4.24	.00	
5	CARQUEST AUTO PARTS INC.	6090-370098	BRK PAD PLAT SEMI-MET	11/29/2017	78.35	.00	
5	CARQUEST AUTO PARTS INC.	6090-371587	BED LINERS	12/12/2017	370.00	.00	
5	CARQUEST AUTO PARTS INC.	6090-371872	BED MAT	12/14/2017	121.90	.00	
5	CARQUEST AUTO PARTS INC.	6090-371949	TRANSMISSION FILTER	12/14/2017	15.28	.00	
5	CARQUEST AUTO PARTS INC.	6090-372067	CREDIT: RETURN BED LINERS	12/15/2017	370.00-	.00	
5	CARQUEST AUTO PARTS INC.	6090-372152	BTRY-PLATM AGM	12/16/2017	168.99	.00	
5	CARQUEST AUTO PARTS INC.	6090-373395	XTREME BLUE -20 WWF	12/28/2017	468.00	.00	
Total 5:					856.76	.00	
21	ADVANCED INDUSTRIAL SUPP	5134551	ISC SENSOR FOR MX4/VENTIS,	12/14/2017	183.51	.00	
Total 21:					183.51	.00	
36	IDAHO STATE TAX COMMISSIO	122717	DECEMBER WITHHOLDINGS	12/27/2017	3,535.00	3,535.00	12/28/2017
Total 36:					3,535.00	3,535.00	
51	ACE HARDWARE	586510	RUBBER SPNG, STRAP HOLD D	12/08/2017	9.98	.00	
51	ACE HARDWARE	587770	BIT DRILL PERCUSN 1/4X6, WH	12/18/2017	30.20	.00	
51	ACE HARDWARE	587773	RETURN BIT DRILL PERCUSN 1	12/18/2017	5.50	.00	
51	ACE HARDWARE	587833	PLIER 6-1/2" PUMP CHANNEL, P	12/18/2017	85.95	.00	
51	ACE HARDWARE	587849	FLARE NUT 1/4" BRAS BULK, O	12/18/2017	26.55	.00	
51	ACE HARDWARE	587856	RETURN: QTVALV1/2 FIPX3/8,	12/18/2017	9.99	.00	
51	ACE HARDWARE	587988	STRAP HOLDDOWN RUBBR31",	12/19/2017	32.97	.00	
51	ACE HARDWARE	588039	RETURN: QT VLV5/8ODX1/4 AN	12/19/2017	7.01-	.00	
51	ACE HARDWARE	588129	LINK CHAIN QUICK 3/8" 10	12/20/2017	9.98	.00	
51	ACE HARDWARE	588273	BIT DRILL FORSTNER 3/4", BIT	12/21/2017	21.48	.00	
51	ACE HARDWARE	588302	CONNECT WINGGRD YEL PK25	12/21/2017	8.36	.00	
51	ACE HARDWARE	588348	25' PRO LIGHTED 12 GU EXT C	12/21/2017	100.98	.00	
51	ACE HARDWARE	588349	25' PRO LIGHTED 12 GU EXT C	12/21/2017	30.99	.00	
51	ACE HARDWARE	588433	MILK HOUSE UTILITY HEATER	12/22/2017	44.99	.00	
51	ACE HARDWARE	588435	CORD POWER BLOCK 2' 12/3	12/22/2017	16.99	.00	
51	ACE HARDWARE	588768	TRASH CAN 10 GAL GRAY	12/26/2017	19.99	.00	
Total 51:					447.89	.00	
65	DELCON INC	197051	WORK ORDER #: 013115- TOW	11/30/2017	117.18	.00	
65	DELCON INC	197128	WORK ORDER #: 013529- KARN	12/18/2017	217.50	.00	
Total 65:					334.68	.00	
96	HIGH COUNTRY LINEN	0041154	BUILDING MAINT: WWTP	12/06/2017	83.17	.00	
96	HIGH COUNTRY LINEN	0043324	MATS @ TOWN HALL	12/19/2017	215.50	.00	
96	HIGH COUNTRY LINEN	0043484	MATS @ SHELTER	12/20/2017	61.93	.00	
96	HIGH COUNTRY LINEN	0043709	BUILDING MAINT: PUBLIC WOR	12/21/2017	57.05	.00	
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: ADMIN	12/21/2017	9.70	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: SEWER	12/21/2017	19.40	.00	
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: WATER	12/21/2017	36.37	.00	
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: STREET	12/21/2017	75.18	.00	
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: FLEET	12/21/2017	38.80	.00	
96	HIGH COUNTRY LINEN	0043709	UNIFORMS: WWTP	12/21/2017	24.25	.00	
96	HIGH COUNTRY LINEN	S0042438	MOP @ START	12/13/2017	23.50	.00	
96	HIGH COUNTRY LINEN	S0042950	BUILDING MAINT: PUBLIC WOR	12/15/2017	232.34	.00	
Total 96:					877.19	.00	
106	INTERSTATE BATTERY	22237759	(2) 31P-MHD, (1) 8D-MHD, (1) M	12/18/2017	760.70	.00	
106	INTERSTATE BATTERY	22237861	(1) 8D-MHD, (1) MT-78, -(1) MTP-	12/26/2017	160.95	.00	
Total 106:					921.65	.00	
110	INTERWEST SUPPLY COMPAN	IN0067640	5/8"X4" PLOW BOLT, 5/8" HEX P	12/15/2017	121.00	.00	
Total 110:					121.00	.00	
131	JACKSON HOLE NEWS & GUID	272030	AD#339696	12/13/2017	64.00	.00	
131	JACKSON HOLE NEWS & GUID	272074	AD#339853	12/13/2017	329.00	.00	
131	JACKSON HOLE NEWS & GUID	272075	AD#339985	12/13/2017	314.03	.00	
131	JACKSON HOLE NEWS & GUID	272076	AD#339986	12/13/2017	31.80	.00	
131	JACKSON HOLE NEWS & GUID	272153	AD#339855	12/13/2017	276.20	.00	
131	JACKSON HOLE NEWS & GUID	272196	AD#340296	12/20/2017	358.40	.00	
131	JACKSON HOLE NEWS & GUID	272281	AD#340316	12/20/2017	35.78	.00	
131	JACKSON HOLE NEWS & GUID	272282	AD#340317	12/20/2017	91.43	.00	
131	JACKSON HOLE NEWS & GUID	272283	AD#340319	12/20/2017	51.68	.00	
131	JACKSON HOLE NEWS & GUID	272284	AD#340318	12/20/2017	107.33	.00	
131	JACKSON HOLE NEWS & GUID	272514	AD#340448	12/27/2017	381.80	.00	
131	JACKSON HOLE NEWS & GUID	272515	AD#340631	12/27/2017	143.10	.00	
131	JACKSON HOLE NEWS & GUID	272516	AD#340320	12/27/2017	103.36	.00	
131	JACKSON HOLE NEWS & GUID	272517	AD#340632	12/27/2017	540.60	.00	
Total 131:					2,828.51	.00	
156	LOWER VALLEY ENERGY INC	17470	BUDGE DR SLIDE WORK: POLE	12/14/2017	19,892.36	.00	
156	LOWER VALLEY ENERGY INC	92050-359- 11/	92050-359: MILLER PARK PARKI	12/11/2017	78.36	.00	
156	LOWER VALLEY ENERGY INC	92050-361- 11/	92050-361: 625 W BROADWAY	12/11/2017	25.80	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-091: 665 FLAT CREEK DR	12/11/2017	16.62	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-002: ANIMAL SHELTER	12/11/2017	307.87	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-003: ASPEN HIGHLAND P	12/11/2017	287.28	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-008: CEMETARY	12/11/2017	36.51	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-014: HEAT TAPE	12/11/2017	98.94	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-018: JBP SEWER LIFT PU	12/11/2017	21.60	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-019: LIFT PUMP COTTON	12/11/2017	62.21	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-023: RANGerview ST LT	12/11/2017	19.44	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-024: SEWER LIFT PUMP	12/11/2017	20.15	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-026: 450 SNOW KING AV	12/11/2017	136.99	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-027: ST LIT LOTS 20, 21	12/11/2017	20.08	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-028: ST LIT LOTS 26, 27	12/11/2017	18.92	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-030: ST LIT LOTS 95, 96	12/11/2017	18.85	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-031: ST LIT LOTS 38, 39	12/11/2017	19.05	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-032: ST LIT LOTS 88, 89	12/11/2017	19.31	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-034: ST LIT LOTS 80, 81	12/11/2017	19.06	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-035: COTTONWOOD PAR	12/11/2017	19.24	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-036: ST LT LOTS 12, 13	12/11/2017	16.49	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-036: ST LT LOTS 86, 87	12/11/2017	19.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-036: ST LT LOTS 90, 91	12/11/2017	20.30	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-039: ST LT LOTS 86, 87	12/11/2017	19.37	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-040: ST LT LOTS 90, 91	12/11/2017	20.30	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-041: ST LT LOTS 99, 101	12/11/2017	16.49	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-043: ST LT LOTS 68, 69	12/11/2017	19.37	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-044: SNOW KING ESTAT	12/11/2017	159.89	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-052: WELLS TOWN OF JA	12/11/2017	2,835.87	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-053: WELLS #2 & #3	12/11/2017	1,267.58	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-054: CITY WELL ELK REF	12/11/2017	25.88	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-055: CITY WELL ELK REF	12/11/2017	273.36	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-056: CITY WELL ELK REF	12/11/2017	44.84	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-059: POLICE GARAGE	12/11/2017	170.00	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-060: SOUTH GARAGE	12/11/2017	921.11	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-061: PUBLIC WORKS	12/11/2017	752.43	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-082: EAST STORAGE BL	12/11/2017	337.37	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-092: 3150 ADAMS CANYO	12/11/2017	430.93	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-094: SNOW KING AVE W	12/11/2017	6.44	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-111: PEARK/WILLOW ST	12/11/2017	18.13	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-115: 55 KARNS MEADOW	12/11/2017	14.50	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-128: SKA MAINTANCE AR	12/11/2017	14.50	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-332: N GLENWOOD MCC	12/11/2017	33.37	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-335: M CACHE & N GLEN	12/11/2017	9.48	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-342: 25 S REDMOUND ST	12/11/2017	35.40	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-353: W DELONEY ST FO	12/11/2017	88.05	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-358: 650 W BDWY PATH	12/11/2017	81.74	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-036: ST LT LOTS 86, 87	12/11/2017	19.37-	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:41	92050-036: ST LT LOTS 90, 91	12/11/2017	20.30-	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP:89	92050-GRP: 8952- MULTIPLE ST	12/11/2017	2,256.06	.00	
Total 156:					31,007.59	.00	
215	RED'S AUTO GLASS, INC.	I033881	SHOP LABOR SET BOBCAT DO	08/25/2017	63.75	.00	
Total 215:					63.75	.00	
257	NAPA AUTO PARTS INC.	748028	BRAKE PADS	11/29/2017	78.10	.00	
257	NAPA AUTO PARTS INC.	749227	.75"X14' HOSE, TIRE VAL	12/05/2017	51.91	.00	
257	NAPA AUTO PARTS INC.	749961	U-JOINT	12/08/2017	14.52	.00	
257	NAPA AUTO PARTS INC.	750367	LAMP, HOLDER	12/11/2017	15.95	.00	
257	NAPA AUTO PARTS INC.	750941	ENR ELECT BATTERY	12/14/2017	19.47	.00	
257	NAPA AUTO PARTS INC.	751198	TIRE REP KIT RADIAL, TIRE RE	12/15/2017	29.48	.00	
257	NAPA AUTO PARTS INC.	751416	NAPAGOLD OIL FILTER, SWAY	12/16/2017	58.07	.00	
257	NAPA AUTO PARTS INC.	751437	CREIT: RETURN SWAY BAR RE	12/16/2017	27.91-	.00	
257	NAPA AUTO PARTS INC.	751539	HALOGEN LAMP	12/18/2017	81.30	.00	
257	NAPA AUTO PARTS INC.	751542	CREDIT: RETURN HOSE NOZZL	12/18/2017	28.95-	.00	
257	NAPA AUTO PARTS INC.	751668	NAPAGOLD OIL FILTER	12/18/2017	5.03	.00	
257	NAPA AUTO PARTS INC.	751886	COUPLER (S1D, 854)	12/19/2017	5.96	.00	
257	NAPA AUTO PARTS INC.	751901	NAPAGOLD OIL FILTERS, NAPA	12/19/2017	627.27	.00	
257	NAPA AUTO PARTS INC.	751980	ALUMASEAL STOP LE	12/20/2017	4.36	.00	
257	NAPA AUTO PARTS INC.	752011	PROTECTOR	12/20/2017	18.76	.00	
257	NAPA AUTO PARTS INC.	752111	SOLENOID	12/20/2017	40.94	.00	
257	NAPA AUTO PARTS INC.	752360	OIL FILTER CAP	12/21/2017	4.23	.00	
257	NAPA AUTO PARTS INC.	752373	TOUGH AND WIDE, GORILLA T	12/21/2017	15.28	.00	
257	NAPA AUTO PARTS INC.	752446	NAPAGOLD OIL FILTER	12/22/2017	48.10	.00	
257	NAPA AUTO PARTS INC.	752489	HEADLIGHT, LAMP	12/22/2017	38.27	.00	
257	NAPA AUTO PARTS INC.	752526	CREDIT: RETURN OIL FILTER C	12/22/2017	4.23-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 257:					1,095.91	.00	
268	TETON MOTORS INC	5084099	VALVE KIT	12/21/2017	29.04	.00	
268	TETON MOTORS INC	5084114	CAP	12/21/2017	11.28	.00	
268	TETON MOTORS INC	6131131	AA: ALIGN	12/27/2017	97.15	.00	
Total 268:					137.47	.00	
324	GFOA	122717	CAFR 2018	12/27/2017	435.00	435.00	12/27/2017
Total 324:					435.00	435.00	
329	WYOMING RETIREMENT SYST	150363	DECEMBER CONTRIBUTIONS	12/28/2017	26,133.96	26,133.96	12/28/2017
329	WYOMING RETIREMENT SYST	150364	DECEMBER CONTRIBUTIONS	12/28/2017	34,700.92	34,700.92	12/28/2017
329	WYOMING RETIREMENT SYST	150365	DECEMBER CONTRIBUTIONS	12/28/2017	31,319.32	31,319.32	12/28/2017
Total 329:					92,154.20	92,154.20	
405	TETON COUNTY FAIR BOARD	1199	RODEO CONCESSIONARE STIP	12/14/2017	60,000.00	.00	
Total 405:					60,000.00	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4388842.001	DESIGNERS FLISHMNT: CEILIN	12/21/2017	32.00	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4388842.001	PHOTOCNTRL UPER DECK LIG	12/21/2017	24.31	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4388842.001	LAMP WOLFPEAK- LIGHTING @	12/21/2017	167.94	.00	
Total 502:					224.25	.00	
552	RENDEZVOUS ENGINEERING,	17-010 #4	PROJ: TOJ- SNOW KING ESTAT	11/28/2017	12,031.40	.00	
Total 552:					12,031.40	.00	
581	TETON COUNTY INTEGRATED	2255	E-WASTE DISPOSAL FEE	12/15/2017	1,800.45	.00	
Total 581:					1,800.45	.00	
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	30.10	30.10	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	171.15	171.15	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	115.02	115.02	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	69.60	69.60	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	186.86	186.86	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	245.28	245.28	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	218.30	218.30	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	224.52	224.52	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	165.20	165.20	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	198.63	198.63	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	154.97	154.97	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	113.96	113.96	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	1,336.19	1,336.19	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	91.72	91.72	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	87.58	87.58	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	182.15	182.15	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	260.72	260.72	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	420.17	420.17	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	87.23	87.23	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	192.41	192.41	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	198.92	198.92	12/21/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	64.27	64.27	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	495.81	495.81	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	163.50	163.50	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	44.45	44.45	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	44.45	44.45	12/21/2017
671	LINCOLN NATIONAL LIFE	107747 0118	JANUARY PREMIUM	12/20/2017	.02-	.02-	12/21/2017
Total 671:					5,563.14	5,563.14	
677	MACY'S SERVICES	28028	SERVICE CALL- PUMP TRUCK #	11/30/2017	624.00	.00	
Total 677:					624.00	.00	
706	USA BLUE BOOK	438184	JOHNE CRANE PACKING, FREI	12/08/2017	131.84	.00	
Total 706:					131.84	.00	
708	DELTA DENTAL PLAN OF WYO	121517	JANUARY PREMIUM	12/15/2017	572.00	572.00	12/21/2017
Total 708:					572.00	572.00	
777	UPPER CASE PRINTING INK	12678	UTILITY BILLS & ENVELOPES	12/12/2017	1,879.24	.00	
777	UPPER CASE PRINTING INK	12678	UTILITY BILLS & ENVELOPES	12/12/2017	1,879.24	.00	
Total 777:					3,758.48	.00	
784	SECRETARY OF STATE	122817	NOTARY FEE FOR SANDY BIRD	12/28/2017	30.00	.00	
Total 784:					30.00	.00	
1081	JACK'S TIRE & OIL	586886-37	12R22.5/16MICHELIN XZE, DELI	12/26/2017	2,437.56	.00	
Total 1081:					2,437.56	.00	
1134	ENERGY LABORATORIES INC.	125321	INFLUENT, EFFLUENT	12/12/2017	106.00	.00	
Total 1134:					106.00	.00	
1165	GRAFIX SHOPPE INC.	118185	PROJ#: 20080206ATF009	12/01/2017	2,821.08	.00	
Total 1165:					2,821.08	.00	
1355	TETON COUNTY TRANSFER ST	355575	YARD WASTE	12/05/2017	36.00	.00	
1355	TETON COUNTY TRANSFER ST	356336	CONST/DEMO	12/14/2017	15.00	.00	
1355	TETON COUNTY TRANSFER ST	356409	DIM/LUMBER	12/14/2017	18.00	.00	
Total 1355:					69.00	.00	
1443	TETON COUNTY CLERK	121117	CAMBRIDGE SYSTEMS REIMB	12/11/2017	3,743.60	.00	
Total 1443:					3,743.60	.00	
1783	AT&T	287272169264	START CELL PHONES	11/12/2017	154.79	.00	
Total 1783:					154.79	.00	
1949	VERIZON WIRELESS	9788175271	690-7868	12/15/2017	36.24	.00	
1949	VERIZON WIRELESS	9788175271	699-2277	12/15/2017	46.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1949:					82.45	.00	
2269	AFLAC	628175	ACCOUNT #y9599	12/20/2017	3,676.62	3,676.62	12/28/2017
Total 2269:					3,676.62	3,676.62	
2282	SUPERIOR INDUSTRIAL SUPPL	422800	EDGE NO HOLDS, FRT	12/13/2017	858.00	.00	
Total 2282:					858.00	.00	
2458	AMERIGAS	3072355256	PROPANE FOR WEST TANK: 12	12/13/2017	339.63	.00	
Total 2458:					339.63	.00	
2614	PLANET JACKSON HOLE, INC	159137	ADS	11/29/2017	1,512.00	.00	
Total 2614:					1,512.00	.00	
2674	TEUSCHER, CORY	122017	REIMBURSTMENT FOR SAFET	12/20/2017	100.00	.00	
Total 2674:					100.00	.00	
2802	WESTWOOD CURTIS	14-175-03 #6	PROJ: GMP AMENDMENT #4 W	12/13/2017	187,360.64	.00	
2802	WESTWOOD CURTIS	223676	PROJ: 17-085 TOJ REIMB FOR 6	07/31/2017	3,940.50	.00	
Total 2802:					191,301.14	.00	
2815	COLORADO/WEST EQUIPMENT	0170217-IN	TRANS OIL CLR HOSE ASSY 28	12/11/2017	726.38	.00	
2815	COLORADO/WEST EQUIPMENT	0170425-IN	FUEL CAP, FRT	12/19/2017	72.45	.00	
Total 2815:					798.83	.00	
2850	LDA INC.	8265	SHIPPING- STREETS RETURN I	12/14/2017	16.25	.00	
Total 2850:					16.25	.00	
3006	PORTIS GROUP,LLC	7560	WINTER SCHEDULE 2017-8	11/30/2017	11,670.00	.00	
3006	PORTIS GROUP,LLC	7561	START BUS STOP SIGNAGE	11/30/2017	990.00	.00	
Total 3006:					12,660.00	.00	
3237	MCI FLEET SUPPORT, INC.	3552556	ARM-FLIPUP, FLIP-UP ARM-JH	12/22/2017	467.19	.00	
Total 3237:					467.19	.00	
3408	E.R. OFFICE EXPRESS	07768	CALENDARS AND CLEANING S	12/14/2017	235.14	.00	
3408	E.R. OFFICE EXPRESS	07812	PENS	12/19/2017	6.98	.00	
3408	E.R. OFFICE EXPRESS	07815	PENS	12/19/2017	6.98	.00	
3408	E.R. OFFICE EXPRESS	07839	WALL CALENDAR	12/21/2017	19.19	.00	
Total 3408:					268.29	.00	
3527	UPS	0000129VW44	SHIPPING CHARGE-POLICE	12/09/2017	27.45	.00	
Total 3527:					27.45	.00	
3550	EXPOSURE SIGNS INC	122017	REFUND FOR SIGN PERMIT P1	12/20/2017	75.00	75.00	12/20/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3550	EXPOSURE SIGNS INC	5733	START SIGNAGE	12/19/2017	1,470.00	.00	
3550	EXPOSURE SIGNS INC	5734	START SIGNAGE	12/19/2017	305.28	.00	
Total 3550:					1,850.28	75.00	
3596	ADVANCED GLASS TRIM, LLC	18296	WINDSHIELD #1746	12/05/2017	350.00	.00	
3596	ADVANCED GLASS TRIM, LLC	18366	WINDSHIELD #1482	12/21/2017	240.00	.00	
Total 3596:					590.00	.00	
3619	WY CHILD SUPPORT ENFORCE	122117	case #209790 GALLEGHER	12/21/2017	146.76	146.76	12/21/2017
3619	WY CHILD SUPPORT ENFORCE	122117	case#230073 CORONA	12/21/2017	595.84	595.84	12/21/2017
Total 3619:					742.60	742.60	
3661	JOHNSON, ROBERTS & ASSOC	134167	PHQ ANSWER SHEET,MAIL	12/04/2017	17.50	.00	
Total 3661:					17.50	.00	
3932	MILLER SANITATION	10507	CITY CANS 74/DAY FOR 9 DAY	12/18/2017	2,197.80	.00	
3932	MILLER SANITATION	10508	START ROUTE 10 CANS- JANU	12/18/2017	315.00	.00	
Total 3932:					2,512.80	.00	
3955	THOMSON WEST	837266571	WEST GROUP WESTLAW CHA	12/01/2017	1,020.73	.00	
3955	THOMSON WEST	837344300	LIBRARY PLAN CHANGES	12/04/2017	40.06	.00	
Total 3955:					1,060.79	.00	
4044	IDAHO FALLS PETERBILT	467458	LG ORG	12/12/2017	15.28	.00	
Total 4044:					15.28	.00	
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	275.91	275.91	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	29.65	29.65	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	310.32	310.32	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	63.78	63.78	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	64.17	64.17	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	541.27	541.27	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	379.17	379.17	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	262.27	262.27	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	406.06	406.06	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	374.20	374.20	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	219.25	219.25	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	2,586.24	2,586.24	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	217.99	217.99	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	216.22	216.22	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	382.22	382.22	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	555.26	555.26	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	183.85	183.85	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	802.53	802.53	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	409.14	409.14	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	520.90	520.90	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	129.64	129.64	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	3,290.69	3,290.69	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	316.88	316.88	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	63.96	63.96	12/28/2017
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	63.96	63.96	12/28/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4139	WY WORKERS' SAFETY & COM	122817	JANUARY PREMIUM	12/28/2017	13.12	13.12	12/28/2017
Total 4139:					12,678.65	12,678.65	
4198	RESPOND FIRST AID SYSTEMS	192541	FIRST AID KIT SUPPLIES @ PU	12/07/2017	208.35	.00	
Total 4198:					208.35	.00	
4212	GILLIG LLC	40405967	AIR FILTER ASM	12/08/2017	390.88	.00	
4212	GILLIG LLC	40405968	50-DN BELT ALTERNATOR OIL	12/08/2017	2,683.58	.00	
4212	GILLIG LLC	40407833	20AMP MAN CIRCUIT BREAKER	12/14/2017	285.69	.00	
4212	GILLIG LLC	40408739	TOGGLE 4PDT SWITCH, 20AMP	12/18/2017	241.79	.00	
Total 4212:					3,601.94	.00	
4320	WARNER TRUCK CENTER	X101133339:0	PUMP GP HYD, SEAL-O-RING	12/08/2017	1,898.28	.00	
Total 4320:					1,898.28	.00	
4380	LONG BUILDING TECHNOLOGI	JC131069	DDC SYSTEM WORK @ HOME	12/13/2017	5,885.00	.00	
4380	LONG BUILDING TECHNOLOGI	JC131188	SECURITY DOORS @ PW DOO	12/21/2017	10,550.00	.00	
4380	LONG BUILDING TECHNOLOGI	JC131189	PARKING LOT VIDEO @ PARKI	12/21/2017	22,397.00	.00	
4380	LONG BUILDING TECHNOLOGI	SRVCE008741	SECURITY DOORS @ BUS GAR	12/21/2017	898.00	.00	
Total 4380:					39,730.00	.00	
4485	BLISS CARGO	11615	DELIVERY OF PACKAGE U-JOI	12/19/2017	32.25	.00	
Total 4485:					32.25	.00	
4614	C & A PROFESSIONAL CLEANI	122917- PPG	CLEANING SERVICE @ PUBLIC	12/29/2017	286.44	.00	
4614	C & A PROFESSIONAL CLEANI	123117- GYM	CLEANING SERVICE @ TOWN	12/27/2017	811.62	.00	
4614	C & A PROFESSIONAL CLEANI	123117- PW	CLEANING SERVICE @ PUBLIC	12/27/2017	2,068.82	.00	
4614	C & A PROFESSIONAL CLEANI	123117-TOWN	CLEANING SERVICE @ TOWN	12/27/2017	3,917.06	.00	
Total 4614:					7,083.94	.00	
4691	SCHOW'S TRUCK CENTER	C005037596:0	1" HOSE MENDER BARBS	12/13/2017	67.68	.00	
Total 4691:					67.68	.00	
4699	SNAKE RIVER ROASTING	557404	COFFEE @ START	12/14/2017	96.90	.00	
4699	SNAKE RIVER ROASTING	557405	KIRBY'S FIRST TRAM WHOLE (5	12/14/2017	48.45	.00	
4699	SNAKE RIVER ROASTING	557470	COFFEE	12/18/2017	89.10	.00	
4699	SNAKE RIVER ROASTING	557591	COFFEE	12/20/2017	96.90	.00	
4699	SNAKE RIVER ROASTING	557644	COFFEE	12/21/2017	58.14	.00	
4699	SNAKE RIVER ROASTING	557733	COFFEE	12/28/2017	96.90	.00	
Total 4699:					486.39	.00	
4705	GYM OUTFITTERS INC	5059	SPIN BIKE	12/05/2017	800.00	.00	
Total 4705:					800.00	.00	
4723	RON'S TOWING	10048	TOW PRIUS FROM SHOP TO ID	12/22/2017	600.00	.00	
Total 4723:					600.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4736	IDAHO CHILD SUPPORT RECEI	122117	case #236965 christensen	12/21/2017	350.50	350.50	12/21/2017
Total 4736:					350.50	350.50	
4774	BIG R RANCH & HOME	1301047	SNOWBLOWER TRACK 28"	12/14/2017	1,499.50	.00	
4774	BIG R RANCH & HOME	1301047	SNOWBLOWER TRACK 28"	12/14/2017	1,499.50	.00	
Total 4774:					2,999.00	.00	
4850	SPRADLEY BARR MOTORS, IN	46513	STK#46513- 2018 FORD EXPLO	12/26/2017	28,359.00	.00	
4850	SPRADLEY BARR MOTORS, IN	46578	STK#: 46578- 2018 FORD EXPL	12/26/2017	29,110.00	.00	
4850	SPRADLEY BARR MOTORS, IN	46658	STK#:46658- 2018 FORK F-150	12/26/2017	30,958.00	.00	
Total 4850:					88,427.00	.00	
4869	RIDGELINE EXCAVATION INC	122017	RETURN BONDS B17-0509 365	12/20/2017	7,000.00	7,000.00	12/20/2017
4869	RIDGELINE EXCAVATION INC	122017	RETURN BOND B17-0197 135 W	12/20/2017	4,000.00	4,000.00	12/20/2017
Total 4869:					11,000.00	11,000.00	
4887	CONTROL SYSTEM TECHNOLO	8841	DATA ACCESS: VERIZON DATA	12/11/2017	100.00	.00	
Total 4887:					100.00	.00	
5022	VISION SERVICE PLAN - (WY)	9530641393	JANUARY 2018 PREMIUM	12/17/2017	1,664.20	1,664.20	12/28/2017
Total 5022:					1,664.20	1,664.20	
5173	MSC INDUSTRIAL SUPPLY CO	1710249001	BOWMALLOY FLT WSHRS 1/2 &	11/30/2017	120.85	.00	
5173	MSC INDUSTRIAL SUPPLY CO	1712071001	CREDIT: RETURN WIRE LOOM	12/01/2017	48.73-	.00	
5173	MSC INDUSTRIAL SUPPLY CO	1724954001	BOWMALLOY FLT WSHRS 1/4 &	12/06/2017	41.57	.00	
5173	MSC INDUSTRIAL SUPPLY CO	1734020001	CREDIT: RETURN TERM-BOWM	12/11/2017	27.20-	.00	
5173	MSC INDUSTRIAL SUPPLY CO	1740942001	CREDIT: RETURN TERM-BOWM	12/13/2017	27.20-	.00	
Total 5173:					59.29	.00	
5205	WESTMATIC CORPORATION	5349	REPIAR BUS WASH	12/15/2017	739.35	.00	
Total 5205:					739.35	.00	
5279	Statter, Harry A.	121517	Temporary Easement	12/15/2017	2,500.00	2,500.00	12/15/2017
Total 5279:					2,500.00	2,500.00	
5305	GATOR KENNELS	1377	CAT HOTELS	12/20/2017	10,196.90	.00	
Total 5305:					10,196.90	.00	
5348	OVERHEAD DOOR COMPANY	42299	GROOVED DOWEL PIN, CHARG	12/11/2017	120.95	.00	
Total 5348:					120.95	.00	
5442	STORRUD, JOSHUA	122817	BOOTS	12/28/2017	100.00	.00	
Total 5442:					100.00	.00	
5456	Snow King Mountain Resort LLC	121917	Contribution to the Town Firework	12/19/2017	2,000.00	2,000.00	12/20/2017

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5456:					2,000.00	2,000.00	
5473	KELLERSTRASS ENTERPRISES	929889	DF#2 DYED ULTRA LOW SULFU	12/15/2017	15,319.25	.00	
5473	KELLERSTRASS ENTERPRISES	929889-1	MIDGRADE 87-E-1	12/15/2017	5,947.52	.00	
5473	KELLERSTRASS ENTERPRISES	931180	DF#2 DYED ULTRA LOW SULFU	12/22/2017	14,240.61	.00	
5473	KELLERSTRASS ENTERPRISES	931182	MIDGRADE 87 E-10	12/22/2017	6,346.60	.00	
5473	KELLERSTRASS ENTERPRISES	931182CR	CREDIT: MIDGRADE 87 E-10	12/22/2017	6,346.60-	.00	
5473	KELLERSTRASS ENTERPRISES	931182RB	MIDGRADE 87E-10/BULK	12/22/2017	6,348.71	.00	
5473	KELLERSTRASS ENTERPRISES	931619	CHEV ULTI-PLEX SYN GREASE	12/22/2017	276.92	.00	
Total 5473:					42,133.01	.00	
5489	WRENCH IT PLUMBING & HEAT	4017	WO#863 @ START BUS BARN-	12/18/2017	704.80	.00	
5489	WRENCH IT PLUMBING & HEAT	4056	WO#904 @ CHILDREN'S MUSE	12/22/2017	189.09	.00	
Total 5489:					893.89	.00	
5538	GRIZZLY BEAR ENTERPRISES	47	GRANITE WORK: DEPOSIT DEL	12/26/2017	1,900.00	.00	
Total 5538:					1,900.00	.00	
5637	TIGHE, JOHN	12235	3 PIECE X-LONG	12/14/2017	83.80	.00	
Total 5637:					83.80	.00	
5691	LEPCO	27020	WORK ORDER #:20546- REPRO	12/12/2017	197.50	.00	
Total 5691:					197.50	.00	
5812	RUI INC. DBA VILLAGE GARDN	1313738	FALL CLEAN UP-LAWN, LANW	10/31/2017	631.00	.00	
5812	RUI INC. DBA VILLAGE GARDN	1313739	FAILL CLEAN UP- LAWN, LAWN	10/31/2017	836.00	.00	
Total 5812:					1,467.00	.00	
5895	TETON MOUNTAIN RANCH	4014	LEAVES AND SAND FOR NOVE	12/08/2017	500.00	.00	
Total 5895:					500.00	.00	
6069	RAFTELIS	JAWY1710-02	3 CREEK RATE ANALYSIS	12/12/2017	1,848.75	.00	
6069	RAFTELIS	JAWY1710-02	3 CREEK RATE ANALYSIS	12/12/2017	1,848.75	.00	
6069	RAFTELIS	JAWY1710-02	3 CREEK RATE ANALYSIS	12/12/2017	87.50	.00	
6069	RAFTELIS	JAWY1710-02	3 CREEK RATE ANALYSIS	12/12/2017	87.50	.00	
Total 6069:					3,872.50	.00	
6072	STANFORD, ABBIE	121217	DISCUSSION OF ENGINEERING	12/12/2017	100.00	.00	
Total 6072:					100.00	.00	
6092	ENERGY 1	1735	CONDENSATE TUBE BLOCKED,	12/14/2017	105.00	.00	
6092	ENERGY 1	1743	REPLACE BAD COMBUSTION B	12/18/2017	315.00	.00	
Total 6092:					420.00	.00	
6093	KRAJNIAK, KENT	121217	REIMBURSE DOT PHYSICAL	12/12/2017	80.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6093:					80.00	.00	
6094	DENNIS, PETER	121917	REFUND SEWER	12/19/2017	183.43	.00	
Total 6094:					183.43	.00	
6095	FERRARA FIRE APPARATUS, IN	INV00000W87	3" BODY W/ (2) FEMAIL FLANGE	12/12/2017	748.96	.00	
Total 6095:					748.96	.00	
Grand Totals:					688,724.56	136,946.91	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: December 28, 2017
MEETING DATE: January 2, 2018

SUBMITTING DEPARTMENT: START
DEPARTMENT DIRECTOR: Darren Brugmann
PRESENTER: Darren Brugmann

SUBJECT: Memorandum of Understanding with Salt Lake Express for Bus Parking

STATEMENT/PURPOSE

To consider an MOU allowing Western Trails Charters and Tours, LLC D/B/A Salt Lake Express to park 1-3 buses, for a fee, outside at the START Facility located at 55 Karns Meadow Drive. Duration of the MOU would be January 2, 2018 through April 5, 2018.

BACKGROUND/ALTERNATIVES

Salt Lake Express (SLC) is currently contracted by local in-town hotels to transport passengers to/from hotels located mainly on Pearl Street and the Mountain Resort. The Buses operate mainly in the morning and afternoon peak times. The service was previously operated by All-Trans (Driver Provider) for many years who has had a local presence. Late this fall, All-Trans abruptly ended this service with little or no notification. Fortunately the local Hotels were able to find a service provider with Salt Lake Express. With the late notice, SLC has not been able to secure a viable parking location for the vehicles used for this service.

The thousands of passengers transported during the Winter Season by SLC supplement the thousands of passengers START transports as well. START is over capacity during peak times and are greatly aided by the service provided by local hotels and SLC. START would like to work with the local hotels in preparation for next Winter Season but want to aid with the parking dilemma this Winter Season. START has the parking capacity (outside) and electrical hook-up to accommodate SLC needs this winter.

SLC buses would enter the facility grounds approximately 4:30PM nightly and depart the facility approximately 7:30AM on a daily basis. (Buses would be stationary overnight).

The START Board, delegated the authority by the Joint Powers Agreement over "day-to-day control, management, supervision, operations and regulation of the transit system and facilities" has approved this use at their December 14th general Board meeting.

Staff recommends the Council approve the MOU as presented.

The Town Council has many options, several are listed below:

1. Approve the MOU.
2. Reject the MOU.
3. Offer changes to MOU as presented.

ATTACHMENTS

DRAFT MOU between START and Western Trails Charters and Tours, LLC D/B/A Salt Lake Express

FISCAL IMPACT

Approximately \$1400 in revenue to be added to START income

STAFF IMPACT

Minimal – Oversee daily parking and entrance/exit to facility.

LEGAL REVIEW

Legal has reviewed and authored the attached MOU

RECOMMENDATION

Staff recommends approving the MOU as presented.

SUGGESTED MOTION

If Town Council is ready to move forward with MOU, a suggested motion:

I move to accept and approve the Memorandum of Understanding between Southern Teton Area Rapid Transit (START) and Western Trails Charters and Tours, LLC D/B/A Salt Lake Express and direct the START Director to execute the MOU.

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTHERN TETON AREA RAPID TRANSIT AND
WESTERN TRAILS CHARTERS & TOURS

WHEREAS, the Southern Teton Area Rapid Transit Board is a joint powers board created in accordance with Wyoming Statute §§16-1-104 and 18-2-108; and

WHEREAS, Paragraph 9 of the Agreement Establishing Jackson-Teton County Joint Powers Transit System delegates to the Southern Teton Area Rapid Transit Board the authority over “day-to-day control, management, supervision, operations and regulation of the transit system and facilities”; and

WHEREAS, Western Trails Charters & Tours, LLC D/B/A Salt Lake Express is a shuttle service company based in Rexburg, Idaho that provides routes and services in the Teton County, Wyoming area, which assists Southern Teton Area Rapid Transit in servicing its customers;

WHEREAS, the Southern Teton Area Rapid Transit Board has voted on and approved the Western Trails Charters & Tours, LLC D/B/A Salt Lake Express accessing part of the Southern Teton Area Rapid Transit property, specifically located at 55 Karns Meadow Drive Jackson, Wyoming 83001;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Parties.** This Memorandum of Understanding (the “MOU”) is made and entered into this **2nd day of January 2018** (hereinafter "Effective Date") by and between the **SOUTHERN TETON AREA RAPID TRANSIT**, whose address is 55 Karns Meadow Drive, P.O. Box 1687, Jackson, Wyoming 83001 (hereinafter “START”), and **WESTERN TRAILS CHARTERS & TOURS D/B/A SALT LAKE EXPRESS**, whose address is 785 S. Railroad Avenue P.O. Box 566, Rexburg, Idaho 83440 (hereinafter “SLC Express”).
2. **Purpose of MOU.** The purpose of this MOU is to create a working agreement between START and the SLC Express, wherein SLC Express is permitted park vehicles on the START facility property, located at 55 Karns Meadow Drive Jackson, Wyoming 83001 (hereinafter “Facility”).
3. **Term of MOU.** This MOU shall commence upon the Effective Date above, and shall remain in full force and effect until April 5, 2018. This MOU has no renewal. This MOU may be terminated by either Party with fourteen (14) days’ written notice to the other.
4. **Grant of Access to SLC Express.** START hereby grants SLC Express access to the Facility, specifically the allowance to park at maximum three (3) buses in the parking spaces designated in Exhibit A attached hereto and made a part hereof, for the time period between 4:30 p.m. and 7:30 a.m. each day from January 2, 2018 through April 5, 2018.

5. **Restrictions on SLC Express Use of Facility.** SLC Express shall not drive or maneuver buses on any surface within the Facility other than the gravel driving areas and shall not park any bus, temporarily or otherwise, on any portion of the Facility except for in the parking spaces specifically designated in Exhibit A.

6. **Rent.**

- A. SLC Express shall pay a total rent of \$1265.00, in full, by January 10, 2017:
- i. \$400.00 for January 2, 2018 – January 31, 2018; and
 - ii. \$400.00 for February 1, 2018 – February 28, 2018; and
 - iii. \$400.00 for March 1, 2018 – March 31, 2018; and
 - iv. \$64.50 for April 1, 2018 – April 5, 2018.

7. **Notices.**

- A. All notices arising out of, or from, the provisions of this MOU shall be in writing and given to the Parties at the address provided under this MOU, either by regular mail or delivery in person.

START Bus
Attn: Darren Brugmann, Transit Director
P.O. Box 1687
Jackson, WY 83001

Salt Lake Express
Attn: Kathy Pope
P.O. Box 566
Rexburg, Idaho 83440

8. **General Provisions.**

- A. **Emergency Contact.** If a Facility emergency arises, SLC Express will contact the Facilities Manager at (307) 733-3932 x 1425; kmeagher@townofjackson.com; and /or (307) 690-7432.
- B. **Amendments.** Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by the Parties shall be incorporated by written instrument, executed and signed by both Parties of this MOU. No verbal amendments are permitted.
- C. **Applicable Law.** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this MOU. The courts of the State of Wyoming shall have jurisdiction over any action arising out of the MOU, and over the Parties, and the venue shall be the Ninth Judicial District, Teton County, Wyoming.
- D. **Entirety of Agreement.** This MOU represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and agreements, whether written or oral. Where any portion of this MOU is in conflict with state statute, state statute shall govern.

- E. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either Party may re-negotiate the terms affected by the severance.
- F. **Sovereign or Governmental Immunity.** The Town does not waive its sovereign or governmental immunity by entering into this MOU and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- G. **Indemnification.** Each Party shall assume the risk of any liability arising from its own actions or omissions or the actions or omissions of its employees, volunteers, and agents at all times. Neither Party agrees to insure, defend, or indemnify the other, subject to negligence or willful misconduct.
- H. **Insurance.** It is understood and agreed that SLC Express assumes any and all liability for any damages to any person or property in connection with its use of the Facility. Furthermore, SLC Express agrees to add START, the START Board, and the Town of Jackson, Wyoming as additional insureds on its insurance and that a certificate stating such shall be provided to START and the Town of Jackson, Wyoming for their approval.
- I. **Third Party Beneficiary Rights.** The Parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be constructed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the Parties to this MOU, and shall insure solely to the benefit of the Parties to this MOU. The provisions of this MOU are intended only to assist the Parties in determining and performing their obligations under this MOU. The Parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.
- J. **Signatures.** In witness whereof, the Parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set forth above, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

[the remainder of this page is blank]

NOW THEREFORE, IT IS MUTUALLY AGREED TO AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date above.

START Bus

By: _____
Darren Brugmann, Transit Director

Western Trails Charters & Tours, LLC

By: _____
Kathy Pope
Its: _____



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: December 26, 2017
MEETING DATE: January 2, 2018

SUBMITTING DEPARTMENT: Town Clerk
DEPARTMENT DIRECTOR: Roxanne Robinson
PRESENTER: Sandy Birdyshaw, Town Clerk

SUBJECT: Official Depositories for 2018

STATEMENT/PURPOSE

Each year, the Town Council names all of the local banks as official depositories for the Town of Jackson.

BACKGROUND/ALTERNATIVES

The Town Council has annually named all of the local banks as official depositories pursuant to Wyoming State Statutes. Any bank that has \$100,000 or more of the Town's funds needs to be named. Once the Council has named them, the bank's Board of Directors must submit a resolution pursuant to state statutes ensuring that they can guarantee the funds and that they are federally insured.

ATTACHMENTS

None.

FISCAL IMPACT

None.

STAFF IMPACT

Minimal.

LEGAL REVIEW

Not applicable.

RECOMMENDATION

Staff recommends the Town Council name Wells Fargo Bank & Wells Fargo Advisors, Bank of Jackson Hole, First Interstate Bank, US Bank, Rocky Mountain Bank, Wyoming Government Investment Fund, Bank of the West, and Certificate of Deposit Account Registry Service as official depositories for the Town of Jackson for 2018.

SUGGESTED MOTION

I move to approve the recommendation naming Wells Fargo Bank, Wells Fargo Advisors, Bank of Jackson Hole, First Interstate Bank, US Bank, Rocky Mountain Bank, Wyoming Government Investment Fund, Bank of the West, and Certificate of Deposit Account Registry Service as official depositories for the Town of Jackson for 2018.



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: December 26, 2017

MEETING DATE: January 2, 2018

SUBMITTING DEPARTMENT: Town Clerk

DEPARTMENT DIRECTOR: Roxanne DeVries Robinson

PREPARED BY: Sandy Birdyshaw, Town Clerk

SUBJECT: Public Hearing for a Resort Liquor License Transfer of Ownership from Jackson Hole Investors, LLC. to CCC's Jackson SHS, LLC d/b/a Springhill Suites Marriott

STATEMENT/PURPOSE

The Town Council is the local licensing authority for the issuance, renewal and transfer of all liquor licenses within the Town of Jackson.

It is necessary for the Mayor to **OPEN A PUBLIC HEARING** to hear protests against the transfer of liquor licenses. After public comment has been heard, the Mayor must **CLOSE THE PUBLIC HEARING**. Council is then able to act on the transfer of a license.

BACKGROUND/ALTERNATIVES

CCC's Jackson SHS, LLC has submitted an application to transfer the ownership of the resort liquor license held by Jackson Hole Investors, LLC d/b/a Springhill Suites Marriott at 130 West Jackson Avenue. This represents the purchase of the Marriott by Crystal Creek Capital. The current hotel management group – In-Group Hospitality – will continue to manage hotel operations.

The transfer would be through the end of the current liquor license year which is March 31, 2018. The renewal of this license will be included with the annual renewals coming to Council on February 20, 2018.

This application has been certified complete by the Wyoming Liquor Division, and reviewed by the Town Clerk's office, Police Department, Town Attorney, Building and Planning Department, and Fire/EMS with no concerns noted.

The following is an excerpt from Wyoming State Statute 12-4-104 regarding the issuance, renewal and transfer of a liquor license.

- (b) A license or permit shall not be issued, renewed or transferred if the licensing authority finds from evidence presented at the hearing:*
 - (i) The welfare of the people residing in the vicinity of the proposed license or permit premises shall be adversely and seriously affected;*
 - (ii) The purpose of this title shall not be carried out by the issuance, renewal or transfer of the license or permit;*
 - (iii) The number, type and location of existing licenses or permits meet the needs of the vicinity under consideration;*
 - (iv) The desires of the residents of the county, city or town will not be met or satisfied by the issuance, renewal or transfer of the license or permit; or*

- (v) *Any other reasonable restrictions or standards which may be imposed by the licensing authority shall not be carried out by the issuance, renewal or transfer of the license or permit.*

ATTACHMENTS

Application

FISCAL IMPACT

The fee to transfer ownership of a liquor license is \$100.00. Thereafter the annual license fee is \$1,500.00.

STAFF IMPACT

Minimal

LEGAL REVIEW

Complete.

RECOMMENDATION

Staff recommends that Town Council approve the application, subject to the following conditions and restrictions:

1. Any additional minor corrections by staff and the Wyoming Liquor Division.
2. Prior to liquor license issuance, the applicant shall have obtained all required permits and approvals from all applicable Town/County departments.

SUGGESTED MOTION

I move to approve the application to transfer ownership of the retail liquor license from Jackson Hole Investors, LLC. to CCC's Jackson SHS, LLC d/b/a Springhill Suites Marriott located at 130 West Simpson Avenue effective January 2, 2018 through the end of the current liquor license year, subject to the conditions and restrictions listed in the staff report and further direct the Town Clerk to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in W.S. 12-4-103(a)(iv).

NEW or TRANSFER
LIQUOR LICENSE or
PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:			
Trf from:			
Reviewer:		Initials	Date
Agent:			/ /
Chief:			/ /

To be completed by Town Clerk

License Fees Annual Fee: \$ _____
mths _____ Prorated Fee: \$ _____
Transfer Fee: \$ 100.00
Publishing Fee: \$ 100.00

Local License # 307
Date filed with clerk: 12 / 14 / 2017
Advertising Dates: (2 Weeks) 12/20 & 12/27

Hearing Date: 1 / 2 / 2018

License Term: 1 / 2 / 2018 through 3 / 31 / 2018
Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.

Applicant: CCC's Jackson SHS, LLC

Trade/Business Name (dba): Springhill Suites Marriott

Building to be licensed/Building Address: 130 W Simpson Avenue
Number & Street

Jackson WY 83001 Teton
City State Zip County

Mailing Address: PO Box 844 Jackson WY 83001
Number & Street Name or P.O. Box City State Zip

Business Telephone Number: (307) 733-4733 Fax Number: () Joe Madera cell 413-3300

E-Mail Address: jim@crystalcreekcapital.com Joe@Ingrouphospitality.com

Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi)
130 W. Simpson Avenue, Jackson WY, Zoned as CR-1, Commercial Residential-1
LOTS 1-6 BLOCK 7, 2nd WORT ADDITION

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: JACKSON	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
		<input type="checkbox"/> LP/LLP
		<input checked="" type="checkbox"/> LLC
		<input type="checkbox"/> CORPORATION
		<input type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

☒ TRANSFER OWNERSHIP ☐ ASSIGNMENT LETTER ATTACHED

FORMERLY HELD BY: Jackson Hole Investors, LLC

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

RETAIL LIQUOR LICENSE: <input type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input checked="" type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIMITED RETAIL (CLUB): <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT SPECIAL DESIGNATIONS: <input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH <input type="checkbox"/> RESORT
---	--	---

To Assist the Liquor Division with scheduling inspections: **WHEN DO YOU OPERATE?**

☒ FULL TIME (e.g. Jan through Dec) ☐ SEASONAL / PART-TIME ☐ NON-OPERATIONAL / PARKED

If not full time, specify:
Months of Operation Days of Week (e.g. Mon through Saturday) Hours of Operation (e.g. 10am to 2am)
from _____ to _____ from 7 DAYS SB to _____ from 6am to 2am SB

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-6

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

(1) **OWN** the licensed building? ☒ YES (own)

(2) **LEASE** the licensed building? (Lease must be through the term of the liquor license) ☐ YES (lease)

If Yes, please submit a copy of the lease and indicate:

(A) Lease expiration date _____, located on page _____ paragraph _____ of lease.

(B) Where the **Sales** provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b)

☐ YES ☒ NO
3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☒ NO

(d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b)

☐ YES ☒ NO

If "YES", explain:

5. If applicant is filing as an **Individual, Partnership or Club**: W.S. 12-4-102 (a) (ii) & (iii)
- List each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address: Number & Street Name City, State & Zip <i>DO NOT LIST PO BOX</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a **Corporation, Limited Liability Company, Limited Liability Partnership, or Limited Partnership**: W.S. 12-4-102 (a) (iv) & (v)
- List each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, **and every officer, and every director** must complete the box below.

True and Correct Name	Date of Birth	Residence Address: Number & Street Name City, State & Zip <i>DO NOT LIST PO BOX</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
James Walter				est 12/2017	100%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

7. BAR AND GRILL LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a)

☐ YES ☐ NO**8. RESTAURANT LICENSE:**(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b)
(e.g. 10 x 12 room in SE corner of building): _____

(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a)

☐ YES ☐ NO

(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f)

☐ YES ☐ NO**9. RESORT LICENSE:**

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land?

W.S. 12-4-401(b)(i)

☒ YES ☐ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☒ YES ☐ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms?

W.S. 12-4-401(b)(iii)

☒ YES ☐ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)?

W.S. 12-4-401(b)(iv)

☐ YES ☐ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

1. If Yes, have you submitted a copy of the food and beverage contract/lease?

☐ YES ☒ NO**10. MICROBREWERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☐ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ WINERY(b) Do you self distribute your products? W.S. 12-2-201(a)
(Requires wholesaler license with the Liquor Division)☐ YES ☐ NO(c) Do you distribute your products through an existing malt beverage wholesaler?
W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division)☐ YES ☐ NO**11. WINERY LICENSE:**

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

☐ YES ☐ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY**12. LIMITED RETAIL (CLUB) LICENSE:****FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO**13. LIMITED RETAIL (CLUB) LICENSE:****VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO**14. LIMITED RETAIL (CLUB) LICENSE:****GOLF CLUBS** W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):(a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO

1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g)

☐ YES ☐ NO

2. If Yes, have you submitted a copy of the food and beverage contract/lease?

☐ YES ☐ NO

15. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

REQUIRED ATTACHMENTS:

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- ☐ Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).
- ☐ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii) / W.S. 12-4-403(b) / W.S. 12-4-301(e). (N/A)
- ☒ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

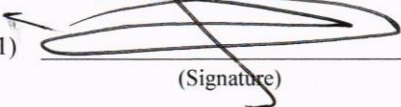
OATH OR VERIFICATION

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

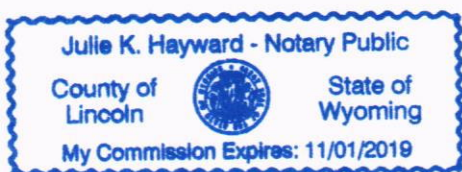
Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers. W.S. 12-4-102(b)

STATE OF WYOMING)
COUNTY OF Teton) SS.

Signed and sworn to before me on this 13 day of December, 2017 that the facts alleged in the foregoing instrument are true by the following:

1)  (Signature)	<u>James Walter</u> (Printed Name)	<u>President</u> Title
2) _____ (Signature)	_____ (Printed Name)	_____ Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:



(SEAL)

Julie K. Hayward
Signature of Notary Public
My commission expires: 11/1/2019

December 13, 2017

Rec'd 4:55 pm 12-13-17 SB
VIA HAND DELIVERY

Town of Jackson
150 East Pearl Avenue
PO Box 1687
Jackson, WY 83001
Attention: Sandy Birdyshaw

Re: Transfer of Resort Liquor License, Local License Number 307 from Jackson Hotel Investors, LLC ("Seller") to CCC's Jackson SHS, LLC ("Purchaser")

Dear Ms. Birdyshaw,

In connection with the Closing contemplated by that certain Purchase and Sale Agreement dated as of September 14, 2017, which has been amended from time to time and assigned to Purchaser (the "**Purchase Agreement**") for the purchase and sale of certain real property and related assets, all as more particularly described in the Purchase Agreement, commonly known as the SpringHill Suites Jackson Hole located in Jackson, Wyoming (the "**Hotel**"), Seller agrees that contemporaneously with Closing, that it consents to and authorizes the transfer of the Liquor License to Purchaser.

Seller respectfully requests that the Town approve the application to transfer the Liquor License.

Thank you for your time and consideration. Please feel free to contact me with questions or if you require additional information.

Sincerely,

Jackson Hotel Investors, LLC,
a Utah limited liability company

By: Brown Manager IV LLC,
a Delaware limited liability company, its co-manager

By: *Lawrence E. Collins*
Name: Lawrence E. Collins
Title: Vice President

By: Bingham Family Alaska, LLC,
an Alaska limited liability company, its co-manager

By: *Michael C. Bingham*
Name: Michael C. Bingham
Title: Manager



12/12/2017

RE: Account Good Standing

To Whom It May Concern:

This letter is verification that the Mountain Modern Motel and CCC's Jackson SHS, LLC have open and active checking accounts with First Interstate Bank that have been in good standing since 4/15/16 and 12/11/17, respectively.

Account (Mountain Modern Motel): [REDACTED]

Account (CCC's Jackson SHS, LLC): [REDACTED]

Routing Number: [REDACTED]

If you have any other questions, please do not hesitate to contact me.

Regards,

A handwritten signature in cursive script that reads 'Alexandra Morley'.

Alexandra Morley
Private Banking Officer
(307) 732-7838

STATE OF WYOMING
Office of the Secretary of State

I, ED MURRAY, SECRETARY OF STATE of the STATE OF WYOMING, do hereby certify that the filing requirements for the issuance of this certificate have been fulfilled.

CERTIFICATE OF ORGANIZATION

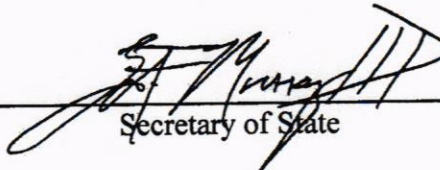
CCC's Jackson SHS, LLC

Accordingly, the undersigned, by virtue of the authority vested in me by law, hereby issues this Certificate.

I have affixed hereto the Great Seal of the State of Wyoming and duly executed this official certificate at Cheyenne, Wyoming on this **26th** day of **October, 2017**.

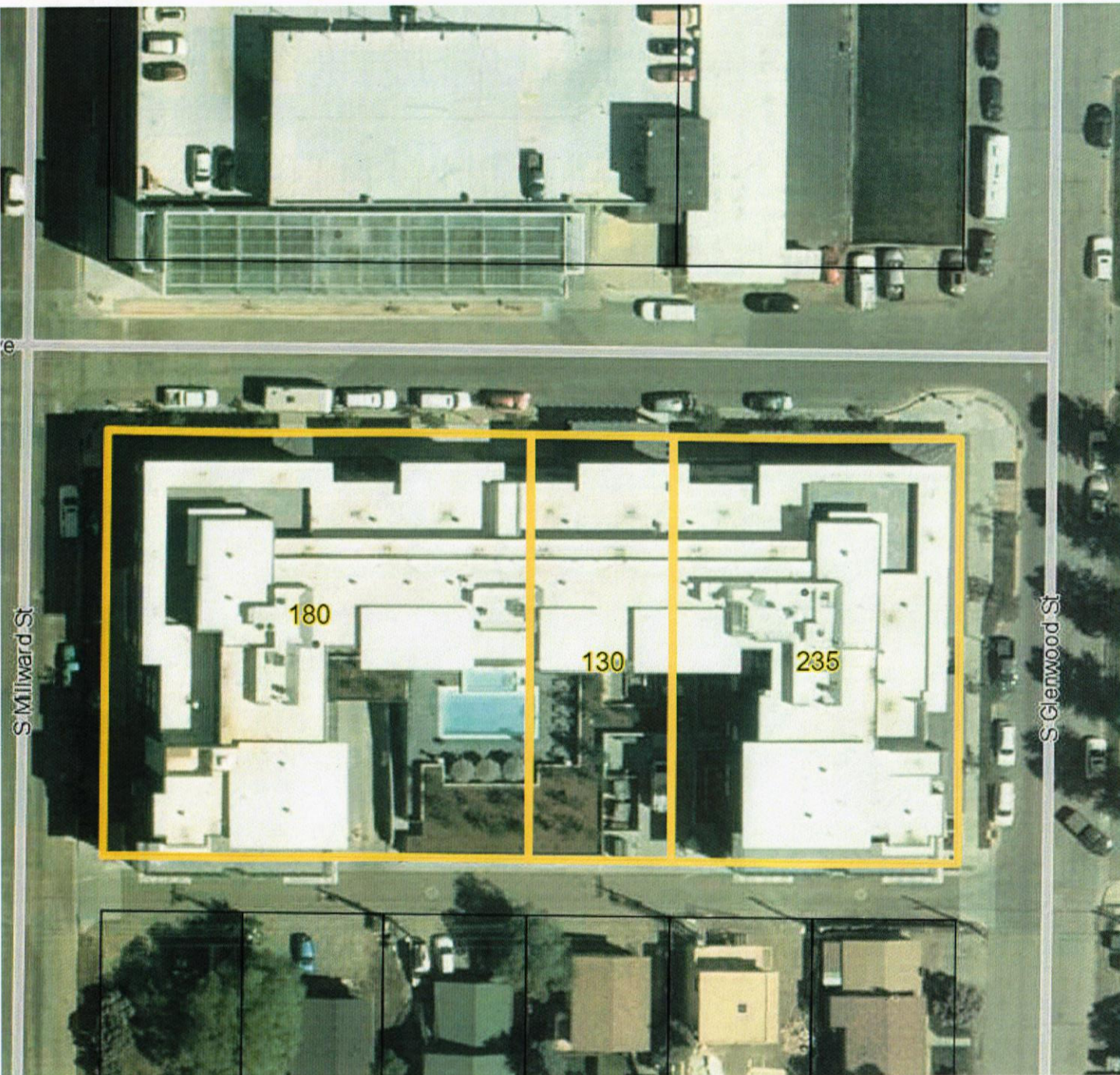


Filed Date: 10/26/2017


Secretary of State

By: Kit Bennett

Thursday, December 14, 2017 9:35:14 AM - Program Manager



Layers Info

Copy to Clipboard Different map view ▼

- Aerial Photography Date: June 8, 2017

3 Parcel(s) [Zoom to parcel\(s\)](#)

- Parcel: 22-41-16-33-1-10-003
 - [Clerk's Land Records](#)
 - [Planning & Building Records](#)
 - Account Num: R0005303 [Property Detail](#)
 - Tax ID: OJ-000430 [Property Taxes](#)
 - Map Number: 00129 [Scanned Map](#)
 - Lot: 4
 - Owner: JACKSON HOTEL INVESTORS, LLC
 - MailAddr: 300 E. LOMBARD STREET, SUITE 1200
 - MailAddr: BALTIMORE, MD 21202
 - StAddr: 180 W SIMPSON AVENUE
 - Deed: 895 WDNS 1082-1083
 - Location: LOTS 4-5-6, BLK. 7, WORT-2
 - TaxClass: Commercial
 - Acreage: 0.52
- Parcel: 22-41-16-33-1-10-002
 - [Clerk's Land Records](#)
 - [Planning & Building Records](#)
 - Account Num: R0005302 [Property Detail](#)
 - Tax ID: OJ-001701 [Property Taxes](#)
 - Map Number: 00129 [Scanned Map](#)
 - Lot: 3
 - Owner: JACKSON HOTEL INVESTORS, LLC
 - MailAddr: 300 E. LOMBARD STREET, SUITE 1200
 - MailAddr: BALTIMORE, MD 21202
 - StAddr: 130 W SIMPSON AVENUE
 - Deed: 895 WDNS 1080-1081
 - Location: LOT 3, BLK. 7, WORT 2
 - TaxClass: Residential
 - Acreage: 0.17
- Parcel: 22-41-16-33-1-10-001
 - [Clerk's Land Records](#)
 - [Planning & Building Records](#)
 - Account Num: R0005301 [Property Detail](#)
 - Tax ID: OJ-006367 [Property Taxes](#)
 - Map Number: 00129 [Scanned Map](#)
 - Lot: 1
 - Owner: JACKSON HOTEL INVESTORS, INC.
 - MailAddr: 300 E. LOMBARD STREET, SUITE 1200
 - MailAddr: BALTIMORE, MD 21202
 - StAddr: 235 S GLENWOOD STREET
 - Deed: 895 WDNS 1080-1081
 - Location: LOTS 1-2, BLK 7, WORT-2
 - TaxClass: Commercial
 - Acreage: 0.34

N: 43.47730°, W: 110.76408°
NAD83 UTM Zone 12 X: 519080, Y: 4813848

ZONING = CR-1

1

TOWN OF JACKSON
Office of Town Clerk
P.O. Box 1687 / 150 East Pearl Avenue
Jackson, Wyoming 83001
(307) 733-3932 ext 1113

Liquor License Application
Provide for each person who
signed the application

AFFIDAVIT of AUTHORIZATION

The undersigned applicant hereby states he/she is authorized to sign the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson, and authorizes the Town of Jackson and its agents and employees to seek information as set forth in Municipal Code Section 6.20 and conduct investigations into the truth of the foregoing statements as set forth in the application. The applicant hereby agrees to comply fully with the rules and regulations of the Town of Jackson governing the license/permit requested.

AFFIDAVIT of UNDERSTANDING

The undersigned applicant hereby states that he/she understands that the submittal, review, approval, issuance, and/or received payment of the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson does not imply that any other reviews, authorizations, permits, and approvals have been made by any Town/County departments or elected bodies. Additional reviews, authorizations, permits, and approvals may be required at any time from additional Town/County departments and/or elected bodies, which may include the time period after approval but before issuance of the attached Liquor License and/or Permit Application form. It is the duty of the applicant to seek any additional required reviews, authorizations, permits, and approvals from any Town/County department or elected bodies.

Applicant please note: Corporations and Limited Liability Companies must submit a listing of all officers and all directors, including dates of birth and Social Security Numbers. Please attach the list to this document.

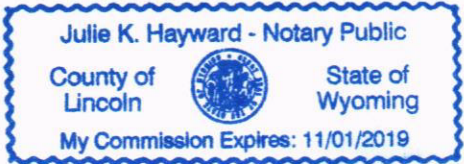
PRINT

Full Legal Name:	<u>James</u>	<u>David</u>	<u>Walter</u>
	First Name	Full Middle Name	Last Name
<u>[redacted]</u>	<u>[redacted]</u>	<u>WY / [redacted]</u>	<u>Male</u> or Female
Date of Birth	Social Security Number	Driver License: State / Number	Circle one
<u>12/13/17</u>		<u>[Signature]</u>	
Date Signed		Applicant Signature	

State of Wyoming)
County of Teton)ss

Subscribed and sworn to before me this 13 day of December, 2017.

(SEAL)



Julie K. Hayward
Notary Public or officer authorized to administer oaths

STATE OF WYOMING * SECRETARY OF STATE
ED MURRAY
BUSINESS DIVISION

2020 Carey Avenue, Cheyenne, WY 82002-0020

Phone 307-777-7311 · Fax 307-777-5339

Website: <http://soswy.state.wy.us> · Email: business@wyo.gov

Filing Information



Please note that this form CANNOT be submitted in place of your Annual Report.

Name **CCC's Jackson SHS, LLC**

Filing ID **2017-000773920**

Type **Limited Liability Company**

Status

Active

General Information

Old Name

Fictitious Name

Sub Type

Formed in **Wyoming**

Term of Duration **Perpetual**

Sub Status

Standing - Tax

Standing - RA

Standing - Other

Filing Date

Delayed Effective Date

Inactive Date

Current

Good

Good

Good

10/26/2017 10:18 AM

12/14
SB

Principal Address

275 Veronica Ln Ste 300
Jackson, WY 83001

Mailing Address

PO Box 844
Jackson, WY 83001

Registered Agent Address

James D Walter
275 Veronica Ln Ste 300
PO Box 844
Jackson, WY 83001

Parties

Type Name / Organization / Address

Organizer James D Walter 275 Veronica Ln Ste 300, PO Box 844, Jackson, Teton County, WY 83001

Notes

Date Recorded By Note

Annual Report History

Num Status Date Year Tax

Amendment History



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: December 27, 2017
MEETING DATE: January 2nd 2018

SUBMITTING DEPARTMENT: Public Works
DEPARTMENT DIRECTOR: Larry Pardee
PRESENTER: Larry Pardee

SUBJECT: Resolution 18-01 designating 2 Stop Intersections at S. Cache Street & Kelly Avenue, and Redmond Street & Hansen Avenue

STATEMENT/PURPOSE

The purpose of this item is for Town Council to review and approve the Resolution to create Stop Intersections at S. Cache Street and Kelly Avenue, also at Redmond Street and Hansen Avenue.

BACKGROUND/ALTERNATIVES

The Town Council directed the Police and Public Works Departments to complete a traffic study and analysis at the intersections of S. Cache Street and Kelly Avenue and Redmond Street and Hansen Avenue to determine if changes were warranted at either intersection. At the Council Workshop held December 18th staff presented to Council detailed information outlining the Speeds, and counts/movements for Vehicles, Bikes & Pedestrians. The Town Council voted to convert both intersections to all way stops.

ALIGNMENT WITH COUNCIL'S STRATEGIC INTENT

To move residents and visitors safely, efficiently, and economically within our community and throughout the region by providing multimodal transportation options in the most safe and efficient manner.

ATTACHMENTS

Resolution 18-01

FISCAL IMPACT

The estimated cost for the installation for two top signs \$300.00. The costs for trimming and/or relocating the tree have not been fully realized as yet, working those estimates. Resolutions are advertised as part of the meeting minutes, which makes for a larger ad thereby adding to the publication cost. The publication cost of minutes is approximately \$200 to \$1000 depending on length.

STAFF IMPACT

The staff impact related to installation of two stop signs is minimal.

LEGAL REVIEW

The Town Attorney has drafted and approves the attached Resolution as presented.

RECOMMENDATION

Staff recommends Town Council approve Resolution 18-01 to designate stop intersections at South Cache Street and Kelly Avenue and at Redmond Street and Hansen Avenue.

SUGGESTED MOTION

I move to approve Resolution 18-01 designating stop intersections at South Cache Street and Kelly Avenue and at Redmond Street and Hansen Avenue

RESOLUTION 18-01

A RESOLUTION DESIGNATING STOP INTERSECTIONS

WHEREAS, Section 1 of Town of Jackson Ordinance No. 610, Section 11 of Town of Jackson Ordinance No. 131, and Section 10.04.100 of the Municipal Code of the Town of Jackson provide that intersections designated in Schedule 5 of Section 10.04.390 of the Municipal Code of the Town of Jackson are stop intersections; and

WHEREAS, Section 38 of Town of Jackson Ordinance No. 131, Section 1 of Ordinance No.610, and Section 10.04.380 of the Municipal Code of the Town of Jackson provide that the schedules set forth in Section 10.04.390 of the Municipal Code of the Town of Jackson may be amended from time to time by resolution of the Town Council without the necessity of approving an ordinance to modify the schedules; and

WHEREAS, the Town Council of the Town of Jackson, Wyoming, has determined that it is in the best interest of the public to establish a four-way stop at the intersection of Redmond Street and Hansen Avenue and to establish a four-way stop at the intersection of South Cache Drive and Kelly Avenue;

NOW, THEREFORE, be it hereby resolved by the Mayor and Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that:

1. Schedule 5 of Section 10.04.390 of the Municipal Code of the Town of Jackson is hereby amended to add an intersection as follows:
 - **Redmond Street and Hansen Avenue, northwest and southeast corners.**
 - **South Cache Drive and Kelly Avenue, northwest and southeast corners.**
2. The remainder of Schedule 5 shall remain unchanged and in full force and effect.

DATED this 2nd day of January 2018.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandra P. Birdyshaw, Town Clerk

MEMORANDUM

TO: Mayor and Town Council
FR: Bob McLaurin, Town Manager
DT: January 2, 2018
RE: Town Manager's Report

CAST Meeting

The next Colorado Association of Ski Towns meeting will be in Mountain Village, CO on January 18-19. The agenda includes a discussion of formation and implementation of a regional transportation authority, transportation technologies, wayfinding signage and highlighting several local projects. Please contact Bob McLaurin if you are interested in attending for more information.

Town Council Retreat

The Town Council retreat will be held on February 6 and 7 and will be in Town. We will have a facilitator for this event who will be in contact with each of you prior to the retreat to better understand issues important to the Council for discussion.