



# TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

**PREPARATION DATE:** August 2, 2018

**MEETING DATE:** August 6, 2018

**SUBMITTING DEPARTMENT:** PLANNING & BUILDING

**DEPARTMENT DIRECTOR:** TYLER SINCLAIR

**PRESENTER:** TYLER SINCLAIR

**APPLICANT:** JACKSON FIRE ASSOCIATION

**SUBJECT:** TEMPORARY SIGN PERMIT – FIREMAN’S BALL

## STATEMENT/PURPOSE

To approve or deny relief from the Town’s sign ordinance for the use of temporary signage not requiring a special event or exposition license.

## BACKGROUND/ALTERNATIVES

The applicant has requested a temporary banner to be located at 105 Buffalo Way, Albertsons:

November 3, 2018 – November 11, 2018

Section 4670.I of the Town’s Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

## ALIGNMENT WITH COUNCIL’S STRATEGIC INTENT

Staff finds that the proposal is consistent with Council’s strategic intent.

## ATTACHMENTS

Applicant Submittal

## FISCAL IMPACT

None

## STAFF IMPACT

None

## LEGAL REVIEW

N/A

## RECOMMENDATION

The Planning Director makes no recommendation for the banners located at 105 Buffalo Way, Albertsons, subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The signs may be installed during:  
November 3, 2018 – November 11, 2018

## SUGGESTED MOTION

I move to **approve** the temporary banner in conjunction with the Jackson Fire Association, subject to three (3) conditions of approval.

**(Although Staff is not making a recommendation of the application, the motion is made in the affirmative.)**



### TEMPORARY SIGN PERMIT APPLICATION

#### Planning & Building Department Planning Division

150 East Pearl Ave. ph: (307) 733-0520 or  
P.O. Box 1687 (307) 733-0440  
Jackson, WY 83001 fax: (307) 734-3563  
[www.townofjackson.com](http://www.townofjackson.com)

#### EVENT NAME:

Event Name: Fireman's Ball Physical Address of Event: 705 W Snow King  
Description of Event: Annual Fundraiser for fire Dept

#### EVENT SPONSOR/APPLICANT:

Name: Jackson Fire Association Phone: 307 690 0473  
Mailing Address: BOX 4333 ZIP: 83001  
E-mail: Jackson, WY Non-Profit: X For Profit:       

#### TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

Business/Description: <u>Albertsons</u>	Business/Description: _____
Physical Address: <u>Broadway</u>	Physical Address: _____
Dates of Display: <u>Nov 3-11, 2018</u>	Dates of Display: _____
Consent from Owner Obtained? Yes <u>X</u> No _____	Consent from Owner Obtained? Yes _____ No _____
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes _____ No _____	Consent from Owner Obtained? Yes _____ No _____

#### SUBMITTAL REQUIREMENTS. Attach the following:

Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.

Installation specifications, and any structural details or specifications required for freestanding signs.

*Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.*

Signature of Authorized Event Applicant

FRANK LANE

Applicant Name Printed

Date

10/25/18

Title

Attachment (approximate sketch of sign)



The banner is ~~20~~ 20' x 10'

The only change on the banner for 2015 will be the date. This year's banner will read –  
~~Nov 9~~. The date change will be via a Velcro number attached over the current number.

Nov 10

Jackson Planning  
j.camth@jackson